

**Village of Schuylerville
Workshop Meeting Minutes
Wednesday September 6, 2023**

Present;

**Mayor Carpenter
Trustee Colvin
Trustee LeBaron**

**Village Clerk Patterson
Treasurer Heyman
WWTP Operator Sherman**

Absent;

**Trustee Baker
Trustee Drew**

DPW Supervisor Decker was not present to give his report as the crew was still paving at 5pm this afternoon in the intense heat.

WWTP Operator Sherman informed the board that he has noticed a change in the flows wherein the usual expected flow times have been varying from the norm. He has narrowed it down to one section of infrastructure that he will move up in the order of the maintenance schedule for Roto Rooter. Other than that, Sherman stated that there were no issues at the plant or otherwise.

Training week was discussed as pertains to office closure for the week of September 18 to the 22, as both Village Clerk Patterson and Treasurer Heyman will be attending NYCOM. The notices for the office closure will be posted on the website, the Schuylerville Community Facebook page and on the office door.

The board discussed the issue concerning the installation of curbing to alleviate the storm water issues that have been being experienced by Mrs. Jean Myers on 26 Church Street. Work recently completed by the Village of Schuylerville DPW has somewhat alleviated the problem by raising the level of her sidewalk out front, but the board would like to move forward with the recommendations by Blue Neils to install curbing to divert any stormwater flow to the storm drain on Ferry Street.

Mayor Carpenter updated the board on the Katherine Burkley water issue. Both Village DPWs will work together next week to address the issue. Due to a breakdown in communication, it was not made clear to us that there was an actual leak. Previously, to our knowledge, this was just a case of a resident pro-actively addressing the upcoming lead water line replacement mandate. Apparently, Ms. Burkley was experiencing a leak in her basement from her line. This should have moved the issue up to an urgent status. We will be locating the curb stop and shutting it off. Any other work on her line will need to be contracted out by Ms. Burkley. This whole project should have been classified as a repair right from the beginning and not a replacement. Mayor Carpenter is considering installing Trustee Baker back into the chairman position on the water board. Trustee Baker served many years in that position and has experience and valuable

knowledge in water related issues. Trustee LeBaron stated that there should be contact information to assure that there is communication between the water department and the state DOT, as much of our infrastructure is on state highways.

The Village of Victory has proposed that they hire the person to handle the bookkeeping aspect of the water clerk position and that the water board should hire their own person to handle the recording secretary and communications aspect of the job. Mayor Carpenter agrees that this is a good model to fit and suggests that the Village of Schuylerville should do this as well when we are given back the lead agency responsibilities next year. Trustee LeBaron asked if we should request an audit of the books before taking them back. Treasurer Heyman stated that she would like to see a full audit of the 2023 year from the beginning of the last year that Village of Schuylerville had lead agency, to establish that the books left our keeping in proper order, as well as an audit to show that they will be returned to us in the same condition.

Treasurer Heyman has been reaching out to Barton and Loguidice for an update on the timeline for the engineering for the sewer line relocation that connects to the manhole that we have experienced issues with overflows. Barton and Loguidice are being held up due to a delay in locking in a commitment from a surveyor, which they will need to begin the project. Heyman will work to provide a confirmed timeline by the next meeting on Monday.

WWTP Operator Sherman has informed the board that he has confirmed for October 24th to have a tech from Rural Water on site at the Cheney residence on Church Street to have the storm drain line that runs through her property investigated with a camera to determine if there is an issue in that line.

The separate issue on Carol Cheney's property on Green Street concerns the stream that runs through her property and her allegations that she feels the problems she is experiencing are due to the installation of the retention ponds by the Village of Schuylerville at the Morgan's Run development. Treasurer Heyman asked if the board would like her to reach out to Blue Neils of Cornell Cooperative for advice in this matter. Mayor Carpenter asked her to reach out.

The attorneys from both the Village of Victory and the Village of Schuylerville are working on drafting a bond resolution for the water board to ensure that the water board will only be responsible for water debt that can be complemented with grants to avoid the water board, and therefore the residents, becoming overburdened with debt.

The outside user at 42 Burgoyne, who is requesting permission to connect to our municipal sewer line, has signed onto the contract with us for services. They will be connecting soon to avoid a situation where they will need to cut into a freshly paved road, as The Town of Saratoga is paving Chestnut Street in the area where they will need to connect.

Chelsea Henderson has submitted an application for a gathering permit for a paper lantern workshop with a release to the canal on September 28. Village Clerk Patterson stated that she has been in communication with Ms. Henderson to ensure that they are prepared to remove the lanterns from the canal after the event. They have people slated to retrieve the lanterns by boat and all other participants will remain well back from the shore.

An application for a gathering permit for the annual veterans run on November 4th was presented. They have provided proof of insurance for the event.

There was some discussion regarding the upcoming changes to the seasonal parking restrictions on Broad Street that may be coming up for a public hearing at the October meeting.

The boat that is parked on Green Street that is not registered needs to be addressed by the sheriff. Trustee LeBaron stated that he thinks that there should be no long-term parking of any boats or trailers on the streets. Short term or overnight is not an issue.

Village Clerk Patterson, also Planning Board Secretary, met with two members of the Saratoga County Planning Board who have offered to assist us in the new procedures and forms that will need to be implemented with the recent adoption of zoning. Present at this training session were Attorney Klingebiel, Planning Board Chair Mike Patterson, Planning Board Secretary Patterson and the two Planning Board members from Saratoga County. Patterson noted that the county has been extremely helpful in answering any questions she has had for them.

Trustee LeBaron made the motion to adjourn, Trustee Colvin seconded the motion, all in favor, meeting adjourned.