

**Village of Schuylerville  
Monthly Meeting Agenda  
Monday, December 8, 2025**

**Present:**

**Mayor Carpenter**  
**Trustee Campbell**  
**Trustee Colvin**  
**Trustee LeBaron**  
**Attorney Klingebiel**  
**Village Clerk Porter**

**Absent**

**Treasurer Heyman**  
**Trustee Baker**

**BOARD ANNOUNCEMENTS**

- Schuylerville/Victory Board of Water Management meeting will be held on Monday December 15th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Workshop Meeting January 5th, 2026, at 6:00 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Monthly Meeting, Monday January 12<sup>th</sup> 2026 at 6:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning Board meeting TBD
- Schedule for 2026-2027 Budget Meetings will be presented at the January 12<sup>th</sup> regular board meeting.

**BOARD CORRESPONDENCE:**

**MINUTES:**

Trustee LeBaron made the motion to approve the December Workshop and November Monthly Meeting minutes, Trustee Colvin seconded the motion, all in favor, minutes approved.

**TREASURER'S REPORT:**

General Fund Statement Balance	\$122,113.18
Sewer Now Statement Balance	\$235,166.22
Trust and Agency	\$7,136.82
General Fund Money Market	\$1,352,670.02
Sewer Fund Money Market	\$254,493.60
Memorial Day	\$1,363.39

General Fund Money Market interest \$4,138.49 Sewer Fund Money Market earned \$844.74.

**DEPARTMENT AND COMMITTEE REPORTS:**

• **DEPARTMENT OF PUBLIC WORKS**

Trucks and crew are ready for winter storm work. A potential leak on Broad Street brought up some issues with communications between the DPW and the water board. Mayor Carpenter feels that Village Clerk Porter could be a crucial link in the communication chain to ensure that there is a buffer between the residents and the DPW and Water Board.

• **CODE ENFORCEMENT**

Building Codes Enforcement report was provided. Mc Bride has been following up on the 15 Green Street situation and feels that the rodent activity has considerably lessened.

A group that is considering leasing 33 Ferry Street has made inquiries regarding opening a distillery at the former Kick Start Café location. Planning Board Chair Patterson will keep us abreast of the situation. Attorney Klingebiel stated that any distilleries will need to work with WWTP Operator Sherman to ensure that they are compliant with their discharges to the sewer system.

• **FIRE DEPARTMENT**

No report.

• **WASTEWATER TREATMENT PLANT**

• **HISTORIAN/VISITORS CENTE**

• **PLANNING BOARD**

• **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Minutes are available for review. The possible leak at Grove is being monitored. At this point we have still not ruled out that this could be an underground spring.

Mayor Carpenter summarized the conversation with USDA; things are moving forward.

• **ZONING BOARD OF APPEALS**

• **HANDBOOK COMMITTEE REPORT**

1. Trustee Campbell stated that upon further investigation, it was discovered that regardless of the small number of employees, the Village of Schuylerville is still required to offer FMLA. Attorney Klingebiel clarified that the village is not obligated to **pay** during their leave but that the village must hold their position if they need to use the FMLA for a determined period of time. There are several pages on paid family leave that the handbook commission feels could be taken out, as the Village of Schuylerville employees have expressed that they are not interested in this program and all must participate in order to have paid family leave.
2. CDL requirements for DPW employees were discussed. Should all DPW employees be required to hold a CDL or only persons hired for this specific purpose? Also, how will the training be paid for? This will require further discussion.

3. Sick Days were discussed, as employees are limited to how many sick days they are allowed to accrue. Trustee Colvin suggested that the sick days could be added to the employees retirement. This will require further discussion as well.

#### PUBLIC COMMENT

Patricia Smola reported that the Christmas tree is up by the beach, and the gazebo is being readied for the celebration at the park this coming weekend. She stated that volunteers were sorely needed. Mayor Carpenter committed to helping her group to decorate the beach area and gazebo for the celebration. Ryan Campbell asked if the village DPW will pick up the memory trees at the Town of Saratoga offices, Mayor Carpenter stated that he feels this is usually done by the Village of Schuylerville.

#### OLD BUSINESS

#### NEW BUSINESS

Village Clerk Porter stated that after meeting with the insurance rep, the employees agreed that MVP would be the more affordable choice.

The village board has reviewed both the Town of Easton Fire Protection Contract and the Greenwich Contract, both have been approved by Chief Myers. Trustee LeBaron made the motion to approve the contracts, Trustee Campbell seconded, all in favor, contracts approved.

Fulton County Contract was reviewed for approval for renewal. Trustee Colvin made the motion to approve the contract, Trustee LeBaron seconded the motion, all in favor, contract renewal approved.

Mayor Carpenter stated that after having a conversation with Julie Stokes about the Fort Hardy Park Trail Grant, it was determined that administering this grant is too complicated to handle in house. Mayor Carpenter and Trustee Campbell will be meeting with Mike Paniche from the LA Group to discuss how we move forward on the Greenway Grant.

#### PUBLIC COMMENT

#### APPROVAL OF VOUCHERS

Trustee Colvin made the motion to approve the A fund vouchers presented in the amount of \$75,661.65 and the sewer fund vouchers in the amount of \$923.97 Trustee Campbell seconded the motion, all in favor, vouchers approved.

#### ADJOURNMENT

Trustee LeBaron made the motion to adjourn, Trustee Campbell seconded the motion, all in favor, meeting adjourned,

