

**Village of Schuylerville  
Monthly Meeting Minutes  
Monday, May 12, 2025**

**Present;**  
**Mayor Carpenter**  
**Trustee Baker**  
**Trustee Campbell**  
**Trustee Colvin**  
**Trustee LeBaron**  
**Attorney Klingebiel**  
**Treasurer Heyman**

**BOARD ANNOUNCEMENTS:**

- Schuylerville/Victory Board of Water Management meeting will hold a public hearing on the presentation of the tentative budget On May 19th at 6pm in the Victory Meeting Hall followed by the regular monthly meeting.
- Schuylerville Village Workshop Meeting Monday June 2<sup>nd</sup> 2025, at 6:00 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Monthly Meeting Monday June 9<sup>th</sup> 2025, at 6:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning Board will meet on Monday May 19<sup>th</sup> at 6:30 pm at the Village of Schuylerville meeting hall.

Richard St. Armand presents on Forestry Services. Trustee LeBaron met with Mr. St. Armand to walk the wood lot in Easton that is owned by the Village of Schuylerville and slated for harvesting this year. Trustee LeBaron was able to identify some points of access for the loggers. Mr. Armand provided the board with some maps showing the points of access and staging areas that he felt would be the most beneficial for the harvesting. There is a right-of-way that will allow for the trucks to turn around. He will reach out to the property owners to inform them that we will be exercising our right-of-way to this area. He described in some detail the areas that need to be thinned in order to allow for the young stock to thrive. He explained his responsibilities in the management and protection of the lot. Attorney Klingebiel had reviewed and approved the contract that was proposed.

**BOARD CORRESPONDENCE:**

**MINUTES:**

Trustee Baker made the motion to approve the April 14<sup>th</sup> regular meeting, Trustee Colvin seconded the motion, all in favor, minutes approved.

**TREASURER'S REPORT:**

General Fund Statement Balance

\$82,470.30

Sewer Now Statement Balance	\$160,430.64
Trust and Agency	\$8,493.46
General Fund Money Market	\$1,008,009.64
Sewer Fund Money Market	\$249,425.54
Memorial Day	\$1,363.39

General Fund Money Market interest \$3,444.32, Sewer Fund Money Market earned \$1,060.08

#### DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter gave a brief report, as Supervisor Decker was on vacation. Mayor Carpenter commended the DPWs of both the Village of Schuylerville and the Town of Saratoga on the renovation of the Tow Path Road. There have been some complaints as to the compatibility of the surface with bicycles. Mayor Carpenter will be meeting with a representative from the Canal Corporation to determine whether further steps need to be taken to ensure that the trail is accessible for cyclists. The Canal Corporation has a grant for up to \$150,000 that could be used to pave this area if it is deemed necessary.

After some discussion it was determined that it would behoove the village to post signs on the trail at the point where it goes from road to trail that state that motorized vehicles are prohibited.

- CODE ENFORCEMENT

Mayor Carpenter has interviewed two candidates. One is a possible shared services with the Village of Stillwater. Their board will be reviewing a contract that was sent to us for this purpose. Attorney Klingebiel has reviewed the contract and has no issues with it. Mayor Carpenter was impressed with the candidate's extensive knowledge of codes as well as fire safety. There may need to be a special meeting to approve the contract if it passes at Stillwater.

- FIRE DEPARTMENT

- WASTEWATER TREATMENT PLANT

WWTP Operator Sherman stated that the storm that lasted all last week was the worst he has seen in his time as WWTP operator. He asked the board to consider adding a bypass valve to the sewer line replacement. He stated that bypassing would only be for emergency situations. If there was an intense rain event and a power outage combined with a generator failure, the plant could be flooded. Millions of dollars' worth of damage could be done to the pump system inside the plant. A gravity feed bypass to Fish Creek could prevent such a disaster. Attorney Klingebiel cautioned that they could get some pushback from DEC on this matter.

- HISTORIAN/VISITORS CENTER

No report.

- PLANNING BOARD

Minutes from the last meeting of the Planning Board are available on the village website.

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Water Board Chairman Drew was present to give the SVBOWM report. Only one water user on the Upper Broad line is still running on the temporary hydrant line. Lussier hopes to complete this connection within the next week. Two Schuylerville DPW members and Logan Steel from the Village of Victory will be signing up for Class D licensing courses. These courses will be paid for by SVBOWM as well as any related expenses. The DPW members will need to agree to stay at least one year after taking the course or be responsible for reimbursing the water department for the cost of the training. Mayor Carpenter updated Chairman Drew on the status of the USDA grant. He and Treasurer Heyman will be meeting with Chris Huntsinger of USDA and Kathryn Sera of CT Male to discuss the final items needed to complete the application for the funding.

- **ZONING BOARD OF APPEALS**

### PUBLIC COMMENT

Gary Wilder asked if it would be possible to have some signage coming into the village prohibiting engine braking. Attorney Klingebiel stated that we would need to have this discussion with NYS DOT, as both highways coming into the village are state owned.

Pat Smola informed the board that the panels as well as the flags for the gazebo in the park are in. Design choices will be sent out to the board for review.

### OLD BUSINESS

### NEW BUSINESS

The contract with Saratoga Land Management Corporation was presented for approval. Trustee Baker made the motion to approve the contract, Trustee LeBaron seconded the motion, all in favor, contract approved.

Trustee Campbell discussed a SAM grant for sidewalks that she has been working on with Carrie Woerner's office. These grants take much longer than the multi-modal grants that we have received in the past (no longer offered by New York State) but provide much more funding. These grants do not necessarily require matching funds.

