

**Village of Schuylerville
Monthly Meeting Minutes
Monday September 11, 2023**

**Present;
Trustee Colvin
Trustee LeBaron
Trustee Drew**

**Village Clerk Patterson
Treasurer Heyman
Attorney Klingebiel**

**Absent;
Mayor Carpenter
Trustee Baker**

Trustee Colvin led the meeting. He opened with the pledge of allegiance.

BOARD ANNOUNCEMENTS:

- Schuylerville Village Board Workshop Meeting Monday October 2, 2023, at 6:30
- Schuylerville Village Board Meeting on Wednesday October 11, at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville/Victory Board of Water Management will meet on Monday September 18, at 6 pm at the Village of Victory Meeting Hall
- The Village of Schuylerville Planning Board will be holding a public hearing on Monday September 25th at 6:30 pm at the Schuylerville Meeting Hall.

BOARD COORESPONDENCE

MINUTES:

Trustee LeBaron made the motion to approve the July 10th minutes and Trustee Drew seconded the motion, all in favor, minutes approved. The minutes from the August meeting could not be approved as there were not enough board members present who had attended that meeting.

TREASURER'S REPORT:

General Fund Statement balance	\$130,367.21
Sewer Now Statement Balance	\$142,744.16
Trust and Agency	\$5,023.40
General Fund Money Market	\$1,342,786.86
Sewer Fund Money Market	\$314,107.92
Memorial Day	\$2,363.39

***General Fund money market interest this month \$5,689.72 sewer fund money market \$1,330.92

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker was not present to give his report. Trustee Colvin stated that the crew had completed the paving on Liberty Street, University and Clancy. The crew also worked on the waterline issue at Katherine Burkley's law office this morning. Trustee Colvin asked the public to be sure to keep the leaves and sticks separate when leaving them at the curb for pickup.

- CODE ENFORCEMENT

Code Enforcement Officer Myers was present to give his report. Fire and safety inspection is completed for 21 Broad for the new business opening at this location soon. 122 broad is ongoing. Myers is working with 1 Ferry to get the grease traps inspected and will coordinate with WWTP Operator Sherman to ensure that they are compliant. There were some complaints including one regarding a rooster. Village code does not have any restrictions on roosters, however there is a noise ordinance that states that no animal may continuously make noise for more than 15 minutes. Myers has not yet witnessed this but will visit the site early in the day, as this is when the rooster is most active. Richard Callow, 16 Chestnut Street spoke regarding the rooster problem at 34 Burgoyne Street. He stated that the rooster begins crowing at about 5:30 am and continues until 11:30 or noon and stated that all of the neighbors in the surrounding area are disturbed by this noise.

- FIRE DEPARTMENT

Chief Myers provided a full report listing all training and responses for the month. The full report is available by request and on the website.

- WASTEWATER TREATMENT PLANT

Sherman reported at the workshop, all is running well at the plant.

- HISTORIAN/VISITORS CENTER

Historian Saddlemire was not present to give her report, but she provided Village Clerk Patterson with a written report.

- PLANNING BOARD

Planning Board Secretary Patterson reported on the status of the Liptak application. She also mentioned that two representatives from the Saratoga County Planning Board met with Planning Board Chairman Patterson, herself and Attorney Klingebiel to go over some forms and procedures that will need to be implemented now that The Village of Schuylerville has adopted zoning. Patterson also mentioned that Leona Colvin, Zoning Board Chair, has been very helpful to the Planning Board and has provided guidance and assistance to the board.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Water Board Chairman Bryan Drew reported on the water boards ongoing issue with the line at 74 Broad. The DPWs from both villages are working together to address our end of the project and Ms. Burkley will work with Lussiers to complete the part of the line replacement that is on

her end. A new water clerk has been hired through Robert Half. The water board will be hiring directly a secretary to handle communications, attend the meetings and record the minutes.

- **COMMUNITY OUTREACH**

Village Clerk Patterson reported on the community conversation meeting that took place on the previous Wednesday. There will be a scarecrow building workshop at the Schuyler Yacht Bason on September 21, 2023 from 4pm to 6:30 pm. For \$10 per person, you will get a scarecrow frame and materials for building will be provided. Additional donations are appreciated.

Trustee Colvin asked for a moment of silence in commemoration of 9-11.

PUBLIC COMMENT:

Linda Lloyd asked why the meetings were changed to Mondays from Wednesdays. This conflicts with the Town of Saratoga meetings. Trustee Colvin stated that some board members had conflicts on Wednesdays. Pat Smola asked if the water board has made any progress with applying for grants. Trustee Colvin stated that he has discussed this with Mayor Carpenter and that Mayor Carpenter has been working with Attorney Klingebiel on this matter.

OLD BUSINESS:

NEW BUSINESS:

Blue Neils from Cornell Cooperative has advised the village that there are issues with the retention pond in Mogan's Run that need to be addressed. Attorney Klingebiel suggested that Treasurer Heyman could locate the plans from the original installation of the ponds and review with DPW Supervisor Decker to see if this is something that we can handle in house or if we need to seek engineering services.

The increase in landfill cost at Fulton County from \$68 to \$70 was presented to the board for approval. Trustee Drew made a motion to accept the increase, Trustee LeBaron seconded the motion, all in favor, increase in cost approved.

The office will be closed the 18th through the 22nd of September for training in Lake Placid.

Village Clerk Patterson received an update from Supervisor Decker regarding the Jean Myers curb issue at 26 Church Street. Delsignore has stated that they are booking out until July of 2024. Attorney Klingebiel noted that we will need to put this job out to bid. Heyman will work to draft an RFP for this.

Barton and Loguidice have updated the timeline for the sewer line relocation as follows; Surveying services for the Broad Street Sewer Relocation project are tentatively scheduled for 9/18/2023. Barton & Loguidice is anticipating receiving the surveying data sometime on the week of 10/2/2023. Once B&L has the survey data in hand, they will be able to advance design. The Village should anticipate having a draft plan set for review in November 2023. B&L anticipates the regulatory review period to last from January to April 2024. This would set up a Spring 2024 bidding period, with construction and project closeout in the summer of 2024.

The issue that Carol Cheney is experiencing at her Green Street home has been determined to be unrelated to the retention ponds. The stream that runs through her property originates on Myers

and Tierney lands at the top of the hill, it goes through Merrills lands and the corner of the Village of Schuylerville property through Grabowski property and to her land.

The Bond resolution for water debt is in the process of being drafted.

An application for a gathering permit for the paper lantern workshop with a release to the canal on 9-28 was submitted by Chelsea Henderson of Rural Soul, complete with Certificate of insurance. Trustee LeBaron made the motion to approve the permit, Trustee Drew seconded the motion, all in favor. Permit approved.

An application for a gathering permit for the annual veterans 5K run was presented for approval. All insurance requirements have been met. Trustee LeBaron made the motion to approve the permit, Trustee Drew seconded the motion, all in favor. Permit approved.

A resolution to transfer funds was presented as follows; Increase A.1325.400 Treasurer Contractual by \$903.37 and A.1410,400 Clerk Contractual by \$903.37 and decrease A.1990.400 Contingent Contractual by \$1,806.74. Trustee LeBaron made the motion to approve the transfer, Trustee Colvin seconded the motion, all in favor, motion approved.

A resolution to amend the budget was presented as follows; Increase the revenue line A.4089.000 General Government Aid in the amount of \$11,130 and increase the expends line A.3020.400 Public Safety Communications Contractual in the amount of \$11,130.00. Trustee Drew made the motion to approve the amendment, Trustee Colvin seconded the motion, all in favor, amendment approved.

The final invoice from Hoosick Valley Contractors for the building repairs in the amount of \$11,130. Presentation of final invoice from Hoosick Valley for approval. Trustee Drew made the motion to approve the payment, Trustee LeBaron seconded the motion, all in favor, payment approved.

PUBLIC COMMENT;

None

APPROVAL OF VOUCHERS;

Trustee Drew made the motion to pay the A fund vouchers in the amount of \$13,660.81 and the G fund vouchers in the amount of \$9,390.07. All in favor, vouchers approved.

ADJOURNMENT;

Trustee LeBaron made the motion to adjourn, Trustee Drew seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman