

**Village of Schuylerville
Monthly Meeting Meetings
Monday December 11, 2023**

Present;
Deputy Mayor Baker
Trustee Colvin
Trustee LeBaron
Village Clerk Patterson
Treasurer Heyman

Attorney Klingebiel

Absent;
Mayor Carpenter
Trustee Drew

BOARD ANNOUNCEMENTS:

- Schuylerville Village Board Workshop Meeting for January is cancelled.
- Schuylerville Village Board Meeting on Monday January 8, 2024, at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville/Victory Board of Water Management will meet on Monday December 18th, at 6 pm at the Village of Victory Meeting Hall
- The Village of Schuylerville Planning Board will meet on January 22 at 6:30 pm at the Schuylerville Meeting Hall.

BOARD COORESPONDENCE

MINUTES: For the November 13th regular village meeting and December 4th workshop minutes, Trustee Colvin made the motion to approve the minutes, Trustee LeBaron seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$128,099.22
Sewer Now Statement Balance	\$214,064.51
Trust and Agency	\$7,165.90
General Fund Money Market	\$1,209,293.16
Sewer Fund Money Market	\$358,201.39
Memorial Day	\$2,363.39

***General Fund money market interest this month \$5,239.62 sewer fund money market \$1,457.97

MIDYEARS TREASURER'R REPORT

Treasurer Heyman gave her mid-year's treasurers report. The General Fund is healthy. Interest and earnings are up from \$11,679.72 this time last year to \$31,124.30. Other positive factors include the fact that although we budgeted for the purchase of the truck this year, we were actually able to purchase it at the end of the 2023 fiscal year and revenues from the SAM grant were spent in 2023 but realized in 2024. Treasurer Heyman recommended forming an equipment reserve and using this to purchase some much-needed equipment (Supervisor Decker has expressed a dire need for a new leaf vacuum as the current machine is out of service and parts cannot be obtained as they are obsolete.)

Although the sewer fund is running at the correct percentages for revenues and expends, fund balance is down due to the use of fund balance to pay for the engineering study to relocate the line that is associated with the manhole overflow. Once we have a number for the estimated cost of the project, we could look to apply to the EFC for an interest-free loan to pay for the installation of the new line.

Treasurer Heyman noted that she had provided the board with an updated capital assets spreadsheet for all DPW and office equipment.

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Street signs have been ordered both for the new Local Law regarding seasonal parking restrictions on Broad Street and additional signs for the other streets to replace faded signs and to fill in some areas that do not currently have signage. These were noted when the trustees were making the rounds to give warning notices to illegally parked cars. Following up on the insurance walk through, all items have been addressed and a quote is expected soon from Gary Wilder to install a vent fan for the welding.

The DPW is running out of storage space for equipment. Supervisor Decker will look to get some estimates for some type of storage shed to help alleviate this situation.

- CODE ENFORCEMENT

Attorney Klingebiel stated that there is a court appearance tomorrow for 43 Saratoga Street for failure to comply with the numerous orders to remedy the unsafe condition of the front porch. At this point the fines for failure to comply with the orders to remedy exceed the value of the home. Negotiations will hopefully result in a compromise that is acceptable for both parties.

- FIRE DEPARTMENT

No report.

- **WASTEWATER TREATMENT PLANT**

WWTP Operator Sherman was at the workshop. He reported that the pump station across from the post office was plugged with grease. This pump station services several homes including those homes on Schuyler Island Drive as well as the Schuyler Yacht Basin. The board has tasked Sherman with investigating what the backup power source would be for this pump station in the event of a prolonged power outage and with obtaining quotes for a chemical storage cabinet as directed by the safety expert during the insurance walk through. Barton and Loguidice will be meeting with the board, Supervisor Decker and WWTP Operator Sherman to discuss the logistics of the sewer line relocation mandated by DEC in relation to the manhole overflow.

- **HISTORIAN/VISITORS CENTER**

No report. Village Clerk Patterson mentioned that a person from Texas who built one of the dioramas that were installed at the old visitor's center asked to have it back, as it was not brought over to the new visitor's center. Trustee Baker asked if Patterson had reached out to Saddlemire. Clerk Patterson tried to contact Saddlemire but was not able to connect with her.

- **PLANNING BOARD**

The public hearing for Shane Liptak's application determined that he will need to have an archaeological survey, as the property may contain sensitive artifacts. 151 Broad Street, "Stella's" has applied to build a shed on the property. Upon consultation with the building inspector, no issues have been found with the proposed placement and dimensions. 78 Broad Street application for a change of use was rejected due to an incomplete application. The planning board is still working out the details for a new fee schedule to be presented to the village board for review. There was some discussion regarding whether the planning board should retain their own attorney. Attorney Klingebiel stated that this would only be needed if there was a conflict of interest between the village and the planning board.

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

The Village of Schuylerville board had some questions regarding the minutes from the last water board meeting. There was a reference to some changes to the outside user policy but no detail as to what the changes were. There was also a reference to a resolution that released an outside user from having to pay for water services for the rest of their life. The board would like to receive more detail on these items from the SVBOWM meeting. Treasurer Heyman noted that the recording secretary is new to this position. She is the same person who is handling the treasurer's position and Heyman stated that Ms. Breton seems to have a good handle on the financial end of things. Deputy Mayor Baker expressed concern that Trustee Drew has not communicated with us that there were changes being made to the outside user agreement. He also expressed discontent regarding Trustee Drew's continuous absences from village board meetings.

ZONING COMMISSION

Chair Leona Colvin has requested that the zoning board members be allowed to attend a training conference on January 31st. It is \$75 per person. Village Clerk Patterson asked if the planning board could be approved to attend as well. Trustee Baker asked for a head count from the planning board. There are funds in the contractual line for this training. Deputy Mayor Baker

made the motion to approve this expenditure, Trustee LeBaron seconded the motion, all in favor, training approved.

PUBLIC COMMENT;

Pat Smola asked if there was any progress on getting the streetlight fixed at the corner of Schuyler Island Drive and Route 29. Treasurer Heyman stated that she had reported this light out on the National Grid website along with the other two lights that are on the bridge. National Grid responded with an email stating that there were no issues with these lights. Heyman will call this week to speak to report these by phone.

OLD BUSINESS;

NEW BUSINESS;

Tracey Clothier, who has been selected to upgrade the comprehensive plan, has submitted a tentative schedule for the steps that the village will need to take to complete the update. The first date will need to be rescheduled, as it conflicts with the training for the planning and zoning board members. The schedule was made available for the board to review.

There was discussion as to the possibility of the Village of Schuylerville purchasing sick days from the employees to add to Deferred Compensation. Trustee Baker asked if Village Clerk Patterson could provide numbers for how many sick days have been accrued per person. A policy would need to be formulated to provide guidelines on the number of days that an employee could cash in per year.

Warning notices were posted throughout the week on any illegally parked vehicles. The village of Schuylerville has begun towing those cars that continue to park illegally.

Ken Martin, engineer for the Town of Saratoga has met with Supervisor Decker to discuss how the pond should be reinforced. Although the pond has never breached, there is a need to build up the southern rim of the pond, as the rip rap (large boulders that form the structure of the sides of the pond) have fallen due to the tearing of the fabric that holds the soil in place. This will be completed before winter.

Village Clerk Patterson provided the board with information regarding health insurance renewal for employees for the 2024 calendar year. The board voted to switch from Blue Sheild to CDPHP. Blue Sheild is going up 14% and CDPHP offers a similar value at a slightly reduced price from last year. The employees who take insurance all agreed on the switch. Trustee Colvin made the motion, Trustee LeBaron seconded the motion, all in favor plan approved.

Ed Curtin submitted a quote for an archaeological study of the area of Fort Hardy Park that has been slated for the splash pad, the proposed community center, and the pavilion. The quote was for a 1A study in the amount of \$2,880.00. Trustee Colvin made the motion to approve the contract, Trustee LeBaron seconded the motion, all in favor, contract approved.

Estimates were presented for approval for the “kill switches” for both the 2005 and the 2022 International trucks. These switches are required by the safety inspector from Amsure Insurance.

The estimate was for \$1,328.78 per vehicle for a total expend of \$2,627.56. Trustee Colvin made the motion to approve the expenditure, Trustee LeBaron seconded the motion, all in favor, motion approved.

PUBLIC COMMENT:

WWTP Operator Sherman asked what regulations the village imposes on pumps that property owners have on their own property that feed onto the municipal sewer system. The issue at hand is a pump that is on the Schuyler Yacht Basin property that fills with river water and expels into the system during flood events. Attorney Klingebiel stated that the law states that no one is allowed to discharge anything into the municipal wastewater treatment system that interferes with the operation of the plant. Attorney Klingebiel stated that he will investigate the law on this subject and advise a resolution to this problem.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the A fund voucher totals in the amount of \$25,464.19 and the G fund voucher total of \$37,205.05. Trustee LeBaron seconded the motion. All in favor, vouchers approved.

ADJOURNMENT

Trustee Colvin made the motion to adjourn the meeting, Trustee LeBaron seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman