

**Village of Schuylerville
Monthly Meeting Minutes
Monday August 12, 2024**

Present;

**Mayor Carpenter
Trustee Colvin
Trustee Drew
Trustee LeBaron
Attorney Klingebiel**

**Village Clerk Patterson
Treasurer Heyman
DPW Supervisor Decker
WWTP Operator Sherman**

Absent

Trustee Baker

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday August 19th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Workshop Meeting Wednesday September 4th, at 6:30 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Meeting Monday September 9th at 6:30 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on Monday, August 19th at 6:30 pm at the Village of Schuylerville meeting hall.
- New York Forward Local Planning Group Workshop #3 Wednesday August 14th from noon to 2pm at the Town of Saratoga meeting hall
- New York Forward Local Planning Group Public Outreach #2 September 5 at 6pm at the Town of Saratoga meeting hall
- New York Forward Local Planning Group Workshop #4 Wednesday September 18th from noon to 2pm at the Town of Saratoga meeting hall

**All meeting dates for the NY Forward program are listed on the Village of Schuylerville website as well as on schuylrevillenyf.com

BOARD COORESPONDENCE

MINUTES:

Trustee Colvin made the motion to approve the minutes from the July meeting, Trustee LeBaron seconded the motion, all in favor minutes approved

TREASURER'S REPORT:

General Fund Statement balance	\$268,383.57
Sewer Now Statement Balance	\$50,217.60
Trust and Agency	\$8,039.18
General Fund Money Market	\$1,396,984.44
Sewer Fund Money Market	\$320,316.94
Memorial Day	\$1,863.39

General Fund Money Market Interest \$5,809.84 Sewer Money Market Interest \$1,357.26

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker reported that the paving was completed. One area needs to be revisited, as there was some puddling during the pouring of the blacktop. There was a water leak at 115 Broad on Friday. The issue was on the resident's side; however, our service line is lead and will need to be replaced. Supervisor Decker hopes that we will be able to complete this repair either Wednesday or Thursday.

- CODE ENFORCEMENT

No report.

- FIRE DEPARTMENT.

Mayor Carpenter read the chief's report. One item of note is that the station is receiving a high number of calls due to false alarms in homeowners' personal systems. At some point we may need to explore options for reimbursement in cases where there are repeated alarms that the Schuyler Hose Company responds to.

- WASTEWATER TREATMENT PLANT

Mayor Carpenter noted that since the large root came through into the plant, there have been no overflows at the manhole on Broad for which the village received a NOV from DEC. Mayor Carpenter will be meeting with Chip Lawrence from the Schuyler Yacht Basin to discuss the large amount of grease that has been getting into the pump station on Ferry Street.

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

The Planning board will not be meeting this month. Member Beth Woodard has resigned, and the village has received an application for this position. Village Clerk Patterson sent the resume for Susan Rhoades out to the village board prior to the meeting for review.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

On August 5, the Fort Hardy Plant well 2 down. Mark Rogers put in a new line from the well to the plant and well 2 is back in service. The Victory plant is experiencing some issues with high humidity. Jake Fort will take one of the ac units from the Schuylerville plant to the Victory plant to see if it will alleviate the humidity problem.

Mayor Carpenter stated that he and Treasurer Heyman have been working on getting started with the process of applying with the USDA for the loan for the grant.

The Victory DPW Supervisor has resigned, and the Village of Victory has hired a replacement. However, the new supervisor does not yet have a water license. This means that he is not able to perform repairs to the infrastructure in the Village of Victory and that repairs to the waterlines in Victory will either need to be completed by the Schuylerville DPW or a contractor. Supervisor Decker has expressed discomfort with this responsibility, as he is not familiar with the water infrastructure in the Village of Victory.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

Jean Myers was present to thank the board for the newly installed curbing. During the major rain event on Friday, there was not a drop of water in her basement and no mud or water in her yard. She also stated that she was grateful for the work done in the alleyways both in front and behind her property.

