

**Village of Schuylerville**  
**Monthly Meeting Minutes**  
**Monday April 8, 2024**

**Present;**

**Mayor Carpenter**

**Trustee Baker**

**Trustee LeBaron**

**Village Clerk Patterson**

**Absent;**

**Trustee Colvin**

**Trustee Drew**

**BOARD ANNOUNCEMENTS:**

- Schuylerville/Victory Board of Water Management meeting will be holding a public hearing prior to the regular meeting on Monday April 15<sup>th</sup> at 6:00 pm in the Victory Meeting Hall.
- There will be a Joint village (Village of Schuylerville and Village of Victory) and water board meeting Wednesday April 17<sup>th</sup> at 6:00 pm.
- Schuylerville Village Workshop Meeting May 6<sup>th</sup> at 6:30 pm at the Schuylerville Meeting Hall.
- Schuylerville Village Meeting May 13<sup>th</sup> at 7 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on Monday, April 15<sup>th</sup> at 6:30 pm at the Village of Schuylerville meeting hall.

Two Adolescent boys were filmed vandalizing Fort Hardy Park. They came to the meeting to apologize. They both spoke of their remorse for their actions. They each in turn apologized and took responsibility for their actions, calling out their actions as unacceptable and stated that they have no excuses for their behavior. Mayor Carpenter thanked them for their courage for coming in to do the right thing by apologizing. He stated that OSAA would like them to reach out regarding community service that they could perform in lieu of legal action, as the board feels that it would be unfortunate to have something like this hanging over them. One of the young men has already met with Mike Prendergast, the chair for OSAA. Contributing to the community

would be a real chance to prove that they are truly sorry for their actions. Trustee Baker thanked and congratulated them for taking ownership of their actions. Trustee LeBaron thanked them as well.

## BOARD COORESPONDENCE

### MINUTES:

Trustee Baker made the motion to approve the March 11<sup>th</sup> regular meeting minutes, Trustee LeBaron seconded the motion, all in favor, minutes approved.

### TREASURER'S REPORT:

General Fund Statement balance	\$133,314.84
Sewer Now Statement Balance	\$166,777.36
Trust and Agency	\$4,952.43
General Fund Money Market	\$1,178,173.75
Sewer Fund Money Market	\$465,472.63
Memorial Day	\$1,863.39

\*\*\*Interest \$4,992.24 General Fund Money Market and \$1,972.33 Sewer Fund Money Market

### DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Quotes for a generator for the DPW building were reviewed at the previous workshop. Supervisor Decker informed the board that with the resignation of Aaron Brody, the DPW lost many of their mechanical tools (Brody allowed the village to use his tools) Decker estimated that the cost to stock the garage with needed tools would be from 3 to 4 thousand dollars. This would allow the crew to address more mechanical issues in house rather than sending them out to a shop. There are sufficient funds in the Central Garage Equipment line to cover this purchase. Supervisor Decker has been gathering quotes for a truck to replace the 2005 International. The most competitive price is currently at \$121,554.00. Decker has also been researching prices on a mower to replace an aging piece of equipment. He was able to negotiate with the local dealer in Greenwich for a zero turn Cub Cadet in the amount of \$10,946.99, as it is a left over from the previous year.

- CODE ENFORCEMENT

- FIRE DEPARTMENT.

Mayor Carpenter read the report from Chief Myers. He listed the number of calls this month. This report is available on the village website on the Schuyler Hose page.

- WASTEWATER TREATMENT PLANT

At the previous workshop, Sherman reported that the pumps at the station across from the post office clogged again. WWTP Operator Sherman discussed with the board the need to get back up pumps for inventory in the event of this important piece of equipment failing. Sherman submitted a quote for a replacement pump in the amount of \$7,500.00. There are funds in the equipment line for this expenditure. The board approved this purchase.

- HISTORIAN/VISITORS CENTER

Historian Saddlemire submitted her report. She listed inquiries answered and noted that the next meeting for the 250<sup>th</sup> celebration is Wednesday April 10<sup>th</sup> and the annual Women in War celebration will be held on May 3<sup>rd</sup> and 4<sup>th</sup>.

- PLANNING BOARD

Mayor Carpenter noted that the draft (pre-approval) planning board minutes from the March meeting were available for review. Ongoing issues prevail with 78 Broad Street, the smoke shop that recently opened. The current issues, aside from the unapproved neon signs, are concerns regarding illegal cannabis sales with possibly minors involved as well. These are not issues that can be addressed by the village. We have reported these suspected activities to the cannabis control authorities and encourage others to do so as well.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Trustee Baker stated that he and Mayor Carpenter attended, on March 7<sup>th</sup>, a special budget meeting of the SVBOWM. Trustee Baker assisted the water board with drafting a budget for the 2025 FYE budget. Recommended rate by Trustee Baker was for \$110 per quarter, but the water board was not comfortable with this rate and decided to set the rate at \$130 per quarter, which is still a reduction from last year's \$145. Trustee Baker announced that on April 17<sup>th</sup> there will be a special joint village and water board meeting to discuss moving forward with the master plan. The water board has been reviewing units to be sure all water users are being billed equally as per our guidelines of one unit for each residential user and two for commercial.

The water minutes are available on the website for review.

- ZONING BOARD OF APPEALS

#### PUBLIC COMMENT:

Linda Lloyd asked if the verbiage for the resolution for the two villages to apply for BAN and Grants to move forward with the water master plan would be discussed at the joint water board meeting. Mayor Carpenter stated that this would be a topic of discussion along with strategies and plans on moving forward with the phase one of the master plan.

#### OLD BUSINESS:

#### NEW BUSINESS

There was a presentation of a resolution to adopt the 2025 FYE General & Sewer fund budgets. Trustee Baker made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, Fiscal Year 2025 General Fund and Sewer Fund budgets passed.

