

Village of Schuylerville
Monthly Meeting Minutes
Monday March 11, 2024

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday March 18th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Public Hearing for the 2025 budget at 6:30 pm followed by the April Workshop Meeting at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Monday April 8th at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on March 18th at 6:30 pm at the Village of Schuylerville meeting hall.

Esrom Philogene from Barton and Loguidice, the firm hired to engineer the sewer line relocation, spoke regarding easements needed for the line relocation project. He gave a summary of the reason for the project and stated that, as the new route would be passing through some properties that do not belong to the village, there is a need to obtain easements from the following property owners; Erie Hydropower, the State of New York, Steven Rush and Byron's Market. Mr. Philogene presented to the board, Mayor Carpenter, Attorney Klingebiel and all others present who requested one, a diagram depicting the planned rerouting of the sewer line. It showed the parcels not owned by the village that the sewer line will run through, which will require easements for the project to move forward. Attorney Klingebiel stated that he will handle obtaining the easements.

PRESENTATION OF THE TENTATIVE BUDGET TO THE BOARD.

Village Clerk Patterson presented the tentative budget to the board of trustees. Mayor Carpenter briefly explained the need for this formality and noted that there would be no increases in either the village tax or the sewer rates for the upcoming fiscal year.

BOARD COORESPONDENCE

MINUTES: Trustee Baker made the motion to approve the minutes from the February 12th budget meeting, the February 12th regular meeting, the special meeting on February 26th to choose the insurance policy for Schuyler Hose and the March 4th Workshop, Trustee Colvin seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$148,969.56
Sewer Now Statement Balance	\$168,351.89
Trust and Agency	\$4,148.58

General Fund Money Market	\$1,073,181.51
Sewer Fund Money Market	\$463,500.30
Memorial Day	\$1,863.39

***Interest \$4,254.53 General Fund Money Market and \$1,741.68 Sewer Fund Money Market

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

DPW Supervisor Decker was not present at the meeting. Mayor Carpenter stated that Jim Doubleday has started at the DPW and seems to be working out well.

- CODE ENFORCEMENT

No Report

- FIRE DEPARTMENT

Mayor Carpenter read the highlights of the chief's report. Mayor Carpenter congratulated Frank Merrill on 20 years of service and Scott McGuire for his 35 years of service. Trustee Colvin mentioned the spaghetti dinner and basket raffle that is on March 23rd at the American Legion from 4 to 7pm.

- WASTEWATER TREATMENT PLANT

Sherman was present at the previous workshop and had stated that the plant was running well. Mayor Carpenter brought up the matter of the request by Village of Victory for Sherman to be the emergency notifier for the Village of Victory. Attorney Klingebiel advised that Sherman should only be responsible for the pump station in Victory, as per our intermunicipal agreement, in his capacity as a WWTP Operator for Village of Schuylerville. Any other infrastructure in the Village of Victory is their responsibility.

- HISTORIAN/VISITORS CENTER

Regarding the 250th celebration, on May 4 and 5, the third annual Women in War Symposium will be held in Fort Hardy Park. This will be a bus tour based out of Fort Hardy Park. There will also be an upcoming event, The 250th Schuylerville History Trivia Night. The Champlain Canal Region Gateway Visitor's Center has plans to add rental space in their lower floor. Historian Saddlemire is hoping that they will provide a space for village historical materials belonging to the Village of Schuylerville.

- PLANNING BOARD

The planning board did not meet.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

SVBOWM minutes were made available for the public at the meeting and will be posted on the website. Trustee Baker gave a brief summary of the budget that he has assisted the water board in drafting. The budget proposed by Trustee Baker would have brought the rates to \$120, but after discussion, the water board decided on a new rate of \$130, a considerable decrease from this year's rate of \$145. Trustee Baker also mentioned a grant from Congressman Tonko that will hopefully pass in the upcoming federal budget. roughly \$650,000 for phase one of the water master plan.

- ZONING BOARD OF APPEALS

The zoning board did not meet. Zoning Board Chair, Leona Colvin, submitted a letter of resignation from her position. She will remain on the board, however Bruce Ricketson will assume the position of chairman in her place. Village Clerk Patterson noted that they will both need to come in to be sworn in to the new positions.

PUBLIC COMMENT:

Gary Wilder, 150 Broad Street, thanked Trustee Baker for stepping up to the task of drafting the water budget.

OLD BUSINESS:

NEW BUSINESS

The board reviewed a quote for a flow meter for sewer flow data collection. This will help us to better identify any stormwater that is getting into our sewer lines (referred to as I and I or inflow and infiltrations) Trustee Baker made the motion to approve the purchase of the flow meter in the amount of \$7656.00, Trustee Colvin seconded the motion, all in favor, meter purchase approved.

The boiler that heats the municipal building is over 30 years old. The board reviewed quotes for a new boiler and installation. We were only able to obtain two quotes, one from Old Saratoga Heating and Cooling in the amount of \$11,072.00 and \$13,500 from Lindsay Mechanical. Trustee Colvin made the motion to select the quote from Old Saratoga Heating and Cooling in the amount of \$11,072.00, Trustee Baker seconded the motion, all in favor, contractor approved.

The following applications for gathering permits and coin drops had been reviewed by the board at the previous workshop. There were no issues with any of the applications.

