

**Village of Schuylerville
Monthly Meeting Minutes
Monday, October 6, 2025**

**PUBLIC HEARING ON THE USE OF CAPITAL RESERVE IN THE AMOUNT OF \$150,000
FOR THE BROAD STREET SIDEWALK REPLACEMENT PROJECT**

1. Public Hearing – Use of Capital Reserve (\$150,000 – Broad Street Sidewalk Replacement Project)

Mayor Carpenter opened the public hearing for the use of capital reserve funds in the amount of **\$150,000** for the Broad Street Sidewalk Replacement Project. No member of the public had comment on the public hearing.

- **Motion:** Trustee **Colvin** made a motion to close the public hearing.
- **Second:** Trustee **LeBaron** seconded.
- **Vote:** All in favor. None opposed.
Motion carried.
Public hearing 1, closed.

**PUBLIC HEARING ON THE USE OF BEAUTIFICATION RESERVES FOR THE
REIMBURSEMENT FOR TREE REMOVAL AT 21 CHURCH DURING SIDEWALK
REPLACEMENT**

2. Public Hearing – Use of Beautification Reserves (Tree Removal, 21 Church Street)

Mayor Carpenter opened the public hearing regarding the use of beautification reserve funds to reimburse tree removal expenses at 21 Church Street. No member of the public had any comment on this public hearing.

- **Motion:** Trustee **Baker** made a motion to accept the use of funds.
- **Second:** Trustee **Campbell** seconded.
- **Vote:** All in favor. None opposed.
Motion carried.
Public hearing closed.

BOARD ANNOUNCEMENTS

- Schuylerville/Victory Board of Water Management meeting will be held on Monday October 20th at 6:00 pm in the Victory Meeting Hall.
- A Special Joint Village and Water Board Meeting will be held at the Schuylerville Village Hall on October 27th, at 6pm

- Schuylerville Village Workshop Meeting November 3rd 2025 at 6:00 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Monthly Meeting, Monday November 10th, at 6:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning Board meeting TBD

BOARD CORRESPONDENCE:

MINUTES:

Trustee **Baker** made a motion to approve the minutes from the September 8 meeting, Trustee **Colvin** seconded. All in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement Balance	\$192,917.34
Sewer Now Statement Balance	\$186,458.64
Trust and Agency	\$11,365.70
General Fund Money Market	\$1,448,129.95
Sewer Fund Money Market	\$253,667.17
Memorial Day	\$1,363.39

General Fund Money Market interest \$4,748.48 Sewer Fund Money Market earned \$831.76. Treasurer Heyman noted as well that the funds from the Greenway Comprehensive Plan Grant in the amount of \$10,000 have been received as well as the funds from the Canal Grant for the Tow Path restoration in the amount of \$8,921.59.

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

The board discussed the request by The Village of Victory for assistance with the cost of the repair to the leaf vacuum. Previously, the villages have exchanged labor, with the Village of Schuylerville doing the leaf cleanup for the Village of Victory in exchange for the use of the machine. Mayor Helwig has stated that now that the Village of Victory has sufficient staffing, they will no longer need the Village of Schuylerville to assist. Therefore, he has asked that the Village of Schuylerville split the cost of the repair to the leaf vacuum. Trustee **Baker** made a motion to approve reimbursement to the Village of Victory in the amount of **\$1,839.45** for half the repair cost, Trustee **Campbell** seconded, all in favor. None opposed.

Mayor Carpenter mentioned that the DPW was going to be busy this weekend. unless the government opens up tomorrow night, as all the events that were supposed to happen around the 250th at the battlefield at the national park in Stillwater are moving to Fort Hardy. The Village of Schuylerville, at a previous meeting, completed a blanket approval for permits for the 250th for Saratoga County. Proof of insurance has been provided. Five regiments of

reenactors are expected to be camping in Fort Hardy Park on Friday and Saturday. DPW are working to repair the three outside water lines that have small leaks. The bathrooms will be made available. The county is going to bring in four to six porta potties. A portion of Reds Road, beginning at the towpath and continuing around that corner and then starting the road, will be barricaded at the first parking lot entrance to accommodate the draft horses coming down the towpath and into the parking lot of Fort Hardy. Overflow parking will be diverted to the boat launch. Shane Liptak, the owner of the property next to The Way, has agreed to have the property mowed and ready for people to park there. The Town of Saratoga and the school will also offer additional parking.

- **CODE ENFORCEMENT**

166 Broad Street, Rushin' Wrenches, is renovating the garage. Ongoing discussions on repairs are going well.

5 Ferry Street, The Basin Grille: one of the neighbors has brought to our attention that the lights in the parking lot are shining over onto her property. Owner seems somewhat receptive to looking into it and making corrections.

55 Myers Lane. There's a vegetation overgrowth concern that's been brought to our attention. Owner has been made aware that corrections are needed.

15 Green Street. Following up on an extensive rodent infestation as well as excessive debris on the property. Dylan Johnson from the Department of Health walked the properties with Building and Codes Inspector John Mc Bride. A meeting with owner Chris Stipano is scheduled for tomorrow at 2 o'clock. Mc Bride will keep the board and Attorney Klingebiel informed on the situation.