New forms for Change of Use and Signs were submitted to the village board and the village attorney for review. There were no issues identified by either the board or Attorney Klingebiel. Attorney Klingebiel will draft resolutions stating that we adopt these new forms. There will need

to be a public hearing. Trustee Baker asked if we could hold the public hearing on May 6<sup>th</sup>, prior to the village workshop. That leaves seven days until the regular village meeting, at which point, barring any issues at the public hearing, these forms could be adopted. They will be made available on the village website for review well within the required timeline.

Trustee Baker made the motion to approve the application for a gathering permit by the Shriners Circus, Trustee LeBaron seconded the motion, all in favor gathering permit approved.

There was an application for the OSAA parade. Trustee Baker made the motion to approve, provided they show the appropriate insurance coverage and adhere to all safety standards.

A quote was presented for a zero turn Cub Cadet mower for \$10,946.99. Trustee Baker made the motion to approve the purchase, Trustee LeBaron seconded the motion, all in favor, purchase approved.

Schuylers Hose Company presented for approval the following members voted into office at their last meeting. Fire Chief Brian Myers, Assistant Chief Robin Decker, Captains Mathew Derway and Mark Wells, Lieutenants Ray Carr, Laurie Shueing and Paul Shenaki and safety officer Mike Behrens. Trustee Baker made the motion to approve the appointments and Trustee LeBaron seconded the motion, all in favor, appointments approved.

A resolution was presented regarding an action item for the Climate Smart Community establishing energy benchmarking. Mayor Carpenter read from the resolution which, in summation, stated that the Village of Schuylerville will commit to reporting energy usage of all major municipal buildings on the benchmarking portal at Energystar.gov, to encourage reduction of energy use within the village. This resolution is available for review on the Village of Schuylerville website. Trustee Baker made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution approved.

Attorney Klingebiel reported to the board on the issue of the lawsuit to collect sewer rent from Christopher Moore of 14 Chestnut Street. Mr. Moore has refused for many years to pay his sewer bill. As he is an outside user, we cannot levy the sewer bill onto his taxes. He has been given many notices. Finally, he was given an ultimatum that all services would be terminated, and the building inspector would withdraw his Certificate of Occupancy. Glens Falls National, who holds the mortgage on the property was brought in on the situation, They have stated that they may foreclose if he does not pay, or they may pay the bill and add it as an escrow to Mr. Moore's mortgage.

Mayor Carpenter informed the room that the Village of Schuylerville was selected to become a Trail Town Community. This has sparked a lot of interest in the business community. They are brainstorming to come up with a cohesive style of bike racks to service these people who are traveling on the Empire State Trail. While this Trail Town Status is not in itself a grant, it could potentially open doors for grants and will promote our village on a national level.

Mayor Carpenter announced that there will be a public outreach survey that will be sent out on social media among other means to bring the public in on the updating of the Comprehensive Plan. This will provide the public with a venue for submitting input. The outreach meeting will be held on May 16<sup>th</sup> at 6 pm at the American Legion Hall in Schuylerville.

A resolution to transfer funds was presented as follows; Increase A.9060.800 Hospital and Medical Insurance \$4,098.77, A.1620.100 Buildings Personnel \$900.00, A.3620.400 Safety and Inspection Contractual \$984.64, A .7140.400 Parks and Rec Contractual \$258 and A.8560.400 Trees Contractual in the amount of \$610.000 and decrease A.5410.400 Sidewalk Contractual in the amount of \$6,851.41 Trustee Baker made the motion to approve the transfer and Trustee LeBaron seconded the motion, all in favor, transfer approved.

The matter of attendance was brought up by Mayor Carpenter, due to the situation that the board finds themselves in with repeated absences by one board member. This is especially important as board members receive pay to attend these meetings. Trustee Baker made the motion to approve a resolution stating that the Village of Schuylerville should adopt an attendance policy for all

village trustees and the Mayor which allows up to 12 meetings per year to be missed, including workshops budget meetings and regular meetings. Once any board member has missed twelve meetings they will no longer be paid for the remainder of the fiscal year. This is to protect the village taxpayers from paying a village official who is not doing their job. Trustee Baker made the motion to approve the attendance resolution, Trustee LeBaron seconded the motion, all in favor, resolution passed. More discussion followed and determined that attendance via zoom or any other accepted virtual platform would be counted as being present. This will require a local law to allow virtual attendance by a trustee. This will be brought to the same public hearing as the proposed new planning board forms. All of these items for public hearing will be posted on the village website well within the legally required timeline.

Attorney Klingebiel stated that he would send a copy of the resolution that he drafted for Greenwich to allow them to pass a local law to allow for voting via virtual platforms for the village to use as a template.

There was a presentation of an invoice from Williamson Law in the amount of \$1,360 for building inspector software and support. Trustee Baker made the motion to approve the expenditure of the invoice, Trustee LeBaron seconded the motion, all in favor, invoice approved. Mayor Carpenter announced the bid selection for the curbing project on Church Street in the amount of \$55,000.00. There was only one bidder, Luizzi Brothers. Supervisor Decker suggested at the workshop that we should reach out to the contractor to see if we can purchase the materials as we will receive a much lower municipal rate. Treasurer Heyman contacted the contractor and they agreed that this will be amenable to them.

#### PUBLIC COMMENT:

#### APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the general fund vouchers in the amount of \$13077.52 and the sewer fund vouchers in the amount of \$99,897.98 Trustee LeBaron seconded the motion all in favor vouchers approved.

#### ADJOURNMENT

Trustee Baker made the motion to adjourn, Trustee LeBaron seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*