

Schuylerville/Victory Board of Water Management

**Monthly Meeting Minutes**

May 20, 2024

6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order.

Water board Commissioner's Leslie Dennison, Commissioner Tim Healy and Commissioner Mike Hughes were present.

BOARD ANNOUNCEMENTS

The next meeting will be Monday June 17, 2024 at 6:00pm in the Village of Victory.

Special joint board meeting between the Villages and the SVBOWM board – June 17, 2024

CORRESPONDENCE

MINUTES

- Monthly Meeting Minutes ~ April 15, 2024
- Motion to approve Commissioner Dennison, 2<sup>nd</sup> Commissioner Healy, Approved 4/0

TREASURER'S REPORT (Bank Balances: ending April 30, 2024)

<b>Operating Account</b>	\$220,520.03
NYCLASS Operating Account	\$ 28,624.02
<b>Filter Account</b>	\$ 62,595.47
NYCLASS Filter Account	\$158,608.43
<b>Capital Reserve Savings Account</b>	\$ 26,494.34
NYCLASS Capital Account	\$237,912.56

See attached Revenue/Expense Report/ending May 20, 2024. I'm still in the process of making some adjustments and will email an updated copy later this week.

2024 Relevy total is \$104,912.55 - Schuylerville \$78,290.55, Victory \$26,622.00

SVBOWM Board voted to move \$125,000.00 from the Operating account to the NYCLASS Operating Account.

Motion to approve Chairman Drew, 2<sup>nd</sup> Commissioner Dennison, Approved 4/0

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

Schuylerville Generator – during its weekly test something failed on the generator. The generator will not shut off so Jake had to do an emergency stop, to stop the generator from running. Cummins has been called to address the problem. Until the generator is fixed there will be no backup power until they remedy the situation.

OLD BUSINESS

NEW BUSINESS

1. Property Classification List – for review and approval  
Motion to approve Commissioner Dennison, 2<sup>nd</sup> Chairman Drew, Approved 4/0
2. The previous revolving credit card that the water board had has expired and I suggest that due to some recent problems purchasing supplies for Jake, where the supply company would not set up an account for us that we apply for a new revolving credit card? This will prevent the water board from borrowing

the Village of Victory card and reimbursing them for the use. I have also included in your packet a Credit Card Policy and a Credit Cardholder Agreement for your review.

Motion to approve Commissioner Healy, 2<sup>nd</sup> Commissioner Dennison, Approved 4/0.

Chairman Drew will apply for the revolving credit card.

3. Application for water hook up at 153 Cemetery Rd, Schuylerville.

Motion to approve Chairman Drew, 2<sup>nd</sup> Commissioner Dennison, Approved 4/0 to charge \$300 for the water hook up, since there is already a shut-off at the property.

4. John Tedder owner of 42 Old Schuylerville Rd (Northway Johnny's) has called and he is unhappy with the change of units (3 units to 4 units) that have been approved by the board. Currently he only has one tenant in one of the apartments and he is not planning on renting the bar or the other apartment prior to the sale of the property. He wants to know if there is reduction the board could approve until the property is sold.

Board requested a letter be sent to Mr. Tedder stating that they would not be able to change the number of units at the property, since there is only one water line.

5. Resolution to Transfer Funds to the General Fund Budget.

Whereas, the following transfer should be made

From:

J.8310.200 Home & Comm Service Water Admin. Personal	\$ 2,000.00
J.2401 Interest & Earnings	\$ 1,835.04
J.2148 Interest & Penalties	\$ 2,186.24

To:

J.8310.400 Home & Comm Services Water Admin Contractual	\$ 6,021.28
---	-------------

From:

J.8320.400 Source of Supply – Power & Pumping Contractual	\$ 8,000.00
J.8320.402 Source of Supply – Power & Pumping WTP Operator	\$ 3,825.89
J.2401 Interest & Earnings	\$ 12,560.11

To:

J.8320.200 Source of Supply – Power & Pumping Contractual	\$24,386.00
---	-------------

From:

J.8340.100 Transmission & Distribution. Personal	\$ 938.00
J.2148 Interest & Penalties	\$ 4,137.72
J.2701 Refunds	\$ 588.42
J.2702 Fund Balance	\$ 6,458.11

To:

J.8340.400 Purification Contractual Expenses	\$12,122.25
--	-------------

Motion to approve Commissioner Dennison, 2<sup>nd</sup> Chairman Drew, Approved 4/0

## PUBLIC COMMENT

## EXECUTIVE SESSION

### AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #12/May 2024 presented for approval in the amount of \$ 36,249.81

Motion to approve Commissioner Dennison, 2<sup>nd</sup> Commissioner Hughes, Approved 4/0

ADJOURNMENT

Motion to adjourn Commissioner Healy, 2<sup>nd</sup> Chairman Drew, Approved 3/0

Respectfully Submitted

Debby Breton