Pat Smola from Schuyler Island asked if there was any progress on the plans for the parking situation on Broad for the upcoming season. Mayor Carpenter stated that the village is working on a new plan that does not involve the village trustees having to go out and report on vehicles that are parked illegally. He has reached out to the mayor of Stillwater, but she is on vacation.

OLD BUSINESS:

Attorney Klingebiel stated that the lawsuit against Chris Moore has been filed and that we are just waiting for a court date.

Gary Robinson, the owner of the fence on Broad next to the Printsays business has been notified that he must address the poor condition of the fence.

Trustee Colvin noted that there has been considerable progress at the 45 Saratoga Street location. Attorney Klingebiel stated that he would be in court the following day on this matter. Mayor Carpenter said that this should not be dismissed yet, but that it could be adjourned.

NEW BUSINESS:

Mayor Carpenter gave an update on the curbing project. He has three contractors that will be coming in to give recommendations and quotes on ways to correct this issue.

Supervisor Decker will be meeting with an engineer from the Canal Corporation on Wednesday to walk the job site and determine the best course of action for the tow path renovation.

Mayor Carpenter stated that he feels the updated Comprehensive plan will be available for board review by either October or November. Meeting dates will be posted on the village website.

There were a good number of applicants for small projects and letters of interest to NY Forward. These applications will be reviewed by the Local Planning Group and the NY Forward state representative over the course of the next couple of weeks.

The board has reviewed the application from Susan Rhoades for the open Planning Board Member position.

Trustee LeBaron made the motion to approve the appointment of Susan Brooks Mateo, (Rhoades) Bryan Drew seconded the motion, all in favor, appointment approved.

Resolution to create a "type "equipment reserve was read by Mayor Carpenter as follows; WHEREAS, the Village of Schuylerville proposes to create a type reserve for the general fund to be named "Equipment Reserve" for the purpose of reserving funds for anticipated DPW equipment purchases in the amount of \$200,000.00. THEREFORE, BE IT RESOLVED, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to create this reserve as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution passed

A resolution was presented to add account code G.8110.401 Admin Contractual Law to account for law services expenditures for the sewer fund. Trustee Colvin made the motion to approve the addition of this account code, Trustee Drew seconded the motion, all in favor, resolution passes.

Resolution to transfer funds within the sewer fund was read by Mayor Carpenter as follows; WHEREAS, the following budget adjustment is needed; Increase G.8110.401 Admin Contractual Law \$1,000 and Decrease G.8130.400 WWTP Contractual \$1,000 THEREFORE, BE IT RESOLVED, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee Colvin made the motion to approve the transfer, Trustee Drew seconded the motion, all in favor, transfer approved.

A resolution was presented to transfer funds in the general fund. Mayor Carpenter read from the resolution as follows. Whereas the following transfer is needed, Increase Playground Rec Contractual A.1710.400 in the amount of \$4,200 and decrease A.1919.400 in the amount of \$4,200. Trustee Colvin made the motion to approve the transfer, Trustee Drew seconded the motion, all in favor, resolution passes.

Presentation of invoice for law services in Moore Suit for nonpayment of sewer billings in the total of \$637.00. Trustee Colvin made the motion, Trustee LeBaron seconded the motion, all in favor, payment approved.

PUBLIC COMMENT:

Village Clerk Patterson noted that the newly installed AC units were working well and running quietly. She informed the board that the contractor was great to work with and showed great attention to detail in the installation of the outside lines.

Treasurer Heyman announced that the village has already received the check from NYSERDA for \$10,000 for the AC upgrade project.

APPROVAL OF VOUCHERS:

Trustee Drew made the motion to approve the A fund vouchers presented in the amount of \$73,355.68 Pre-Paid in the amount of \$10,540.45 and the G Fund vouchers presented in the amount of \$4,102.59 Pre-paid in the amount of \$6,661.28. Trustee Colvin seconded the motion, all in favor.

ADJOURNMENT Trustee Colvin made a motion to adjourn, Trustee LeBaron seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman