

**Village of Schuylerville
Public Hearing and
Monthly Meeting Minutes
Monday January 13th, 2025**

Present;

**Mayor Carpenter
Trustee Baker
Trustee Colvin
Attorney Klingebiel
Treasurer Heyman
Village Clerk Porter**

Present via videoconference;

**Trustee LeBaron
Absent Trustee Drew**

Mayor Carpenter opened the public hearing at 6:00 pm.

Public Hearing on Local Law #1, 2025 Parking regulations on Ferry Street

Mayor Carpenter read aloud the proposed Local Law No. 1 of 2025 as follows;

Local Law Amending the Village Code §151-42 With Respect to Parking on Ferry Street. Be it enacted by the Village of Schuylerville Board of Trustee, County of Saratoga, State of New York as follows: Section 1. Title: Local Law No. 1 of 2025 is entitled “Local Law Amending the Village Code §151-52 with respect to prohibited parking on Ferry Street.” Section 2. Legislative Intent: It is the intent of this Local Law to amend parking regulations on Ferry Street from the intersection of Broad Street to the intersection of Green Street to ensure the safe and proper passage of vehicles on Ferry Street. Section 3. Authority: This Local Law is adopted pursuant to Municipal Home Rule Law Section 10, and Village Code Section 1-7. Section 4. Body of Local Law No 1 of 2025 §151-42. Schedule XII: Parking Prohibited at All Times. Name of Street Side Location Ferry Street South From the intersection with Broad Street to the intersection with Green Street. Section 5. Severability: If any provision of this Local law is determined to be unconstitutional or invalid, the validity and enforceability of the remainder shall not be affected. This law would be effective immediately on filing with the secretary of state.

Only one member of the public was present and had no comment.

Trustee Colvin stated that he felt strongly that this law was necessary for access for emergency vehicles. He cited the issues in California with emergency vehicles unable to get through to some areas.

Trustee Colvin made the motion to close the public hearing. Trustee Baker seconded the motion, all in favor, public hearing closed.

At 6:30pm, Mayor Carpenter opened the Regular Monthly Meeting, Monday January 13th, 2025

Present;

**Mayor Carpenter
Trustee Baker
Trustee Colvin
Attorney Klingebiel
Treasurer Heyman
Village Clerk Porter**

Present via videoconference;

**Trustee LeBaron
Absent Trustee Drew**

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday January 27th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Workshop Meeting Monday February 3, 2025, at 6:00 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Monthly Meeting Monday February 10, 2025, at 6:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning Board will meet on Wednesday, January 22nd at 6:30 pm at the Village of Schuylerville meeting hall.
- There will be a Comprehensive Plan Public Outreach meeting on Wednesday January 29th at 6pm at the Town of Saratoga meeting hall.
- Meeting dates for the 2025-2026 budget planning process are scheduled as follows; Budget Workshop Meeting one, Monday, January 27th at 6 pm, Budget Meeting 2, Monday February 17th at 6pm and Budget Meeting 3, February 24th at 6pm

BOARD COORESPONDENCE:

MINUTES:

Trustee Baker made the motion to approve the minutes from the December 9th regular meeting minutes, Trustee Colvin seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance

\$68,327.53

Sewer Now Statement Balance	\$91,055.82
Trust and Agency	\$5,353.25
General Fund Money Market	\$1,193,639.21
Sewer Fund Money Market	\$497,419.18
Memorial Day	\$1,863.39

Interest on the General Fund Money Market was \$4,532.24 and the sewer money market brought in \$1,808.06.

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker attended the previous workshop. Last fiscal year the Village of Schuylerville board of trustees approved the purchase and installation of a generator at the DPW garage. The electrician at the time was unable to do the job due to time constraints. He has informed the village that he could, if we are still interested, complete the job at this time. Supervisor Decker stated that he would like to move forward with the installation of the generator.

Supervisor Decker is still seeking quotes to replace the 2005 International dump truck.

Supervisor Decker informed the board that the Village of Greenwich recently raised all the DPW workers to \$25 per hour and 100% health insurance coverage. All full-time DPW members must have a CDL. The Village of Schuylerville has been working with the crew to get all DPW members to upgrade to a CDL. We are also encouraging them to get their water licensing. There are pay incentives for members that obtain either or both of these licenses.

- CODE ENFORCEMENT

No report.

- FIRE DEPARTMENT

Chief Myers submitted his report on training and fire calls. Schuylerville Fire Company escorted the Schuylerville Varsity Football team on their way back into the village following their NY State title championship. Joe Turcotte Senior was recognized for 60 years of service.

- WASTEWATER TREATMENT PLANT

WWTP Operator Sherman reported at the workshop that all is going well at the plant.

- HISTORIAN/VISITORS CENTER

No Report.

- PLANNING BOARD

No Meeting.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

CT Male attended the last water board meeting to advise the water board that they need to have a certified qualified person on site at the Upper Broad Street water during the water line replacement project. This is as per NYSDOH standards. After much discussion, the water board agreed to this. Once the board has signed on with CT Male, CT Male will give them a list of qualified contractors. They will send this project out to the contractors for bidding. The minutes from the board meetings are posted on the Village of Schuylerville website.

- ZONING BOARD OF APPEALS

There were no zoning appeals.

PUBLIC COMMENT;

There was no public comment.

OLD BUSINESS;

The board reviewed the estimate for the purchase and installation of a Generator at the DPW garage. Trustee Baker made the motion to approve for up to \$15,000 which will include the gas line connection as well as the quote from Wilder Electric for \$12,300.00. Trustee Colvin seconded the motion, all in favor, generator purchase and installation approved.

NEW BUSINESS;

The following Trail Town Resolution was presented; Whereas, the Village of Schuylerville recognizes the importance of promoting and enhancing its trails as a vital community resource for recreation, tourism, and economic development; and Whereas, the Village seeks to establish a committee to oversee, coordinate, and implement efforts related to the development, maintenance, and promotion of the Village's status as a Trail Town; Now, Therefore, Be It Resolved, that the Village of Schuylerville hereby establishes a Trail Town Committee, hereinafter referred to as the "Committee," consisting of seven members appointed by the Village Board; and Be It Further Resolved, that the Committee shall be tasked with:

1. Developing strategies and initiatives to promote Schuylerville as a Trail Town;
2. Coordinating efforts with local, regional, and state partners to enhance trail-related resources and infrastructure;
3. Identifying opportunities for grants and funding to support trail initiatives;
4. Engaging with community members and stakeholders to solicit input and participation; and
5. Reporting regularly to the Village Board on its activities and progress.

Be It Further Resolved, that the Committee shall designate Chair Julia Stokes and Vice Chair Kate Morse to provide leadership and facilitate the work of the Committee; and Be It Further Resolved, that Cory Heyman shall be designated as the primary point of contact (POC) for the

Committee, responsible for serving as the liaison between the Committee and the Village Board; and Be It Finally Resolved, that this resolution shall take effect immediately upon its adoption. Trustee Baker made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, adopted by the Village Board of the Village of Schuylerville on this 13th day of January, 2025.

The board has resolved to appoint a parking lot committee to address the issues the village is facing as pertains to parking on Broad Street. Trustee Baker made the motion to approve the parking lot committee, Trustee Colvin seconded the motion, all in favor, committee approved as follows; Dave Roberts, Pat Smola, Shelly Squires and Mayor Carpenter.

Several years have passed without an outside auditor review of the books. Treasurer Heyman has recommended that the board budget for this in the next fiscal year.

Treasurer Heyman recommended that the board should seek to contract with a forester to locate identify and manage the harvesting of the trees on the Lot owned by the Village of Schuylerville in the Town of Easton. Contracting with a forester would include supervision of the harvesting and ensuring that the site is left clean and free of excessive debris.

The following resolutions are presented for review;

Resolution to adopt Local Law #1 2025 Mayor Carpenter read the law in it's entirety to the public. Trustee Colvin made the motion to adopt Local Law #1, 2025, Trustee Baker seconded the motion, all in favor, Local Law #1 approved and will be submitted to the Secretary of State. Upon approval by the state, this law will immediately go into effect.

A resolution to form a "type" resolution capital project was read as follows Whereas, the board of trustees of the Village of Schuylerville does hereby reserve funds in the amount of \$150,000 for the creation of a capital reserve for future capital improvements Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to create this reserve as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution passes.

Resolution to transfer funds Clerk Personnel Whereas, the following budget adjustment is needed to increase the expenditure line for Clerk Personnel to cover increase due to sick payout for former clerk. Increase A.1410.100 Clerk Personnel \$10,707.30 Decrease A.1410.400 Clerk Personnel Contractual \$430.00 A.1325.400 Treasurer Contractual \$525.00 A.1320.400 Auditor Contractual \$2,500.00 A.1990.400 Contingent Contractual \$7,252.30 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Baker made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, resolution passes.

A resolution to amend buildings contractual was presented as follows; Whereas, the following budget amendment is needed to balance revenues for building improvement with expends, Increase A.3089.000 General Government Aid \$10,000.00 Increase A.1620.400 Buildings Contractual \$10,000.00 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated

and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution passes.

A resolution to amend garage contractual was presented as follows; Whereas, the following budget amendment is needed to balance revenues from insurance recovery for towing of truck with expends A.2680.00 Insurance recoveries \$877.00 Increase A.16240.400 Garage Contractual \$877.00 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution passes.

Resolution to amend Storm Sewers Personnel Whereas, the following budget adjustment is needed to increase the expenditure line for Storm Sewers Contractual to cover sewer line maintenance increase due to prevailing wage increases. Increase G.8140.400 Storm Sewer Contractual \$400.00 Decrease G.8130.400 Waste Water Treatment Plant Contractual \$400.00 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution Trustee Baker seconded the motion, all in favor, resolution passes.

***At this point in the meeting, Mayor Carpenter invited the Schuylerville Varsity Football team to come to the front of the room for recognition and read from the following proclamation.

WHEREAS, the Schuylerville Black Horses Football Team has achieved an extraordinary milestone by winning the 2024 New York State Class C Football Championship, marking the first state title in the program's storied history; and WHEREAS, the team's historic achievement exemplifies dedication, perseverance, and teamwork, serving as a testament to the exceptional talent, sportsmanship, and commitment displayed both on and off the field; and WHEREAS, the players, coaching staff, and supporters have brought immeasurable pride and joy to our community, inspiring future generations to dream big and work hard toward their goals; and WHEREAS, the leadership of Head Coach John Bowen and the entire coaching staff has instilled in these young athletes the values of discipline, resilience, and community spirit, fostering a culture of excellence that extends far beyond the gridiron; and WHEREAS, the achievements of the Schuylerville Black Horses have brought our village together, creating a shared sense of pride, unity, and celebration among residents, alumni, and fans alike; and WHEREAS, the student-athletes have represented the Village of Schuylerville with dignity and honor, demonstrating the power of teamwork, hard work, and determination in achieving success; NOW, THEREFORE, BE IT RESOLVED, that I, Dan Carpenter, Mayor of the Village of Schuylerville, along with the Board of Trustees, do hereby proclaim our heartfelt congratulations and deepest appreciation to the Schuylerville Black Horses Football Team for their unparalleled success and their enduring contributions to our community; and BE IT FURTHER RESOLVED, that we designate December 6th as **Schuylerville Black Horses Football Day** in the Village of Schuylerville, encouraging all residents to join in celebrating this historic achievement and recognizing the team's remarkable accomplishments. IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Schuylerville to be affixed this 01-13-2025.

Coach John Bowen commended Mayor Carpenter on his dedication to the team and the live stream videos that he has aired on the Schuylerville Community page to ensure that everyone has the opportunity to see the game live.

