

**Village of Schuylerville
Monthly Meeting Minutes
Monday May 13, 2024**

Present;

Mayor Carpenter

Trustee Colvin

Trustee LeBaron

Trustee Drew

Attorney Klingebiel

Treasurer Heyman

Village Clerk Patterson

Absent;

Trustee Baker

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday May 20th at 6:00 pm in the Victory Meeting Hall.
- There will be a Joint village (Village of Schuylerville and Village of Victory) and water board meeting June 17th at 6:00 pm.
- Schuylerville Village Workshop Meeting June 3rd, 2024, at 6:30 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Meeting June 10th, 2024 at 6:30 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on Monday, May 20th at 6:30 pm at the Village of Schuylerville meeting hall.
- There will be a Trail Town Community outreach meeting at the Champlain Canal Region Gateway Visitor's Center on Tuesday June 11th at 6:30 pm.

BOARD COORESPONDENCE

MINUTES:

There were not enough members present to approve the minutes from the April meeting, approval of these is tabled until there is a quorum present that attended that meeting. Trustee

Colvin made the motion to approve the May 5th workshop minutes, Trustee LeBaron seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$94,538.80
Sewer Now Statement Balance	\$182,947.31
Trust and Agency	\$16,022.01
General Fund Money Market	\$1,082,627.14
Sewer Fund Money Market	\$216,497.38
Memorial Day	\$1,863.39

***Interest \$4,453.39 General Fund Money Market and \$1,024.75 Sewer Fund Money Market

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Junk week is scheduled to begin on June 2nd. This year the DPW will begin at the eastern end of the village and work their way west.

- CODE ENFORCEMENT

- FIRE DEPARTMENT.

Years of service award this year went to past president Richard Behrens for 30 years of active service to Schuylers Hose. President Shueing and Chief Myers worked with Michelle Degarmo of Flatley Read to apply for a NYS volunteer fire grant which was submitted on April 24th. Bridgette Behrens, granddaughter of Richards Behrens, held a fundraiser on May 11th to raise money to support an eagle scout project to create signage and mapping of rural water source locations. The full report is available on the village website.

- WASTEWATER TREATMENT PLANT

The plant is running well. WWTP Operator Sherman has obtained a quote for a backup pump for the station on Ferry Street, this will be presented later in this meeting under new business.

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

New forms will be presented for approval at this meeting under new business from the planning board. The planning board minutes from the previous meeting were made available at this meeting for the public and will be made available on the website upon approval by the planning board.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Trustee Drew was present and gave the report for the water board. He spoke regarding the joint water meeting between the two villages. Both villages are in agreement that we should move forward with the phase one of the master plan. This phase will be substantially funded by the grant through Congressman Tonko's office. The new SCADA system has been approved for purchase in the amount of \$34,000.00 and will be installed within the next 12-14 weeks. The budget was passed with the rate remaining at \$145 per quarter.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

Allison Brownell of 50 Church Street asked how the village was getting the word out on the comprehensive plan survey. Mayor Carpenter gave a brief summary of the purpose of a comprehensive plan and named the members of the committee that has been working on the update to the plan. He also mentioned that the Village of Schuylerville has received a Greenway grant that will help to pay for this upgrade to our plan that has not been updated since 2005. Ms. Brownell asked if it would be permissible for her to distribute paper copies of the survey for the comprehensive plan. Mayor Carpenter stated that this would be excellent and offered to print out copies of the survey for her.

OLD BUSINESS:

NEW BUSINESS

Local Law 1, 2024, Videoconferencing, which was brought to a public hearing prior to the previous workshop, was presented for approval by the board. The proposed law was posted on the village website 2 weeks prior to the public hearing. Linda Lloyd asked if residents would be allowed to participate via videoconference and Mayor Carpenter stated that they could, but that they would be required to register for the meeting, as we have had issues with persons hacking into the meeting and displaying behavior that was disruptive to the meeting. Trustee Colvin made the motion to adopt Local Law #1 of 2024, Trustee LeBaron seconded the motion, all in favor Local Law #1 passed.

The Village of Schuylerville planning board has presented for approval of the village board new forms “change of use” and “signs.” Attorney Klingebiel has reviewed these forms and has no issue with them. Trustee Colvin made the motion to approve the new forms, Trustee Drew seconded the motion, all in favor, forms approved.

Village Clerk Patterson has taken on a project to work with Amsure, the village insurance agent, to ensure that we are using the provider with the best rates. The insurance for the Fire Department was reviewed previously and Village Clerk Patterson was able to reduce the premium by \$15,000.00 per year. The commercial and public officials’ liability is separate from the fire department insurance. We are currently with Selective Insurance. We have re-applied with Selective and will also be applying with NYMIR to compare rates and services. We will have proposals by June for review by the board. Mayor Carpenter noted that this has been a huge project that Village Clerk Patterson took the initiative on her own to complete and that he has seen the large piles of paperwork on his desk and knows that this has been a monumental task. He thanked Patterson for her work.

Mayor Carpenter read from the resolution for the reorganizational meeting as follows: **Whereas** the Village of Schuylerville Board of Trustees met at its re-organizational meeting on May 13, 2024, at 7:00 pm at the Village Municipal Center and **Whereas** the Board of Trustees wishes to adopt the following reorganizational resolutions, which have been made available to the public at this meeting and on the Village of Schuylerville website;

Appointments to Office

Advance Approval of Claims

Designation of Depository

Salary Rates Fiscal Year 2025

Designation of Newspaper

Meetings and Workshops

Mileage Allowance

Attendance of Schools and Conferences

Now Therefore Be It Resolved that the Village of Schuylerville Board of Trustees adopt the above-named resolutions for their re-organization for fiscal year 2025. Trustee Colvin made the motion to approve the reorganizational resolutions for fiscal year 2025, Trustee LeBaron seconded the motion, all in favor, resolutions passed.