- Friends of Fort Hardy Park trail cleanups 4/20, 5/04
- Turning Point Parade 8/04/2024 and festival on 8/10/2024
- Hudson Crossing Park Cardboard boat race 8/10/2024 at 3 pm
- Friends of FHP fund raising for dog park
- Coin drop application American legion Auxiliary 5/18/2024 & 6/15/2024
- Coin drop application April Grolley animal action 8/17/2024
- Coin drop Schuyler Hose 08/30/2024
- Coin drop application Sons of American legion 09/14/2024
- Coin drop application Hudson crossing park 10/19/2024
- Coin drop application Schuylerville Youth Center 06/01/2024

Trustee Baker made the motion to approve all of the above gathering permits and applications, providing that there were no conflicts in dates, COI's were provided and all coin drops must follow Village of Schuylerville safety protocol, Trustee Colvin seconded the motion, all in favor, gatherings approved.

A resolution to recognize remaining ARPA revenue of \$3,636.50 for the sewer line relocation project was presented to the board for approval, Trustee Baker made the motion to accept the ARPA funds for the sewer line relocation, Trustee Colvin seconded the motion, all in favor, funds accepted.

A resolution was presented to amend the 2024 budget. Mayor Carpenter asked Treasurer Heyman to give some background on this resolution. Heyman stated that the increase to the Playground rec centers personnel (visitors center employees) was needed as the Champlain Canal Region Gateway Visitor's Center planned to open early this year, and the agreement that the village has with this group is that any hours above and beyond what the Village of Schuylerville has traditionally kept our visitor's center open for would be compensated by the Champlain Canal Region Gateway Visitor's Center. The Storm Sewers personnel line has gotten a little low, this is for when work is done by village DPW. The sewer fund expenditures and general fund expends must be kept separate. The public works revenue line is the account to which revenues from the sewer fund are posted to. Mayor Carpenter read aloud the resolution to amend the budget to increase the visitor's center staffing line, A7510.100 Playground Rec Centers Personnel in the amount of \$4,758.00 and the corresponding revenue line A.2390.000 Joint Government Activity in the amount of \$4,758.000, and the A.8140.100 Storm Sewers Personnel in the amount of \$500.00 and the corresponding revenue line, A.1710.000 Public Works in the amount of \$500.00. Trustee Baker made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, resolution approved.

A resolution was presented to transfer funds. Mayor Carpenter read the resolution as follows. Whereas a resolution is needed to transfer funds from account A.1910.400 Unallocated Insurance in the amount of \$7,000.00 to account A.9060.800 Hospital and Medical Insurance in the amount of \$7,000.00. Trustee Baker made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, resolution approved.

The Schuylerville Youth Center submitted their request for funds for the fiscal year 2024. They have provided the board with receipts for the expenditures that they are requesting reimbursement for. Trustee Baker made the motion to approve the application for funds, Trustee Colvin seconded the motion, all in favor, application approved. Attorney Klingebiel noted that the Youth Center must sign the contract stating that the funds will be used for youth services.

Mayor Carpenter noted that the Village of Schuylerville has been receiving complaints about the new smoke shop on Broad Street. Allegations have been made that the new shop is illegally selling THC products out of their CBD shop. They do not have a license to sell THC products. Mayor Carpenter has submitted a report to the Office of Cannabis Management and will follow up with a letter to the commissioner, along with images of the product that were obtained by the resident who filed the complaint. Mayor Carpenter encouraged those present to report any suspected illegal activities to the Office of Cannabis Management online.

PUBLIC COMMENT:

Patricia Smola of Schuyler Island Drive asked what the status was on the illegal sign that the CBD shop had displayed in their window. Mayor Carpenter stated that he would be addressing that issue tomorrow.

Gary Wilder of 150 Broad asked if there is anything we can do about the tractor trailers that are heavily using their Jake brakes on main street. Attorney Klingebiel stated that we should reach out to South Glens Falls. They have purchased signs forbidding the use of jake brakes in the

village. Enforcement was questioned. Attorney Klingebiel stated that once there is a sign, the use of Jake brakes could be reported, and the Sherriff's office could be called in to enforce this.

Mayor Carpenter announced that he, Treasurer Heyman, Dave Roberts and Julie White met with consultants from NY Power Authority. They are examining the successes they have had with the promotion and revitalization of the Erie Canal trail to see if they can do the same here with the Champlain Canal to spur economic development and tourism in our area. It was a very positive experience.

We have been accepted as a NYS Empire Trail Town. This opens up other opportunities for grants for improvements to the trail system within our village. It will also provide us with the tools to help our businesses to become more bike friendly and promote us as a tourism destination. BriAnne noted at this point that there is a canal cleanup scheduled for April 20th and on the 4th of May in the dog park area.

Mayor Carpenter spoke regarding a meeting with the mayor of the Village of Victory, Assemblywoman Carrie Woerner and several representatives from the state and Saratoga County with the new buyer of the Victory Mills.

Mayor Carpenter also mentioned that he would be meeting with the new regional director for DOT, REDC, Carrie Woerner, the DOS and the Canal Corporation to discuss the plan moving forward with the box culvert under route 29 that was proposed in the NY Forward grant.

Maggie Chiperno stated that she was under the impression that the Village of Schuylerville asked the seniors to locate their events elsewhere. Village Clerk Patterson and Mayor Carpenter both stated that this was certainly not the case. The Seniors chose to change their location to the Village of Victory as the wooden floor was more conducive to line dancing, and the hall at Victory is easier for seniors to access, as it is a first-floor room. Maggie stated that the Village of Victory charges a \$75 per month fee, which has been provided by an anonymous source. Mayor Carpenter stated that the Saratoga Seniors were welcome to use the hall at Schuylerville when needed. They need only to provide a schedule so we can be sure that the hall is available at the times they need it.

APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the General Fund Vouchers in the amount of \$19,986.33 and the Sewer Fund Vouchers in the amount of \$9,039.78. Trustee Colvin seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee Baker made the motion to adjourn the meeting, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman