

Schuylerville/Victory Board of Water Management
Monthly Meeting Agenda
January 22, 2024
6:00pm

CALL MONTHLY MEETING TO ORDER

Commissioner Healy called the meeting to order at 6 pm.

Water board Commission's Leslie Dennison and Mike Hughes were present. Chairman Drew was absent.

BOARD ANNOUNCEMENTS

The next meeting will be Monday February 26, 2024 at 6:00pm in the Village of Victory.

CORRESPONDENCE

MINUTES

- Monthly Meeting Minutes ~ December 18, 2023,
Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 3/0

TREASURER'S REPORT (Bank Balances: ending December 31, 2023/not reconciled)

Operating Account	\$ 45,738.98
NYCLASS Operating Account	\$ 82,676.03
Filter Account	\$ 62,587.69
NYCLASS Filter Account	\$ 155,883.94
Meter/Capital Reserve Savings Account	\$ 26,494.34
NYCLASS Capital Account	\$ 233,825.83

See attached Revenue/Expense Report/ending January 22, 2024.

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

- A link to the Annual Water Quality Report will be added to the next water billing.
- SCADA System – tabled till next month.
- JCF will be meeting with the HACH representative to plan the upgrade of the equipment and will be getting a quote.
- Quote for \$1442.25 for filters was approved. Motion to approve Commissioner Dennison, 2nd Commissioner Healy. Approved 3/0

OLD BUSINESS

1. Computer is not functioning well due to age; Jake is going to get a price of a new computer. Motion was made to contact RASP for a price.
 2. McCarron – 15-17 Schuyler Island. The letter was never sent out by Jade, (as far as I can tell) so I wrote one up for your review. *McCarron is current on all water charges.*
 3. The Planning Board of Schuylerville has recognized some properties that may need the number of units reviewed and changed: *See letter included in your folder to be sent out.*
 - a. 40 Spring St – veterinarians office s/b 2 units and commercial, currently 1-unit, single family
 - b. 76 Broad St has 2 businesses and they s/b 4 units, currently 2-units
 - c. 167 Broad St -garage (inactive) s/b 2 units, currently 1 unit, single family
 - d. 9 University s/b 2 units, on county website, listed as 2 family, currently 1 unit (inactive).
 - e. 166 Broad St – Village Auto, s/b 2 units, currently 1 unit
- Chairman Drew will email Code Enforcement for the following properties

- 76 Broad St
 - 9 University
4. Board recommended a letter to be sent to Miles Lopes about his property at 27 Gates Ave Ext. *Letter sent out December 20, 2023*

NEW BUSINESS

1. Discussion of New Budget – due to the Villages by March 1st and to the State by March 20th. Copies included from 2023/2024, for review for the new year. The new budget will be discussed via email between the board members and the budget will be discussed in the February meeting
2. Class D Water Distribution System – Rob would like to have one of his employees take this class at Jamestown Community College. Cost for the 3 day class is \$725, 3 nights in hotels, and the employee would bring back any food receipts. He is figuring it would be a total cost around \$1500. Motion to cap food allowance at \$50/day by Commissioner Healy, 2nd by Commissioner Dennison. Approved 3/0. Commissioner Healy will talk to Rob about what the class includes and a signed contract – reimbursement to stay on his current position with the village, and meal allowance.
3. Resolution to transfer funds to the General Fund Budget. Motion to approve Commissioner Healy, 2nd Commissioner Dennison. Approved 3/0
4. Discuss the rules and regulations for different types of properties, such as, commercial, residential, etc and what qualifies a property to be commercial and the number of units it should be charged. Tabled till next meeting.

PUBLIC COMMENT

Linda Lloyd – Green St requested information on low-income aid for the water bills LIHWAP. She also asked about the progress of the Water Management Plan.

Gary Wilder – Broad St, can the village mayor's reach out to the attorney's about the Water Management Plan.

Sean Ryan – Clancy St his neighbor has to run her water so her pipes and the water main doesn't freeze, its near the American Legion.

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #7/December 2023 presented for approval in the amount of \$ 133,435.40
Motion to approve Commissioner Dennison, 2nd Commissioner Healy. Approved 3/0

ADJOURNMENT

Motion to adjourn Commissioner Healy, 2nd Commissioner Dennison. Approved 3/0

Respectfully Submitted

Debby Breton