

Schuylerville/Victory Board of Water Management
Monthly Meeting Agenda
November 20, 2023
6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6 pm.

Leslie Dennison, Tim Healy were present. Mike Hughes, 4th member of the board was absent.

BOARD ANNOUNCEMENTS

The next meeting will be Monday December 18, 2023 at 6:00pm in the Village of Victory.

CORRESPONDENCE

MINUTES

- Monthly Meeting Minutes ~ September 18, 2023, October 20, 2023, October 26, 2023 ~ Pending
- Chairman Drew requested that meeting minutes pending be available for the December meeting.

TREASURER'S REPORT (Bank Balances: ending October 31, 2023/not reconciled)

| | |
|--|---------------|
| Operating Account | \$ 54,689.62 |
| NYCLASS Operating Account | \$ 126,681.80 |
| Filter Account | \$ 62,579.80 |
| NYCLASS Filter Account | \$ 154,512.28 |
| Meter/Capital Reserve Savings Account | \$ 26,491.00 |
| NYCLASS Capital Account | \$ 231,768.37 |

See attached Revenue/Expense Report/ending October 31, 2023.

JCF PLANT REPORT

Chairman Drew read the JCF Plant Report.

1. Computer is not functioning well due to age; Jake is going to get a price of a new computer. Motion was made to contact RASP for a price. Commissioner Dennison and Chairman Drew approved.
2. HACH confirmed the failed SC100 at the Schuylerville Plant and Jake is waiting on a price for replacement.
3. **HACH contract renewal will be reviewed during December board meeting.**
4. Spectrum provided a quote for internet service at the plant, Jake is going to check out other options.

OLD BUSINESS

1. Status of Water Unit Inquiry: **104 Green Street**. Letter received from Amy Carpenter, November 14, 2023. A letter was received from Adam Myers, Code Enforcement Officer that the property was determined to be 'Single Family'. Commissioner Dennison, Commissioner Healy and Chairman Drew approved the property to be a 'Single Family' unit.

NEW BUSINESS

1. RESOLUTION: **2988 County Route 113**, was approved last month, but needs approval on the resolution. Balance of \$1,386.00 has been removed.
2. Outside User Policy – draft to review for approval. Outside User Policy was approved by Commissioner Dennison, Commissioner Healy and Chairman Drew. The policy will be included in the December billing for outside users.
3. Benson Contracting – change order requires review and approval for \$1,238.00. Commissioner Dennison made a motion to approve and Commissioner Healy and Chairman Drew approved.

4. RESOLUTION: General Fund Budget needs to amended. Commissioner Dennison, Commissioner Healy and Chairman Drew approved the General Fund Budget adjustments.

PUBLIC COMMENT

Owner Amy Carpenter joined the meeting and suggested we have better communication with customers via the US mail.

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid Abstract #5/Occtober 2023 presented for approval in the amount of \$ 67,533.66_____

Commissioner Dennison, Commissioner Healy and Chairman Drew approved the Abstract #5.

ADJOURNMENT

Motion to adjourn was made by Chairman Drew and commissioner Dennison seconded the motion.

Respectfully submitted
Debby Breton