

Schuylerville-Victory Board of Water Management

Meeting Minutes – August 18, 2025

Present:

- Chairman Drew-ABSENT
 - Commissioner Campbell
 - Commissioner Dennison
 - Commissioner Healy
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1. Call to Order

- Meeting opened with the Pledge of Allegiance.

2. Announcements

- Next regular meetings scheduled for:
 - **August 25, 2025, at 6:00 PM** Joint meeting between Water board and village of Schuylerville and Victory
 - **September 29, 2025, at 6:00 PM.**

3. Approval of Minutes

- Motion to approve **July 2025 minutes** Commissioner Healy made the motion to approve minutes and Commissioner Dennison 2nd motion to approve the minutes.

4. Treasurer's Report (as of July 31, 2025)

- Operating Account: **\$235,266.33**
- NY Class Operating: **\$103,006.57**
- Filter Account: **\$62,634.52**
- NY Class Filter Account: **\$167,961.50**
- Capital Reserves Savings: **\$26,514.15**
- NY Class Capital Account: **\$30,334.47**

5. Plant Reports

Schuylerville Plant

- Plant operating normally.
- July flow total: **7,482,910 gallons**.
- Cummins scheduled to service all 3 generators on **September 5, 2025**.
- Auto flushers on County Route 113 malfunctioning; spare controller will be installed.
- Backflow testing (July 24): both Schuylerville and Victory units passed.
- Instrumentation replaced and configured by ECS.
- Sodium permanganate system cleaned and new tubing installed.
- Alarm dialer installation underway; software update required.
- Fence line cleared; weeds treated.
- Awaiting delivery of **new air scour blower**.

Victory Plant

- July flow total: **3,008,775 gallons**.
- The new SC4500 and pH probe have been received. GCS installed, wired and configured the new equipment.
- The sodium permanganate injection system has been thoroughly cleaned and new injection tubing installed while the plant was down during the installation of the new equipment by GCS
- The new alarm dialer has been ordered and received. GCS was on site to begin the installations and setup of the dialer. They were having trouble with the setup and had to contact the dialer company to further diagnose the issue with the dialer, a software update is suspected of being needed. GCS has the dialer and will do the update.
- The fence line at the plant has been cleaned up by Logan on the DPW and Trustee Mitchell. We have since sprayed the weeds along the fence with chlorine and it has successfully kept things from growing back.
- Still waiting on delivery of the new air scour blower package.

6. Old Business

- **Water issues:**
 - 164 Broadway – broken homeowner pipe repaired.
 - 194 Broadway – homeowner pipe and village galvanized pipe repaired (Lucier assisted).
- **Joint meeting scheduled:** August 25, 2025, 6:00 PM.
- **Safety training** to be discussed at joint meeting.
- **Car Wash backflow prevention** testing completed July 30, 2025.
- **Transfer of \$55,000** (Arrow Bank filter account → NY Class filter account) completed Aug. 1, 2025.

7. New Business

- **Insurance claim** – awaiting final invoice for submission.
- **Filter purchase** – Approved purchase of 72 filters (1-year supply) from **Filter Source** (\$73.39 each; total \$5284.08). Commissioner Dennison made the motion to approve Filter source quote Commissioner Campbell 2nd motion to approve.
- **Billing** – 48 Church to be billed for 2 units; work at University St. and 193 Green completed.
- **Annual AUD filing** – Accountant required; Cory will seek a quote (no multiple quotes needed due to professional service exemption).
- **Trench box** – Nick expressed interest in purchasing; board determined equipment must be declared surplus and sold by bid or intermunicipal transfer. Decision: retain equipment for now.
- **Backflow preventers** – Discussion of inspection responsibilities under varying municipal laws. Code enforcement officers must ensure compliance; inspections may be contracted to certified professionals.
- **Phone bills** – Clarified that multiple phone lines are required for alarms, auto-dialer, and SCADA system due to poor cell coverage. Board will review cost-saving options.

8. Financials

- **Resolution to transfer funds** – \$4 from “Source and Supply Power and Pumping” to “Municipal Association Dues” (to cover NY Rural Water dues increase). Commissioner Healy made the motion to approve the transfer of funds and Commissioner Dennison 2nd the motion to transfer funds
- Approved payment of vouchers in the amount of **\$43,890.31**. Commissioner Dennison made a motion to approve vouchers commissioner Healy 2nd the motion to approve vouchers.

9. Adjournment

- Motion to adjourn made by Commissioner Dennison and Commissioner Healy 2nd the motion to adjourn.
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