Presentation of a resolution to transfer funds as follows; an increase in A.9060.800 hospital and medical services in the amount of \$1,000, A.1620.100 Buildings personnel in the amount of \$75.00 and A.8160.100 refuse and garbage personnel in the amount of \$1,800. And decreasing A.1950.400 taxes and assessments in the amount of \$1,075.00 and A.8160.400 refuse and garbage contractual in the amount of \$1,800.00. Trustee Colvin made the motion to approve the resolution, Trustee Drew seconded the motion, all in favor, resolution passes.

Presentation of a resolution to amend for water and sewer services as follows; A.8350.100 Common Water Supply Personnel in the amount of \$3,000.00 A.8140.100 Storm Sewers Personnel in the amount of \$1,000 and the corresponding revenues of A.2378.000 Water Services in the amount of \$3,000 and A.1710.000 Public Works Charges in the amount of \$1,000.00. Trustee Colvin made the motion to approve the amendment, Trustee LeBaron seconded the motion, all in favor, resolution passed.

A resolution to approve the tax warrant \$579,491.52, and the sewer rate for 2024-2025 fiscal year rate in the amount of \$173.58 per quarter per unit equaling \$694.32 annually per unit with all businesses being assessed as two units was presented for approval by the board. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution passed.

Laird Conover submitted quotes for the cost of sidewalk work that he was requesting to be reimbursed, as per village policy for 50% of cost not to exceed \$1,500.00. Trustee Colvin made the motion to approve up to \$1,500, Trustee Drew seconded the motion, all in favor, request for funds approved.

Mayor Carpenter summarized the joint water meeting that took place on April 17th. The Village of Schuylerville, Village of Victory and SVBOWM met to determine the course going forward with the Water Master Plan phase one 1.15-million-dollar project. The Village of Schuylerville has agreed to work with the USDA, the entity that will be handling the disbursement of this grant in obtaining the funding for the portion of the expense that will not be covered by the grant.. USDA offers excellent rates for Bonding out and will be overseeing the project as it progresses. Recommendations will be submitted to the Village of Schuylerville board regarding bond resolutions and SEQRS. We will be updating residents as this moves forward.

There was a lengthy discussion regarding parking on Ferry Street between Broad and Pearl Street. Currently there is no parking on the south side of Ferry Street between Broad and Church. At the previous workshop, the board discussed changing the law to include the prohibition of parking on both sides of Ferry Street from Broad to Pearl and to extend the area of no parking on the south side up the intersection of Pearl Street and Ferry. Parked cars in this area pose a hazard for vehicles negotiating this portion of Ferry Street and emergency vehicles cannot pass through at all. Attorney Klingebiel stated that he would investigate the code on this matter.

Village Clerk Patterson noted that we are lacking in signage to direct persons to the public parking at Fort Hardy and by the WWTP. Mayor Carpenter stated that this will be addressed. Mayor Carpenter stated that Saratoga County would be using the basement of the Champlain Canal Region Gateway Visitor's Center as a base of operations for The Turning point and 250th celebration that will be happening at the park in summer of 2025. Mayor Carpenter stated that if there is a surplus of funds, he would like to see the line for celebrations, which is earmarked for assisting with the costs related to the Turning Point Parade, increased. Mayor Carpenter would like to increase this line by \$5,000.00. He feels that it is important to increase participation and engagement in these parades, particularly as we prepare for the 250th celebration which will be promoted heavily on a statewide and national level.

Attorney Klingebiel stated that he has not received any updates on the Chris Moore suit. He will reach out to Glens Falls National, the holder of the mortgage on the Chris Moore property. The board has received the standard contract from CT Male for engineering services to create a scope of work for the cleanup of the canal. We have received funds from both the Town of Saratoga and Saratoga County to move forward with this. We will meet with CT Male to draft a more comprehensive contract with CT Male.

An application for a gathering permit from Heath Morris for the Stallions, a youth baseball travel team that would like to utilize the fields on 5-25 and 5-26 from 8am to 5pm. They have provided proof of insurance. Trustee Colvin made the motion to approve the application, Trustee Drew seconded the motion, all in favor.

WWTP Operator Sherman has obtained a quote that is on state contract with Grainger for a backup pump for \$7,500.00. As this is on a state contract, Trustee Colvin made a motion to approve the purchase, Trustee LeBaron seconded the motion, purchase approved.

PUBLIC COMMENT:

Pat Smola asked how residents could determine if they have lead lines. Trustee Drew stated that residents could reach out to Water Plant Operator Jake Fort.

Several residents expressed their disappointment that they could not hear what was being said. At the joint water meeting. Mayor Carpenter said that while this is not his meeting, he will request that the meeting be set up in a way that will be more inclusive of the public.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve Abstract totals for May 2024 for the A fund \$62,096.03 and G fund \$13,423.39 and the Utilities and Insurance pre-paid A fund \$11,166.35 and G Fund \$5,075.32, Trustee Drew seconded the motion, all in favor., abstracts approved.

ADJOURNMENT

Trustee LeBaron made the motion to adjourn, Trustee Colvin seconded the motion all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman