

**Village of Schuylerville
Monthly Meeting Minutes
Monday January 8, 2024**

Present;

Mayor Carpenter

Trustee Baker

Trustee Colvin

Trustee LeBaron

Village Clerk Patterson

Treasurer Heyman

Absent;

Trustee Drew

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management meeting will be held on Monday January 22nd at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday February 5th at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Monday February 12th at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville Planning board will meet on January 22nd at 6:30 pm at the Village of Schuylerville meeting hall.
- Budget meeting 1 for the 2024-2025 fiscal year will be held on January 29th at 6:30 pm at the village hall
- Budget meeting 2 for February 12th at 6pm followed by the regular meeting at 7pm at the village hall.
- Budget meeting 3 will be February 26th at 6:30 pm at the village hall.

Roy Richardson from Barton and Loguidice presented on the plan for the relocation of the sewer line at Broad Street behind Byron's. Mr. Richardson handed out a diagram of the plan proposed by Barton & Loguidice after meeting with DPW Supervisor Decker, WWTP Operator Sherman, Trustee Colvin, Trustee LeBaron and Trustee Baker. The line will no longer run under the market as is the current situation. The conclusion drawn by B&L is that trying to find out where the issue is in the line under Byron's market could prove nearly impossible and would certainly be more costly than rerouting that line. The line that is currently handling the waste from Victory and houses north of the manhole that has overflowed several times and caused the Village of Schuylerville to receive an NOV from DEC will be reduced to only handling the waste from Byron's market and a few other homes in that area. This will greatly improve the flow, as there will not be conflicting flows meeting at this manhole creating turbulence.

Some things that will make this project easier is that there will not need to be work done on any major roads. Some easements will need to be obtained circumventing the market. The line will be replaced by a larger 12-

inch line to increase the capacity as the price is not much more than a 10-inch line and will exponentially increase the capacity for flow.

B and L will return next month. They will start the SEQR process, which should be classified as a type 2 and should not prove to be an issue. The goal is still to have this approved and to have an estimate for the cost of the job so that the Village of Schuylerville can look to get funding for the project.

Mayor Carpenter discussed our intentions to keep the DEC abreast of the situation and the progress that we are making.

BOARD COORESPONDENCE

MINUTES:

Trustee Baker made the motion to approve the minutes from the December 11 meeting, Trustee LeBaron seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$205,993.94
Sewer Now Statement Balance	\$172,327.68
Trust and Agency	\$5,390.45
General Fund Money Market	\$1,114,274.54
Sewer Fund Money Market	\$410,013.90
Memorial Day	\$2,363.39

***Interest \$4,981.38 General Fund Money Market and \$1,812,51 Sewer Fund Money Market

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter gave a brief report on the DPW, as Supervisor Decker was not present. All the snow removal equipment was ready for the recent storm. Mayor Carpenter also mentioned that Supervisor Decker had expressed his appreciation for the widespread compliance to the parking restrictions, with the exception of a couple of residents on Saratoga Street, that allowed for the complete cleaning of the streets. In review of the budget for next year, Supervisor Decker would like the board to consider replacing the 2005 dump truck.

The Town of Saratoga will be purchasing a \$40,000 paver. If they move forward with this, we will be able to greatly reduce our paving costs. We will need to arrange for shared services in exchange for the use of this equipment, but this will increase significantly the amount of road mileage we can pave in the coming years. Mayor Carpenter stated that he will keep the board informed as to the progress on this. Also, the Town of Stillwater has employees that we can lease for paving work at a greatly reduced rate. Supervisor Decker will reach out to them for details. The most recent paving on University Street was covered by the Town of Saratoga as it was part of a larger project that they were working on.

Village Clerk Patterson updated the board on the insurance walk through items for DPW; The kill switch will be installed on the 2005 this week and the vent installation has been scheduled with Gary Wilder for installation.

- CODE ENFORCEMENT

No report.

- FIRE DEPARTMENT

Mayor Carpenter read from the report the calls and training completed this month. The report is on the Schuyler Hose page of our website. Schuyler Hose will be applying for two grants, one is for new radios and the other is for funding for station 2. Mayor Carpenter advised Trustee Colvin that Schuyler Hose should consider reaching out to Congressman Tonko for assistance with funding for station 2.

- WASTEWATER TREATMENT PLANT

Mayor Carpenter gave a brief report, as WWTP Operator Sherman was not present. The plant is running well.

- HISTORIAN/VISITORS CENTER

No report.

- PLANNING BOARD

Village Clerk Patterson stated that 13 Ferry Street will no longer be required to have an archaeological study done to build on the lot. There are some different application forms that the planning board would like to present to the village board for approval. These should be completed by the next village meeting. The minutes from the last meeting are on the website.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

The computer at the Schuylerville plant needs to be replaced. Jake Fort will be obtaining quotes for this. The SVBOWM has been investigating some properties that they think might be being undercharged for water units. They will keep us abreast of the situation. 40 Spring Street is 1 unit should be 2, 167 should be 2, 166 should be 2.

- ZONING BOARD OF APPEALS

Leona Colvin and Bruce Ricketson will be attending training on January 31st. Linda Lloyd will be unable to attend.

PUBLIC COMMENT:

Johanna Macky of 160 Broad Street. She expressed concerns regarding the parking restrictions that have been put in place for Broad Street. Mayor Carpenter stated that there have always been restrictions for parking at night on Broad Street but that the persons parking on Broad overnight have never complied to the laws. This situation has resulted in many issues, most devastating being the event two years ago, where an emergency vehicle was unable to pass through Broad Street due to the number of vehicles parked haphazardly on both sides of the street. To protect public safety, the Village of Schuylerville needs to be able to keep the streets clear for emergency vehicles, as well as for the DOT for the purposes of properly cleaning the streets and unobstructed access for emergency vehicles. The former law was more difficult to enforce, as the hours were after midnight. The change in the law allows for the enforcement of the overnight parking law on Broad Street. All of the surrounding municipalities, Saratoga, Ballston Spa, Stillwater, Fort Edward and Glens Falls, prohibit any overnight parking on their main streets (no overnight parking on any street in Glens Falls.) Ms. Macky asked how residents can know about these laws. Mayor Carpenter stated that flyers went out with the last sewer billing in November, the law is posted on the website and there are signs on Broad Street. Ms. Macky stated that she felt that the new law has created some chaos as people sometimes have to park far from their residence. Mayor Carpenter thanked her for her input.

Cassie Wilusz, 61 Green Street asked about increased signage. She asked Mayor Carpenter to clarify who is responsible for cleaning the main street. Mayor Carpenter informed her that it is NYSDOT that cleans Broad Street, and that they had previously warned the Village of Schuylerville that they will not be sending trucks for

a second round of plowing, meaning that if there are cars parked in the way, the streets will not get cleaned. She asked if the proposed building that is listed on the NY Forward application will have parking included in the plans. Village Clerk Patterson stated that this will be addressed by the planning board during the application process.

Ms. Wilusz also asked who is taking the lead on the water unit investigations. Trustee Baker informed her that this is a water board responsibility. The water board determines how many units should be assessed for each property and the respective villages follow the water boards determination. There are two members on this board from Schuylerville and two from Victory. The building inspector may need to investigate any units that are in question.

Ian Brownell of 50 Church Street asked if the cars on Saratoga Street that Mayor Carpenter mentioned, that were not in compliance during the last storm, were towed. Mayor Carpenter stated Supervisor Decker was not present to speak to this and that he would ask him at the earliest opportunity. Trustee LeBaron stated that there is a record kept at Matt's towing of all vehicles that have been reported and which ones were removed, as sometimes Matt's towing is unable to make the call. Several times, we have made a call to report an illegally parked vehicle, and by the time the tow truck arrives, the vehicle has been moved. Village Clerk Patterson stated that there are records of this at the village office as well.

Linda Lloyd, 72 Green Street, stated that more people should be attending the water board meetings. She also asked if there has been any discussion with the business owners on Broad street regarding requiring employees to park off street. She felt that this would reduce the number of vehicles on Broad to make more parking available for patrons of the village shops and eateries. Mayor Carpenter stated that this has been an ongoing discussion at the community conversations.

OLD BUSINESS;

NEW BUSINESS

Mayor Carpenter led the discussion of the award of the NY Forward Grant. The Village of Schuylerville has been awarded 4.5 Million dollars with the following projects put forward for funding; New Construction on Broad Street in the vacant lot next to Amigos, an event barn on the island at the Schuyler Yacht Basin Property as well as additional container cabins in the camping area, replacing the failed canal culvert under 29 with a box culvert to allow for small watercraft passage and a community center and pavilion in Fort Hardy Park as well as a revolving fund for Broad Street businesses façade improvements. We will be working with a handler assigned by NYS. There will be extensive community outreach and engagement throughout the process of determining which of these projects will meet state requirements for funding. We will be forming, as per the requirements for this grant, a local planning committee. We will be hiring a grant administrator. This is all at least nine months out until we will even have identified the projects that will be included. With the exception of possibly the culvert under 29, we do not see any of these projects breaking ground in 2024.

Mayor Carpenter announced that The Village of Schuylerville received a Greenway grant to update our comprehensive plan, which is 19 years old. The persons selected to be on the committee that will work on updating the Village of Schuylerville comprehensive plan are as follows; Sarah Davies. Ms. Davies is a current Parks employee with NYS and lives in Morgan's Run. Jennifer Moskowitz, Village Administrator for the Village of Ballston Spa, she also lives in Morgan's Run. Sandy Helmig, the only person on the committee who does not reside in the village, is an architect and has lived on Monument Drive for 17 years. Leona Colvin, Zoning Board Chair, Linda Lloyd, also on the zoning board and Mayor Carpenter. Trustee Baker made the motion to appoint these candidates for the comprehensive plan committee, Trustee LeBaron seconded the motion, all in favor, committee approved,

Mayor Carpenter updated all on the 43 Saratoga Street order to remedy situation. This building has received numerous citations for the unsafe condition of the front porch as well as nonconformance with village code in upkeep of the grounds. They have 6 months to remedy the unsafe condition of the building.

A handicap sign application was submitted for Alexander Young at 43 Pearl Street. She has a permanent handicap tag registered with the Village of Schuylerville. Trustee Baker made the motion to approve the installation of a handicap parking sign in front of 43 Pearl Street. Trustee LeBaron seconded the motion, all in favor, sign approved.

An RFB was sent out last fall to install curbing on Church Street where storm water runoff is creating a flooding issue. Only one bid was received, and it was way too high for consideration and was unanimously rejected by the board. The following schedule was agreed upon; Bid Release: Monday January 29th 2024. Bids Due: Monday February 26 at 5pm. Bid Opening and selection Monday February 26th at 5:45. Project to be completed by September 1, 2024. Trustee Baker made the motion to approve the RFB dates, Trustee LeBaron seconded the motion, all in favor schedule approved.

The following resolutions were presented for approval and read aloud by Mayor Carpenter

A resolution to add expend account g.1380.400 fiscal agent fees to the sewer fund chart of accounts

WHEREAS a resolution is needed to add account G.1380.400 Fiscal Agent Fees to the ledger to account for fees assessed for returned checks to sewer fund. **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to add this account to the sewer fund ledger. Trustee Baker made the motion, Trustee LeBaron seconded the motion all in favor, account added.

And **WHEREAS** the following budget amendment is needed; Increase G.2120.000 Sewer Operation and Maintenance \$33.99 and increase G.1380.400 Fiscal Agent Fees \$33.99. **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined Trustee Baker made the motion to approved Trustee Colvin seconded the motion all in favor, amendment approved

And **WHEREAS**, the following budget adjustment is needed; Increase A.1920.400 Municipal Dues \$370 and decrease A.1640.400 Buildings Contractual \$370. **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. resolution to amend the 2024 general fund budget Increase A.3020.400 Public Safety Communications Contractual \$8,073.00and Increase A.4089.000 General Government Aid \$8,073.00. Trustee Baker made the motion to approve the amendment, Trustee LeBaron seconded the motion, all in favor, amendment approved.

The following invoices were presented for approval;

Hoosic Valley for the completion of the sidewalk on the west side of the building and \$8,073 and \$385 for the Capital Region Chamber dues. Trustee Colvin made the motion to approve payment of both vouchers, Trustee Baker seconded the motion, all in favor payments approved.

A resolution to add interest earned to the reserves was read aloud by Mayor Carpenter as follows; **WHEREAS** the following reserve accounts have accumulated interest in the following amounts and General Municipal Law, Section 11 3 states that interest earned and capital gains realized on investments accrue to and become part of each reserve fund, the following interest earned must be appropriated to the following reserves; Fort Hardy Reserve \$755.34, Harbor Reserve \$325.25, Repair Reserve General Fund \$2,575.70, Beautification reserve \$558.04 and Sewer Equipment Reserve \$4054.59. **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to make the appropriate entries to reflect these increases to the above reserves. Trustee Baker made the motion to approve

the transfer of interest earned to the corresponding reserves, Trustee Colvin seconded the motion, all in favor resolution passes.

The board moved to approve the renewal of the fire protection contract with the Town of Greenwich. Trustee LeBaron made the motion to approve the contract with Greenwich, Trustee Baker seconded the motion, all in favor, contract approved.

PUBLIC COMMENT:

Linda Lloyd, 72 Green Street, asked if there could be a speed camera installed in the village. She feels that large trucks are coming into the village at unsafe speeds. Mayor Carpenter stated that this would need to be done by NYS. He will reach out to DOT.

Cassie Wilusz asked Mayor Carpenter to clarify that there will be no projects identified or started for at least 9 months. Mayor Carpenter confirmed that. She asked if there is anything that the small businesses should be doing to be considered for funding for any projects that they may have. Mayor Carpenter suggested that if there are small businesses that would like to submit a project for funding, they should begin to get cost estimates for these projects. Michelle Starowitz of 151 Broad Street asked why these funds were being awarded to Dave Roberts and Chip Lawrence and not to others like her. Trustee Baker clarified that these are **matching** funds and each party, Turning Point LLC and Ferry Street Associates are contributing their part of the funds. Also, Mayor Carpenter clarified that the proposed funding, should it be approved, would not be awarded to them personally, but rather to the LLC's which are comprised of members or partners and that the local planning committee that will be appointed by the board will have oversight on these projects.

Ms. Wilusz asked if Turing Point LLC and Schuyler Yacht Basin would be eligible to receive funding for the façade improvement portion of the award. Mayor Carpenter stated that approval for any funds granted to any applicant would be subject to review by the appointed steering committee.

Cassie Wilusz stated that the tax burden would not be on the town or the county. Mayor Carpenter stated that we should all be attending town meetings to ask why the town has not taken its share of the responsibility for the park and to ask what we get for our tax dollars.

Wilusz expressed concern that the added units would increase her water and sewer bills.

Mayor Carpenter stated that water and sewer bills would not be raised as a result of these projects, but that water bills would be going up as a result of inaction by the water board. Several grant opportunities have been missed for water infrastructure upgrades.

Thousands of taxpayer dollars were spent on a water master plan that has not had even one element of the plan implemented. The water board refuses to commit to the plan that they approved back in May of 2020 and continues to repair the aging infrastructure piecemeal during emergency water breaks, which costs many times more than replacing these lines.

APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the A fund voucher total in the amount of \$26,131.29 and the G fund voucher total in the amount of \$ 1,641.48. Trustee Colvin seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee Baker made the motion to adjourn, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman