

Village of Schuylerville
March 4, 2024
Village Board Workshop Minutes

Present;

Mayor Carpenter
Trustee Baker
Trustee Colvin
Trustee Drew

Village Clerk Patterson
Treasurer Heyman
WWTP Operator Sherman

Present by phone
Trustee LeBaron

Mayor Carpenter opened the meeting with the pledge of allegiance. The tentative budget was filed with Village Clerk Patterson. The public was provided with copies of the budget, exemption impact report and proposed salaries for all village employees. The full 2023 tax roll is available on the village website and Treasurer Heyman had a copy available at the meeting for review.

Mayor Carpenter shared that he has been in contact with Village of Victory Mayor Pat Dewey regarding the Water Master Plan and the steps needed to move forward with funding the plan. The Village of Victory and the Village of Schuylerville will meet with SVBOWM to formulate a plan to move forward. At this point Mayor Dewey has stated that he would like to fund the plan entirely from CDBG grants, but we will need to consult CT Male on the feasibility of this plan.

Trustee Baker has been assisting the water board with the budgeting process. After reviewing the 2023 revenues and expends and the current YTD reports, Trustee Baker feels that it would be possible to reduce the water rates for 2025 to \$120 per quarter from the \$145 from 2024 fiscal year end. He felt that this could be accomplished by using fund balance to offset the surplus that occurred in 2023. Trustee Baker went line by line with his suggested balances for the 2025 FYE budget. This will be presented to the board at their budget meeting on March 7th at the Village of Victory meeting hall.

Treasurer Heyman asked Chairman Drew if the 2023 AUD had been completed yet. Drew stated that it has not been done at this point.

Supervisor Decker was not present to give his report, but Mayor Carpenter noted that the new DPW member, James Doubleday, who had actually worked for the village years ago, has started and is doing well.

WWTP Operator Sherman stated that he had been asked by the Village of Victory to be the notifier for New York Alert for the village. Each municipality jurisdictionally has to have, in the event of a sewer discharge or overflow, two notifiers. WWTP Operator Sherman is the primary for the Village of Schuylerville and assistant WWTP Operator Scott Brooks is the secondary. Sherman does not feel comfortable in this capacity as he is not familiar with the streets or the infrastructure in the Village of Victory. At this point we are already responsible for the pump station in Victory, and Sherman feels that this is already a burden for him as he has no way of

knowing when there is a situation at this station other than through reporting by nearby residents to the Village of Victory DPW. The board agreed with this statement. Mayor Carpenter tasked Treasurer Heyman with finding out from Attorney Klingebiel whether the Village of Schuylerville is responsible for purchasing any parts or equipment needed for the operation of the Victory Pump station or if we are providing labor and operational management only.

Trustee LeBaron asked if the situation with the pump that was pulling water to the plant from the overflow of the river down at the basin had been resolved. WWTP Operator Sherman stated that the power to the pump had been cut off and will be cut off as soon as the RV's have left the property at the end of each year. Mayor Carpenter asked Heyman to put in a calendar reminder for September and one for October to be sure to confirm that the pumps are off for the season.

Sherman presented the board with a quote for a flow meter for \$7,656.00. The board was in favor of moving forward with the purchase of this meter.

Village Clerk Patterson obtained two quotes for boilers for the municipal offices and the meeting hall. The boilers were different brands but essentially the same. The quote from our regular HVAC contractor came in a little lower than another local contractor. This will be voted on at our next regular meeting.

There were several gathering permits and coin drops for review by the board. Mayor Carpenter asked if any of the board had any questions regarding these applications. There were no issues with any of the proposed events.

A resolution to recognize the remaining ARPA revenue of \$3,636.50 for the sewer line relocation project was presented for review by the board. There were no questions.

A resolution was needed to transfer funds to the Refuse personnel line. The line was much higher this year mainly due to the increased number of crew members this year. The transfer was necessary as there were not enough funds in this line to cover the payroll for this week. Trustee Baker made the motion to approve the transfer from Streets contractual to Refuse and Garbage in the amount of \$3,700 as well as a transfer from Waste Water Treat Equipment o Sanitary Sewers Personnel in the amount of \$3,056.44, Trustee Drew seconded the motion, all in favor resolution passes.

Mayor Carpenter noted that we had to push back the Comprehensive Plan meeting, as two persons on that committee were ill and could not make the meeting. It will be rescheduled for sometime this week.

BriAnne Mulligan announced that there will be a meeting of the Turning Point Parade Committee at Amigo's Restaurant Wednesday at 6pm.

Trustee Baker made the motion to adjourn, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman