

# Village of Schuylerville Workshop Meeting Minutes

**Date:** July 7, 2025

**Location:** Village Meeting Hall

**Time:** 6:00 PM

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## **Present:**

Mayor Carpenter, Trustee Baker, Trustee Colvin, Trustee Campbell, Trustee LeBaron, Jamie Porter Village Clerk, Charlie Sherman WWTP Supervisor, Rob Decker DPW Supervisor could not attend the meeting.

## **Agenda Topics and Discussion:**

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### **1. DPW Equipment Quotes**

- DPW is seeking to replace the existing John Deere tractor/mower.
  - Several quotes were reviewed:
    - John Deere: \$41,799 with trade-in value of \$7,000; net cost approximately \$28,000.
    - Husqvarna and another vendor (“Miranda/Capital Tractor”) were considered, but concerns were raised about compatibility with existing attachments.
    - Consensus favored staying with John Deere given attachment compatibility, operator preference, and lower cost.
  - No formal vote taken; further review expected at the next regular meeting.
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### **2. Paving and Alley Maintenance**

- Discussion on continuing alley paving as part of the ongoing street maintenance rotation.
  - Only one quote received so far; DPW will attempt to solicit additional quotes.
  - The current paving contractor has historically been the lowest bidder.
  - Decision deferred pending receipt of additional quotes.
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### **3. Grants**

- The Parks and Trails NY grant previously considered for the trail project was deemed ineligible for the Village’s needs.

- Proposal to redirect effort to the BRIC (Building Resilient Infrastructure and Communities) grant to support the community center, which aligns better with Village priorities and may cover anticipated budget shortfalls.
  - Trustees expressed support in principle for applying for BRIC funding, with formal approval to be sought at the next meeting.
  - Noted that the Hudson River Greenway resurfacing grant application period reopens in September. Suggestion to pursue this as well, possibly through Cory's assistance.
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#### **4. Canal Sediment Remediation**

- Mayor met with GE, EPA, and other stakeholders regarding canal contamination.
  - GE agreed to review existing engineer reports and consider next steps.
  - EPA acknowledged concerns but emphasized GE's role in advancing solutions.
  - No immediate action required; discussions ongoing.
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#### **5. Shared Services Contract**

- Reviewed updated draft of shared fire inspector services agreement with Stillwater.
  - Clarified salary line items and the need to establish a proper fire inspector position within Village structure.
  - Trustees agreed to forward the draft to Stillwater for their review and to place on next meeting agenda for formal approval.
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#### **6. Administrative Services – Homes & Community Grant**

- Discussed draft contract with Flatley Read for administration of homeowner grant program.
  - Trustees requested clarification on the fee structure before approval.
  - Action: Mayor Carpenter to follow up with Cory and Flatley Read for details.
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#### **7. DPW Updates**

- DPW summer help: Noted that one summer hire quit; another worker remains.
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## **8. Wastewater Treatment Plant**

- Trustees requested a monthly report from the plant to improve communication and accountability.
  - Clarified that confusion over a recent state survey was resolved; no further issues reported.
  - Request approved for office air conditioner purchase; trustees recommended considering a more efficient split unit.
  - Trustees asked Charlie to pursue updated quotes for potential HVAC upgrades.
  - Victory pump station drives to be installed this week.
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## **9. Sidewalk and Tree Removal Grant – 21 Church Street**

- Reviewed three quotes each for sidewalk replacement and tree removal.
  - Property owner eligible for Village matching grants of up to \$1,500 for sidewalk and \$1,500 for tree work.
  - Trustees confirmed property owner's discretion to select preferred contractors from qualified quotes.
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## **10. Crossing Guard issue**

- Denny Wood never received his 2% raise need to give him raise and make it retro to the beginning of the 2026 FY.

## **11. EAGLE SCOUT PROJECT**

- Trustee Baker was contacted by an eagle scout, and they would like to do a project with bat houses on the Siege Trail. But it was discussed that the trail is not part of the village of Schuylerville, and he should contact the Village of Victory or the Town of Saratoga.

## **Action Items:**

- ✓ DPW to solicit additional paving quotes and confirm mower trade-in details.
  - ✓ Mayor to confirm BRIC grant application process with Tracy and discuss cost implications of also pursuing the Hudson River Greenway grant.
  - ✓ WWTP to proceed with air conditioner purchase and explore split-unit options with quotes.
  - ✓ Follow-up with Flatley Read for clarity on administrative services contract fees.
  - ✓ Mayor to forward shared services agreement draft to Stillwater.
  - ✓ Wastewater Treatment Plant to provide monthly written reports to the Board.
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### **Adjournment:**

Meeting adjourned at 7:00 Trustee Colvin made a motion to adjourn and Trustee Baker 2<sup>nd</sup> the motion to adjourn

**Minutes prepared by:** Jamie Porter/ Village Clerk