

**VILLAGE OF SCHUYLERVILLE
PLANNING BOARD
MINUTES**

October 16, 2023

The Village of Schuylerville Planning Board met for its regular meeting on Monday, October 16, 2023, at 6:45pm at the Village Municipal Center following a Public Hearing at 6:30pm.

Members present: Chairman Michael Patterson, Ronalee Myers, Sean Healy, Alternate Patti Smola and Secretary Helene Patterson. Absent was Beth Woodard, Ed Carr and alternate member Cassandra Wilusz.

Chairman Patteson announced that the Public Hearing for 13 Ferry Street will remain open until November 20, 2023 to contact NYS Historic Preservation office for a determination if 13 Ferry Street is in a sensitive archaeological area unless members decide to close the Public Hearing. The board agreed the Public Hearing will remain open.

Chair Patterson presented the Regular meeting minutes from September 25, 2023 to the board for review and asked if there were any questions or concerns.

Member Myers made a motion to accept the September 25th Regular meeting minutes with note of typo correction. Seconded by Member Smola. All Ayes, motion carried 4-0.

OLD BUSINESS:

- Review and approve forms/applications to submit to village board for approval and adoption into Zoning Code: After review of drafts and discussion of suggestions taken from other municipalities' websites, with a particular focus on Signs/Signage for businesses, it was determined to table until next month's meeting; giving the board members additional time for input.
- Application fees for new forms/applications: After some discussion it was determined to table until next month's meeting to allow the board more time to investigate other municipalities' fee schedules.

NEW BUSINESS AND MEMBER TOPICS:

- 78 Broad Street. Chairman Patterson stated that business owner had submitted application to open a convenience store at 78 Broad. Chairman Patterson stated he emailed the applicant that the application was rejected because the information was incomplete and inconsistent per the Village Zoning Code. Chairman Patterson stated he has not heard back from the applicant. The sale of CBD was written on the application. Discussion followed as to what agency was responsible for ensuring the license to sell CBD was valid and that the Village Attorney should be asked. Member Healy thought it would be a NYS agency issue similar to a Liquor license. Member Myers requests that be confirmed. Further discussion followed as to the need for a Special Use Permit in the Historic

District depending on the square footage of business and if there was construction going on inside. Chairman Patterson stated he would ask CEO Myers to follow up.

- Member Myers inquired about the email invite to Sexual Harassment and Violence in the Workplace training. Secretary Patterson explained that per NYS DOL this is now a required training for volunteers, which would include Planning and Zoning board members. The training is scheduled for Wednesday November 1st at 9:00am upstairs at the Village meeting hall and is being facilitated by our insurance company.
 - Chairman Patterson and Alternate Member Smola brought to the attention of the planning board that a new restaurant/tavern is seeking to open in former Geppetto's at 120 Broad Street. No official communication with the Planning Board has been initiated as of yet.
 - Chairman Patterson stated that there was a website inquiry for 165-167 Broad Street to open an Adult Use Cannabis Dispensary. Member Healy brought up discussion regarding the success of dispensaries and the condition of the building /property. Secretary Patterson stated that the website inquiry was forwarded to the Village Attorney and the Attorney responded that it was a retail business and was to be treated as such. Parking will have to be a consideration (due to potential popularity)
 - Member Myers inquired about new business: Esthetician at 21 Broad Street and Brewer at 161 Broad Street and if there had been any business activity at either place. Nothing noted by other board members.
- The next Planning Board meeting and continuation of the Public Hearing for 13 Ferry Street will be held at 6:30pm Monday November 20, 2023.

Chair Patterson asked for a motion to adjourn the meeting: **Member Healy made a motion to adjourn the meeting at 7:20pm. Seconded by Alternate Member Smola. All Ayes, motion carried 4-0.**

*Respectfully submitted,
Helene Patterson, Planning Board Secretary*

