VILLAGE OF SCHUYLERVILLE

PLANNING BOARD

MINUTES

March 17, 2025

The Village of Schuylerville Planning Board met for its regular meeting on Monday March 17, 2025 at the Village Municipal Center at 6:30pm. Members present were Chairman Michael Patterson, Members, Ed Carr, Susan Rhoades, Patti Smola, Sean Healy (arrived after approval of February minutes and Sign application due to work schedule), Alternate Member BriAnne Mulligan and Secretary Helene Patterson. Alternate Member Cassie Wilusz was absent.

February 18, 2025 minutes were reviewed by the board. Chairman Patterson asked for a motion to accept the minutes as written. **Member Rhoades made a motion to approve the February 18, 2025 minutes. Seconded by Member Carr. All Ayes, motion carried 4-0.**

PUBLIC COMMENT: None

COMMUNICATIONS: Chairman Patterson stated a Change of Use/Tenant application was received at the Village office this morning by Anton Prusakov, Rush N’ Wrenches, for an automotive repair shop at 165-167 Broad Street; Autobody shop previously owned and operated by Joe Mayer. Due to the late submission and more information needed, the application will be on the agenda for April’s meeting. Chairman Patterson will reach out to Mr. Prusakov and let him know.

OLD BUSINESS: Chairman Patterson stated he has not heard back from CEO Meyers regarding the status of Catholic Charities which opened at 150 Broad Street(above Olli’s bar and grill) as an application for Change of Use/Tenant was not submitted. CEO Meyers did say he would reach out to 5 Ravens concerning issuing a CO.

NEW BUSINESS: ARROW Bank (formally named Glens Falls National Bank) 73 Broad Street - through A.J. Sign Co. of Burnt Hills, submitted a Sign Application request and application fee for $300.00, as the business name has changed. They have replaced the current sign logo. Per the application, they are requesting that the free-standing sign (currently 12 sq ft – in compliance of Zoning Code) be replaced with a 22.1 sq ft sign with an additional 14 sq foot base and three directional signs be installed . Member Carr stated that a sign larger than 12sq ft is not allowed within the Historic District. Discussion followed concerning the downtown Historic district signage relating to esthetics and setting precedents with previous sign requests that did not comply with Historic District signage per current Zoning Code and were denied. Chairman Patterson asked for a motion to deny the free-standing sign in front of the building that does comply with the current Zoning Code. **Member Carr made a motion to deny the Sign Application, specifically for free standing sign in front of the Arrow Bank only. Seconded by Member Rhoades. All Ayes, motion carried 4-0.**

Chairman Patterson will reach out to A.J. Sign Company and let her know. Brief discussion followed regarding the three directional signs and the sign above the front door to the bank. Member Smola stated that those signs were within the Zoning Code. Chairman Patterson asked for a motion from the board to accept changing the existing sign above the front door from Glens Falls National Bank to Arrow bank and the three existing directional signs per the application. **Alternate Member Mulligan made a motion to approve the changes to the specific signs stated. Seconded by Member Smola. All Ayes, motion carried 4-0.**

Member Healy arrived late due to a work conflict. Chairman Patterson briefed Member Healy on the Sign Application submitted by A.J. Sign Co. on behalf of Arrow Bank.

Chairman Patterson brought up for discussion Alternate Member Cassie Wulisz’s status. She has been absent for several consecutive meetings and is not current with the mandatory annual training. Chairman Patterson stated, per the Planning Board guidelines, that the next step would be to speak to the Mayor. Discussion followed. All agreed that Alternate Member Wulisz contributed good insight and had a lot to offer as a member of the Planning Board. Chairman Patterson will reach out to her and ask her intention regarding staying on as an alternate member of the Planning Board.

Chairman Patterson announced there was no new information concerning grant project money awards on the NY Forward website.

Chairman Patterson announced the next Village Planning Board meeting will be held on Monday April 21, 2025 at 6:30pm.

**Alternate Member Mulligan made a motion to adjourn. Seconded by Member Smola. All Ayes, motion carried 5-0.**

Respectfully submitted,

Helene Patterson

Planning Board Secretary