

**Village of Schuylerville**  
**Monthly Meeting Minutes**  
**Wednesday November 13th, 2024**

**Present;**

**Mayor Carpenter**

**Trustee Baker**

**Trustee Colvin**

**Trustee Drew**

**Trustee LeBaron**

**Attorney Klingebiel**

**Treasurer Heyman**

**Village Clerk Porter**

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday November 18th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Workshop Meeting Monday December 2, at 6:30 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Meeting Monday December 9<sup>th</sup> at 6:30 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on Monday November 18th at 6:30 pm at the Village of Schuylerville meeting hall.
- Comprehensive Plan Public Outreach Meeting American Legion Hall Wednesday December 4<sup>th</sup> at 6pm.

BOARD COORESPONDENCE:

MINUTES:

Trustee Colvin made the motion to approve the October 7<sup>th</sup> meeting, Trustee Baker seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$122,017.56
Sewer Now Statement Balance	\$160,276.33
Trust and Agency	\$7,729.91
General Fund Money Market	\$1,364,187.33
Sewer Fund Money Market	\$324,284.80
Memorial Day	\$1,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

DPW Supervisor Decker has notified the board that he is struggling to get the trucks ready for the upcoming winter weather. Mayor Carpenter noted that he has some concerns about the lack of planning by the Village of Victory and the resulting expectations of the Village of Schuylerville for assistance. Mayor Carpenter also stated that aside from some possible flagging, the Village of Schuylerville DPW will not be performing the work on the North Broad water line replacement.

- CODE ENFORCEMENT

Adam Myers did not submit an official report, but wanted to inform the board that he is on top of the construction project that is taking place on Spring Street as well as the one on Ferry Street. He is also working on getting his required CPU credits.

- FIRE DEPARTMENT.

Firefighter Joseph Sheloski has successfully completed his probation period and has been presented with his badge and shield. The full report is available on the village website on the Schuyler Hose page.

- WASTEWATER TREATMENT PLANT

Sherman submitted an estimate of materials and cost for the wall project that was discussed at the workshop. The board approved the expenditure in the amount of \$695.70.

- HISTORIAN/VISITORS CENTER

Historian Saddlemyre submitted her report, which Mayor Carpenter read aloud. In the report were some upcoming events, November 14, Norman S. Poser, author speaking about his book from the battlefield to the stage, the many lives of General John Burgoyne, reservations taken at National Park Service.

- PLANNING BOARD

The minutes were available at the meeting and will be posted on the website. Mayor Carpenter asked Chairman Patterson, as he was present, if he had anything to report. Patterson stated that the property at 48 church street was a major source of discussion but no other topics of note.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

At the joint village and water board meeting on November 4<sup>th</sup>, a compromise was made to commit to a 1.1-million-dollar project to replace the oldest and most vulnerable lines in the village. Also discussed at that meeting was the situation on North Broad and the fact that Chairman Drew, at the attorney's suggestion has declared the water line replacement to be an emergency. CT Male will be compiling an engineering report. Mayor Carpenter stated that although he is not allowed a voice in this situation, he does not feel that we have the time to perform the usual procurement procedures regarding sending out to bid and selection.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

OLD BUSINESS:

Mayor Carpenter stated that Adam Myers has asked for more time on the Robinson fence and sidewalk condition discussion as he is concerned that he may have initially reached out to the property owner using an incorrect email address. Mayor Carpenter Mayor Carpenter agreed to extend the time for response from Robinson.

The Easton property purchase request was discussed. The homeowner must now have a survey done on the property to determine exactly where he would like to adjust the line for the property purchase. He will get back to us in the spring.

#### NEW BUSINESS;

The National Park Service reported a log jam at fish creek bridge that they feel may have compromised the integrity of the bridge. As we have now been put on notice, we must move forward to address this issue. Attorney Klingebiel stated that he feels the first order of business is to remove the logs, at which point we could get an engineer in to assess the bridge. He asked if the area would be accessible for a picker or for a cable to be lowered to pull out the logs. He expressed concerns that this problem could be exacerbated by ice.

Review of quotes for new security services provided by Village Clerk Porter. The current system is not functioning properly and service from this company has been severely lacking.

The most favorable quote was from NY Fire and Signal. Monthly fees were similar to the other quotes but much better on the installation. Two board members were familiar with the company and had favorable experiences with them. Trustee Colvin made the motion to go with NY Fire and Signal, Trustee Baker seconded the motion, all in favor, contract approved in the amount of \$2,470 for both the municipal office building and the old visitors center and a yearly fee for monitoring of \$359.40 per building.

There was a presentation of a resolution to approve Lead agent proposal Schuylerville School 2025 capital improvement project. The project entails adding another entrance for strictly vehicular traffic as well as some other improvements to the school grounds. Trustee Baker made the motion to approve Schuylerville School as lead agent, Trustee Colvin seconded the motion, all in favor, lead agency approved.

The Town of Greenwich fire protection contract renewal was presented to the board. The contract has been reviewed by Chief Myers as well as Attorney Klingebiel and has been determined to be acceptable. Trustee Drew made the motion to approve the contract, Trustee LeBaron seconded the motion, all in favor, contract approved.

A handicap sign request was submitted for 157 Broad. We are waiting to hear from NYS DOT, so it has been tabled until the next meeting. Trustee LeBaron pointed out that the person requesting a handicap sign was not the owner, Attorney Klingebiel stated that the person requesting must be the owner of the property.

Trustee Baker made the motion to accept BriAnne Mulligan's application for the alternate planning board position, Trustee Colvin seconded the motion, all in favor application approved.

Credit card agreement review for approval. Attorney Klingebiel stated that this is a standard agreement and that he had no issue with the agreement. Trustee Colvin made the motion to approve the agreement, Trustee Drew seconded the motion, all in favor, credit card approved.

A resolution in support of continued and increased state aid for local governments was presented to the board for approval. Mayor Carpenter read from the lengthy resolution which is posted on the village website on the minutes page. Trustee Colvin made the motion to approve the resolution, Trustee Baker seconded the motion, all in favor, resolution approved.

Mayor Carpenter read from a resolution to amend the general fund budget CHIPS as follows WHEREAS, the following budget adjustment is needed; increase A.3501 Consolidated Highway Aid (CHIPS) \$10,000.00 and Increase A.5112.400 CHIPS Cap Improvements Contractual \$10,000.00 THEREFORE, BE IT RESOLVED, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated

and as outlined. Trustee Baker made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution approved.

The invoice From Jointa Galusha for the paving done on the alleys was presented in the amount of \$29,526.00 Trustee Baker made the motion to approve the invoice, Trustee Colvin seconded the motion, all in favor, invoice approved for payment.

Trustee Baker made the motion to approve Firefighter Scheloski, Trustee Colvin seconded the motion all in favor, firefighter approved.

PUBLIC COMMENT:

Wendy Lukas 77 Green Street noted that the flyer sent by the SVBOWM regarding lead lines did not include much detail on what is the responsibility of the homeowner. Attorney Klingebiel stated that as he is on the committee that is addressing this issue. He stated that a lot of the older municipalities have older lead service lines to their houses which have been determined to be a health hazard. DOH and EPA have mandated that municipalities test for lead service lines within a certain period of time, inventory them and then there will be a path forward for replacing them. These flyers have instructions on how to test their lines coming into their house. The resident must then report the result of the testing to the municipality. The municipality is required to test their side of the line as well. The state of NY is currently brainstorming ways to assist homeowners who may not be able to afford to replace their lines

Linda Lloyd 72 Green Street asked why the owner of the property with the dilapidated fence has not remedied the situation yet. Mayor Carpenter stated that the building inspector has reached out to the property owner, but that he had informed Mayor Carpenter that he was not sure that he had the correct email address the first time.

Mike Patterson 51 Green Street asked when the public would find out the results of the NY Forward awards. Mayor Carpenter stated that all projects had been moved forward to the state for review. They will select the project that best meets the goals set forth by the steering committee sometime this spring.

APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the A fund vouchers presented in the amount of \$117,385.63 and the G fund vouchers presented in the amount of \$24,035.16 Trustee Colvin seconded the motion all in favor vouchers approved.

ADJOURNED

Trustee Colvin made a motion to adjourn, Trustee Baker seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*