The board discussed the rate that would be determined for the temporary hire to replace the employee who will be on leave. Currently we start pay at \$22 per hour for DPW members who have their CDL. Considering that this is a temporary position and will not include any benefits, the board determined that they should set the rate of pay at \$25 per hour with a CDL.

The Youth Center submitted their annual request for funding. They included receipts from this year for expenditures such as bus transportation costs and utility bills from the youth center building. They requested \$7,000 but the line for this was only budgeted for \$5,000 for the fiscal 2025 year. Trustee Colvin made the motion to approve the release of funds in the amount of \$5,000.00 to the youth center, Trustee Baker seconded the motion, all in favor, funding approved.

The board reviewed an application for The Turning Point Parade and one for The Turning Point Festival. Mayor Carpenter spoke regarding some issues that we experienced during the OSAA baseball parade. There was a tremendous lack of communication which could have resulted in some very serious safety concerns. The Village of Schuylerville will be creating a map to identify those intersections that will need to be monitored with qualified personnel such as firefighters or police officers. Trustee Colvin stated that Schuyler Hose, as they participate in the Turning Point Parade, do not have the manpower to patrol the intersections. The Village of Schuylerville will require detailed information well in advance that outlines specifically who will be responsible for traffic control during the parade. Trustee Baker made the motion to approve both the Parade and the festival for the first and second weeks of August, providing all insurances are provided. Trustee LeBaron seconded the motion, all in favor.

The Argyle Brewing company submitted an application to participate as a vendor at the Turning Point Festival in Fort Hardy Park. Trustee Baker made the motion to approve the application, Trustee Campbell seconded the motion, all in favor, application approved.

Kickstart Café submitted an application to hold an event “Distinguished Gentleman’s Ride” requesting that participants be allowed to park motorcycles at Fort Hardy Park for a portion of the ride on Sunday June 18<sup>th</sup>. Trustee Baker stated that he has no issue with it providing they have the proper insurance, Trustee Campbell seconded the motion, all in favor, event approved.

A Resolution to approve the village tax warrant in the amount of \$580,645.16 was presented for approval. Trustee Baker made the motion to approve the tax warrant, Trustee LeBaron seconded the motion, all in favor, warrant approved.

Mayor Carpenter read from the resolution to transfer funds as follows, WHEREAS, the following budget adjustment is needed to add funds to the following accounts **Increase** A.1210.100 Mayor Personnel, \$.03, A.1410.100 Law Personnel \$220.00, A.1620.400 Buildings Contractual \$3,500.00, A.1640.400 Garage Contractual \$2,200.00, A.5110.400 Street Maintenance Contractual \$562.13, A.7510.100 Historian Personnel \$.01, A.8020.400 Planning Board Contractual \$22.50, A.9030.800 Social Security \$916.00 and **Decrease** A.1010.100 Trustees Personnel \$750.00, A.1410.400 Law Contractual \$922.05, A.1450.400 Elections Contractual \$247.65, A.1620.100 Buildings Personnel \$1,500.00, A.1640.200 Garage Equipment \$2,762.13 and A.3620.100 Building Inspector Personnel \$1239.44. Trustee Baker made the motion to approve the transfer, Trustee Colvin seconded the motion, all in favor, resolution passes.

A resolution to approve the annual amount for reimbursement per DPW employee for required safety clothing allowances, which needs to be set each year, was presented to the board. These funds are mostly used for the purchase of steel toed work boots. Trustee Colvin suggested that this amount has been set at \$150 for many years and that he felt that it should be raised to \$175. Trustee Baker disagreed, stating that DPW members could contribute additional funds if they wanted to upgrade to more costly footwear. Trustee Baker made the motion to approve \$150 per employee, Trustee LeBaron seconded the motion, Trustee Campbell yes, Trustee Colvin no, resolution passes.

The resolution to approve all reorganizational resolutions was presented for approval. Mayor Carpenter read from the reorganizational resolution as follows;

**Whereas** the Board of Trustees wishes to adopt the following reorganizational resolutions, which have been made available to the public at this meeting and on the Village of Schuylerville website;

- Appointments to Office
- Advance Approval of Claims
- Designation of Depository
- Salary Rates Fiscal Year 2026
- Designation of Newspaper
- Meetings and Workshops
- Mileage Allowance
- Attendance of Schools and Conferences

**Now Therefore Be It Resolved** that the Village of Schuylerville Board of Trustees adopt the above-named resolutions for their re-organization for fiscal year 2026. Trustee Baker made the motion to approve the resolution, Trustee Campbell seconded the motion, all in favor, resolution approved.

Treasurer Heyman provided a link to cases for the Samsung tablets that have been purchased for use by the board at meetings in lieu of printed documents to save on paper and ink. The board agreed that the tablets should be protected, Trustee Colvin made the motion to approve the purchase, Trustee Baker seconded the motion, all in favor, purchase approved. Heyman will order these online. She will order them in different colors to allow each member to have their own designated tablet.

#### PUBLIC COMMENT

Mayor Carpenter announced that the newly formed parking committee had its first meeting. The Committee hopes to have recommendations for review by the village board by November. Trustee Colvin thanked the DPW for installing the parking restriction signs on Ferry Street,

#### APPROVAL OF VOUCHERS

Trustee Baker made the motion to approve the A fund vouchers in the amount of \$45,566.06 and the G fund in the amount of \$7,441.96. Trustee Colvin seconded the motion, all in favor, vouchers approved.

#### ADJOURNMENT

Trustee Baker made the motion to adjourn the meeting, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*