

**Village of Schuylerville
Monthly Meeting Minutes
Monday July 8, 2024**

Present;

Deputy Mayor Daniel Baker

Trustee Colvin

Trustee Drew

Trustee LeBaron

Attorney Klingebiel

Treasurer Heyman

Village Clerk Patterson

Historian Saddlemire

Absent;

Mayor Carpenter

Dustin Hall presented on 2024-2025 insurance policy;

This year there is no rate increase and the village received a \$2,100.00 dividend.

Amsure, with assistance from Village Clerk Patterson, with hours of work on the applications was able to shop for insurance with considerable savings.

Building values were discussed with a few adjustments recommended. It was determined that Supervisor Decker should review the equipment list to ensure that all items were listed and that there were none on the policy that we no longer own.

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday July 15th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Workshop Meeting August 5th, 2024, at 6:30 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Meeting August 12th, 2024 at 6:30 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on Monday, July 15th at 6:30 pm at the Village of Schuylerville meeting hall.
- New York Forward Local Planning Group Workshop #2 Tuesday July 16 from noon to 2pm at the Town of Saratoga meeting hall
- New York Forward Local Planning Group Workshop #3 Wednesday August 14th from noon to 2pm at the Town of Saratoga meeting hall

**All meeting dates for the NY Forward program are listed on the Village of Schuylerville website as well as on schuylrevillenyf.com

BOARD COORESPONDENCE

MINUTES:

Trustee LeBaron made the motion to approve the minutes from the June meeting, Trustee Colvin seconded the motion. Trustee Drew abstained, as he was not present at the previous meeting.

TREASURER'S REPORT:

General Fund Statement balance	\$216,864.83
Sewer Now Statement Balance	\$70,645.50
Trust and Agency	\$6,285.42
General Fund Money Market	\$1,191,174.60
Sewer Fund Money Market	\$318,959.68
Memorial Day	\$1,863.39

General Fund Money Market Interest \$4,187.44 Sewer Money Market Interest \$1,307.97

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Deputy Mayor Baker reported that there was a water leak on Green Street. It was determined that the leak was on the homeowner's side. The curbing project was completed. A DPW laborer was hired, resolution for pay rate and hiring to follow.

- CODE ENFORCEMENT

Adam Myers submitted his report. 70 Church Street addition ongoing, up to date on all permitting, 105 Green Street complaint for yard maintenance. Property appears to be up for auction. In contacting owner of record, James Coffin, he states that he was not aware that the property was up for auction. He will look into the matter and resolve the maintenance issue. 120 Broad has applied for a building permit to expand the living space upstairs, the complaint on the fence and sidewalk on Broad Street next to "Print Says" was addressed. Robinson states that the village put that fence up 30 years ago. Myers informed him that this is still his problem and needs to be addressed. 45 Saratoga Street is moving forward on the porch renovation. The awning over the sidewalk at 80 Church Street was determined not to be illegal as long as it does not obstruct the sidewalk.

- FIRE DEPARTMENT.

No report.

- WASTEWATER TREATMENT PLANT

WWTP Operator Sherman was not present. There was an issue at Sweeneys, but it was on the owner's side. Deputy Mayor Baker and Treasurer Heyman had a videoconference with Barton

and Loguidice concerning our request to ask for an extension from DEC on the sewer line relocation to give us time to apply for a grant to pay for the project, as the cost of the project is equal to 50% of the current fund balance. An amendment to the contract will be presented later in the meeting. Trustee LeBaron brought up the matter of the excessive grease in the pump station on Ferry Street that has caused the village to call in Roto Rooter to clear the lines several times this year at a cost of \$2,000.00 per visit. Attorney Klingebiel suggested that we should do a dye test to determine where the grease was coming from. He stated that someone will need to take the position that we believe this is coming from the Yacht Basin, at which point the Village of Schuylerville can issue an order to remedy, which could then be followed by fines.

- HISTORIAN/VISITORS CENTER

Historian Saddlemire was present at the meeting to give her report. A resident found the 1991 plans for the reconstruction of the school. She will work with him to determine what is the best repository for these documents. For the 250th celebration, Saddlemire asked that everyone sign up for emails to keep us informed of the news of the 250th and related events. She noted that this is a nation-wide event. She will be assisting with the educational aspect of this event, as well as assisting with trivia questions for this event.

- PLANNING BOARD

Minutes from the planning board were available for review. Bittersweet and Ivy Boutique submitted an application for a sign, this was approved. 48 Church has applied for a special use permit, this is under review by Saratoga County. Gil Albert, building inspector for the Town of Saratoga was the original inspector of the building at 48 Church Street. Attempts to reach out to Albert have not been fruitful. Mayor Carpenter will reach out to Town of Saratoga Supervisor Murray.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Minutes were available for review for the regular meeting but not the joint village portion of this meeting. The meeting minutes stated that the Schuylerville DPW were on site at the Victory water plant to remove some significant overgrowth. Deputy Mayor noted that he felt that the Village of Schuylerville DPW should not be responsible for maintaining the Victory water plant. Trustee Drew noted that Victory has only one DPW crew member at this point, therefore, Mayor Carpenter approved the Schuylerville crew to assist with the maintenance of the plant. A discussion was held on the possibility of Trustee Drew, also Chairman of the water board applying for a revolving credit card to be used for water purchases. Deputy Mayor Baker advised against this.

