**Schuylerville Victory Board of Water Management**

**Minutes of the Regular Meeting**

**Date:** Monday, July 21, 2025
**Time:** 6:00 PM
**Location:** Village of Victory Meeting Hall

**Present:**

* Chairman Drew
* Commissioner Campbell
* Commissioner Dennison
* Commissioner Healy

**1. Call to Order**

The meeting was called to order at 6:00 PM by Chairman Drew.

**2. Approval of Minutes**

Motion made by Commissioner Dennison, seconded by Commissioner Healy, to approve the minutes of the June 2025 regular meeting as presented.
**Vote:** Ayes – All. Opposed – None. Motion carried.

**3. Treasurer’s Report**

Account balances as of June 30, 2025:

* Operating Account: $236,736.26
* NYCLASS Operating Account: $103,605.67
* Filter Account: $62,634.52
* NYCLASS Filter Account: $167,372.49
* Capital Reserve Savings: $26,514.15
* NYCLASS Capital Account: $30,033.47

Motion made by Commissioner Campbell and seconded by Commissioner Dennison, to transfer $50,000 from the Filter Account to the NYCLASS Filter Account to earn interest.
**Vote:** Ayes – All. Opposed – None. Motion carried.

**4. Operations Report**

Jake Fort provided an operations report for June and July.

* UV replacement parts requested: bearings, housings, and wear parts.
Motion made by Commissioner Dennison, seconded by Commissioner Healy, to approve purchase of UV replacement parts in the amount of $1,483.28.
**Vote:** Ayes – All. Opposed – None. Motion carried.
* Victory Plant SC1000 controller and pH probe damaged by power surge; quotes presented for replacement SC4500 and associated parts. Discussion included pursuing an insurance claim.
Motion made by Commissioner Dennison seconded by Chairman Drew, to approve purchase of SC4500 controller, pH probe, and installation services in the amount of $5,112.00, exclusive of shipping, and proceed with insurance claim.
**Vote:** Ayes – All. Opposed – None. Motion carried.
* Cloud-based Sensaphone auto-dialer and one-year subscription proposed for improved monitoring.
Motion made by Commissioner Dennison, seconded by Commissioner Healy, to approve purchase of Sensaphone auto-dialer ($572.95) and subscription ($93.95).
**Vote:** Ayes – All. Opposed – None. Motion carried.

**5. Other Maintenance and Capital Projects**

* Fence line cleanup completed.
* Air scour blower ordered.
* DOT training opportunities discussed. It was agreed that each village board would determine which DPW employees to enroll in the $495-per-person safety training program.
* Discussion noted the need for a joint meeting of both village boards and mayors to improve communication on Phase 1 water project and SHPO review status.
* Water breaks repaired on Church Street Extension and Pearl Street.
* Backflow prevention at car wash under review with maintenance contact.

**6. Administrative Actions**

Motion made by Commissioner Campbell, seconded by Chairman Drew, to reclassify 7 University Street and 98 Green Street as two-unit accounts for billing purposes.
**Vote:** Ayes – All. Opposed – None. Motion carried.

Motion made by Commissioner Healy, seconded by Commissioner Leslie, to authorize purchase of a second computer monitor for $99.99.
**Vote:** Ayes – All. Opposed – None. Motion carried.

**Resolution 2025-07-21**
Motion made by Commissioner Dennison, seconded by Commissioner Healey, to transfer $3,000 from J.8310.400 (Water Admin Contractual) to J.1670.400 (Central Print & Mail Contractual) to cover increased envelope costs.
**Roll Call Vote:**

* Commissioner Dennison – Aye
* Commissioner Campbell – Aye
* Commissioner Healey – Aye
* Chairman Drew – Aye
**Motion carried.**

**7. Licensing and Training**

It was noted that DPW staff passed the written Class D exam and need the required experience hours for licensing. Continuing education requirements were discussed.

**8. Approval of Vouchers**

Commissioner Campbell made a motion to approve vouchers for $ 65,020.17 and it was seconded by Commissioner Dennison

**9. Public Comment**

There were no public comment.

**10. Adjournment**

There being no further business, the meeting was adjourned Commissioner Dennison made the motion to adjourn and Commissioner Campbell Seconded the motion.

Respectfully submitted,
Jamie Porter
**Water Board Secretary**