- **FIRE DEPARTMENT**

There were 15 alarms in the month of September, bringing the total up to 119 to date this year. The training schedule is posted in the report on the website

- **WASTEWATER TREATMENT PLANT**

The annual inspection of the Wastewater Treatment Plant went well. Trustee LeBaron noted that there was a very large invoice from the company that maintains the sewer lines for the village. The Ferry Street pump station had a significantly higher amount of grease than ever before recorded. Mayor Carpenter suggested that WWTP Operator Sherman work with Mc Bride to determine the source of the grease and to make a plan for remediation. Mc Bride mentioned that the DOH officer, Dylan Johnson, who assisted with the rodent investigation, also has experience in these matters as well.

- **HISTORIAN/VISITORS CENTER**

One family history inquiry and a business question. Historian Saddlemire has been working with the student tours of historical sites, particularly the monument, Victory Woods and The Schuyler House and is currently working with the county on their Siege weekend advertisements and an evening with Ken Burns, historian.

- **PLANNING BOARD**

The planning board did not meet. No report.

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Minutes from this meeting will be posted to the website when they are completed.

- **ZONING BOARD OF APPEALS**

No meeting, no minutes.

PUBLIC COMMENT

Nick Leinwold, whose mother resides at 17 Green Street, stated that although he supports people having chickens in the village, he feels that the conditions that these birds are being kept in is a large contributor to the problem. Six chickens are confined to a 4 by 4 cage resulting in much of the feed dropping out.

Alyssa Woods 19 Green Street inquired as to whether this was a village concern or a matter for the DOH. Inspector Mc Bride stated that the village would be following up on enforcement with support and guidance from the DOH representative Dylan Johnson.

Inspector Mc Bride stated that the excessive debris on the property is a large contributor as well, as it gives the rodents a place to harbor.

Kate Bernhardt of 20 Green Street stated concerns that the situation is worsening.

The board discussed at length the steps that will need to be taken to remedy this situation. The owner has been given a 10-day notice with a return receipt requested letter. As he does not reside at the property, the letter was not received by him until recently. Attorney Klingebiel stated that an unsanitary condition, which is health, safety, public nuisance issue can be brought to Supreme Court or the local Town Court, as the owner has been issued a notice of violation. The owner could be ordered to appear in court and if not compliant, a daily fine could be assessed until the situation is remedied. Hopefully the owner will be responsible, and this will not be necessary. Attorney Klingebiel expressed concern that the owner of the property has been putting out poison. This could result in secondary kill off of pets in the neighborhood and is not an acceptable means of addressing this issue. In conjunction with the order to remedy the rodent infestation, orders will be issued to address the cleanup of debris on the property to prevent future harboring of the rats.

OLD BUSINESS

NEW BUSINESS

The board discussed the subject of the review of the permit fee schedule. It was agreed that they would work on compiling any suggestions for changes and bring them to the workshop on November 3rd.

Park use request Veterans Run, Trustee **Colvin** made a motion to approve the Veterans Run at Fort Hardy Park on November 1, Trustee **Campbell** seconded, all in favor request approved.

There was a presentation of a resolution to use Capital Reserves for SAM sidewalk replacement project. **Use of Capital Reserves (\$150,000 SAM Sidewalk Replacement Project) This resolution included the transfer of funds to the sidewalk contractual account from the Capital Project reserves.** Trustee **Colvin** made a motion to approve the expenditure of **\$150,000** from capital reserves for the SAM sidewalk replacement project, Trustee Campbell seconded the motion, all in favor, resolution passes.

There was a presentation of a resolution to use Beautification Reserves for reimbursement 21 church in the amount of \$1,500.00. This resolution included the transfer of funds from the Beautification reserve to the Trees contractual expenditure line. Trustee **Baker** made a motion to approve the use of beautification reserves for reimbursement of up to **\$1,500** or 50% of the cost, Trustee **Colvin** seconded, all in favor, resolution passes.

Presentation of a resolution to commit to the application for a Greenway grant for an archaeological study. Funding the application fee to Clothier Associates was approved at a prior meeting. Trustee **Baker** made a motion to approve the application for the Greenway matching grant in the amount of **\$7,900**. Trustee **LeBaron** seconded, all in favor, resolution passes.

Trustee **Colvin** made a motion to accept the resignation of Bruce Ricketson as Zoning Board Chair. Trustee **Baker** seconded, all in favor, resignation accepted. Mayor Carpenter noted that Mr. Ricketson was instrumental in the organizational aspects of moving the zoning board forward.

Mayor Carpenter nominated Jennifer Moszkowicz to serve on the Zoning Board of appeals, Trustee Baker made the motion to approve the nomination, Trustee Colvin seconded, all in favor.

Update on NY Forward, the Village of Schuylerville is awaiting what is essentially a draft of a draft of the plan for the community center in Fort Hardy Park, as we will not see the actual draft until first quarter 26.

Discussion on recommendations for the water intermunicipal agreement were held regarding firstly the issue of how to resolve voting ties. These cause agenda items to be tabled sometimes indefinitely and inhibit progress on important issues. Also discussed was the ownership of various water properties and easements related to these. It was also agreed that there needs to be a solution to the manpower issue that has been ongoing for several years, particularly since the discontinuation of the staffing of designated water employees by SVBOWM.

PUBLIC COMMENT

APPROVAL OF VOUCHERS

- : Trustee **Baker** made a motion to approve:
 - **A Fund:** \$157,784.06 (including \$1,839.45 for leaf vacuum reimbursement)
 - **G Fund:** \$2,837.71
- **Second:** Trustee **Colvin** seconded, all in favor, vouchers approved.

ADJOURNMENT

Trustee Baker made the motion to adjourn, Trustee Campbell seconded the motion, all in favor, meeting adjourned.