- ZONING BOARD OF APPEALS

No report

PUBLIC COMMENT:

Linda Lloyd noted that even if the grease was coming from the trailers that are seasonally parked at the Yacht Basin, these are still coming from the same line as the Yacht Basin restaurant. She felt that either way the owner of the property was responsible for the issue with the grease.

Erin Labombard of 18 Church Street stated that the curbs that were installed on the eastern side of the street to mitigate the stormwater issue are too high to allow for safe access from the sidewalk to the street. She also stated that the curbing will pose a challenge for them as far as

clearing the storm drains when there is a winter weather event. Deputy Mayor Baker stated we will task Supervisor Decker with assessing the situation.

OLD BUSINESS:

Attorney Klingebiel stated that Glens Falls National Bank will not be assisting us in collecting back sewer from Chris Moore. The lawsuit has been drafted and he will be served next week.

NEW BUSINESS:

The amendment to the contract with Barton and Loguidice to add grant services was presented. Trustee Colvin made the motion to approve the increase in the amount of \$4,500 for grant services, Trustee Drew seconded the motion, all in favor, contract amendment approved.

James Ackerman of 63 Church Street submitted an invoice for vehicle repairs due to damages to the end of his driveway on the alley from plowing over the winter. This was submitted to the insurance company but was denied. Attorney Klingebiel advised against reimbursing this resident, as village law states that with the exception of reckless endangerment, the village is not responsible for damage done during plowing of the streets. Trustee LeBaron made a motion to deny the claim, Trustee Drew seconded the motion, all in favor, claim denied.

The claim from the owner of the car that was struck by a falling tree in Fort Hardy Park was denied by the insurance company as an act of God. Attorney Klingebiel stated that unless there had been prior notice given to the Village of Schuylerville, there is no liability on the part of the village. Deputy Mayor Baker asked to table the matter. Trustee Drew made the motion to deny, Trustee LeBaron seconded the motion, Trustee Colvin deny, reimbursement denied.

A gathering permit for a Church Street Block Party was presented. The resident was asking for the street to be closed. Deputy Mayor Baker stated that he did not feel that the street should be closed. The board agreed and denied the request for closure. As the party would be on private property, there was no need for a gathering permit.

Quotes were reviewed for installation of a ductless system in the village office and meeting hall. The Village of Schuylerville will be applying for NYSERDA funds to help pay for this. Trustee LeBaron made the motion to approve Lindsay Mechanical's quote of \$12,850 to install the heat pumps for the village offices as well as the meeting hall, Trustee Drew seconded the motion, all in favor, purchase approved.

Treasurer Heyman gave an update on the Tow Path renovation. She submitted the plan to the grant administrator who stated that it is under review by the engineers.

Treasurer Heyman stated that they had a technical assistance meeting with NY Forward representatives. Applications for small projects have been released. All scheduled meeting dates are available on the website.

CT Male will be revising the engineering plan to exclude the portion of the line that runs through Fort Hardy Park, as these lines are relatively new. Once we have an estimated cost, we can move forward with the application for the loan from USDA for the water district's share of the project costs as per the grant.

Presentation of a resolution to amend the pay rate for Supervisor Decker was read as follows; Resolution to amend Fiscal Year End 2025 pay rate for DPW Supervisor Decker whereas the Village of Schuylerville met at its annual re-organizational meeting on May 13th at 7:00 pm and approved the following rate of pay; \$29.34. This rate was an error due to rounding and should have been the following; \$29.35 per hour Therefore be it resolved that the Schuylerville Board of Trustees does hereby approve this amendment to the hourly rate for DPW Supervisor Robin Decker for the fiscal year 2025. Trustee LeBaron made the motion to approve the hiring and rate of pay and Trustee Colvin seconded the motion, all in favor, resolution approved.

A resolution to approve hiring and pay rate for Chase Fontaine was presented for board review as follows; WHEREAS, The Village of Schuylerville Board of Trustees has voted to approve the hiring of Chase Fountain WHEREAS, the rate of pay for this position is \$18 per hour, THEREFORE, BE IT RESOLVED, that the Board of The Village of Schuylerville does hereby approve and endorse this hiring and rate of pay, Trustee LeBaron made the motion to approve the hiring and rate of pay and Trustee Colvin seconded the motion, all in favor, resolution approved.

PUBLIC COMMENT:

None

APPROVAL OF VOUCHERS:

Trustee Drew made the motion to approve the A fund vouchers presented in the amount of \$14,917.53, the Pre-Paid in the amount of \$16,924.85, the G Fund vouchers presented in the amount of \$2,299.26 and the G fund Pre-paid in the amount of \$6,322.50. Trustee Colvin seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee Colvin made the motion to adjourn, Trustee LeBaron seconded the motion, all in favor, meeting adjourned