A resolution to amend water contractual was presented as follows; whereas, the following budget amendment is needed to add expend and revenue lines for water services for costs associated with bond for water project. Increase A.8350.400 Common Water Supply Contractual \$5,000.00 Increase A.2144.000 Water Services Charges \$5,000.00 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved.

A resolution to amend Fire Contractual with fund balance was presented as follows Whereas, the following budget amendment is needed to add funds to fire contractual for purchase of fire equipment by increasing the revenue line for using fund balance to counter expenditures and authorizes the treasurer to make the balancing adjustment to unreserved fund balance Increase A.0909.004 Fund Balance unreserved \$65,008.20 Increase A.3410.400 Fire Contractual \$65,008.20 Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved.

An amended resolution to hold a general election (amended to declare the firehouse as the location) was presented as follows; Whereas, the board of trustees of the Village of Schuylerville propose to hold a General Village Election for the purpose of filling two, four year term Trustee positions and one, 4 year Mayorial position. Now Therefore Be It Resolved, that the General Village Election of the Village of Schuylerville, Schuylerville, NY will be held on Tuesday, March 18, 2025 from Noon till 9:00pm, at the Village of Schuylerville municipal building in the firehouse 35 Spring Street, Schuylerville, NY 122871 and the following office(s) are to be filled: Trustee – 2 (two) each: Four (4) Year Term Mayor- 1 (one) each: Four (4) Year Term Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved

A resolution to hire election inspectors was presented as follows; Whereas, the Board of Trustees of the Village of Schuylerville met at its regular village meeting on January 13, 2025 and made the appointment of Election Inspectors for Tuesday March 18th, 2025 Village general Election. Now Therefore, Be It Resolved, that following inspectors shall be appointed for the upcoming general election: Democrat: Linda Lloyd and Patricia Behrens Republican: Anna Welfley Lois Patrick Whereas, two alternates will be appointed by the Village Clerk, Jamie Porter, in the event the primary inspectors are not able or not available the entire day. Furthermore, Be It Resolved, that as compensation, each Election Inspector working the day of the election shall receive \$100.00. In the event of a partial day's work, this amount shall be prorated to the hours worked. Therefore, Be It Resolved, that the board of the Village of Schuylerville does hereby approve this resolution. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved

A resolution to abolish village registration day was presented as follows; Whereas, the Board of Trustees of the Village of Schuylerville propose to abolish the village registration day for the election that is to be held on March 18, 2025. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved Therefore Be It Resolved, that the Board of trustees of the Village of Schuylerville does hereby approve this resolution. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved

The following invoices were presented for payment

An invoice from Municipal emergency services in the amount of \$65,008 was presented for approval \$65, 008.20. Trustee Baker made the motion to approve the payment of the invoice, Trustee Colvin seconded the motion, all in favor, invoice approved.

The annual service contract for sewer line maintenance from Roto rooter was presented for approval for payment in the amount of \$9,200.00 Trustee Baker made the motion to approve the payment, Trustee Colvin seconded the motion, all in favor, invoice approved.

An invoice was presented for approval from Column (post star) in the amount of \$51.91 for advertising for the water bond application. Trustee Baker made the motion to approve the invoice, Trustee Colvin seconded the motion, all in favor.

A request for training for the following planning and zoning board members was submitted; Leona Colvin, Zoning Board Chair, Mike Patterson Planning Board Chair, Brianne Mulligan, Planning Board Member and Ed Carr, Planning Board Member. Trustee Baker made the motion to approve the invoice, Trustee Colvin seconded the motion, all in favor.

PUBLIC COMMENT;

APPROVAL OF VOUCHERS; Trustee Baker made the motion to approve the general fund vouchers in the amount of \$96,041.19, and the sewer fund vouchers in the amount of \$5,676.85 Trustee Colvin seconded the motion, all in favor vouchers approved.

ADJOURNMENT

Trustee Baker made the motion to adjourn the meeting, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman