

**Village of Schuylerville
Workshop Meeting Minutes
Monday August 7, 2023**

Present;

Mayor Carpenter

Trustee Drew

Trustee Baker

Supervisor Decker

WWTP Operator Sherman

Treasurer Heyman

Supervisor Decker was present to give his report.

He presented the board with the quotes for the paving of the alleyways that were selected as priorities for this fiscal year. Evolution was the low bidder at \$37,285.00.

In discussion with the board regarding options for either lining the new dump body to equip the new truck for salting or the changeover of the old dump box to the new dump truck, it was determined that the best and least expensive option was to swap the boxes. The best quote for this option was from T and T at \$30,932.00.

Supervisor Decker spoke regarding the water line repair on route 32. After hours of searching for the source of the leak to no avail, former DPW supervisors Billy Lloyd from Victory and former Schuylerville DPW Mike Patrick were called in to see if they could locate the line that was leaking. Neither of them could locate the line that was leaking. Supervisor Decker called in Rural Water to assist. The line turned out to be across the street in a location that was not known to either DPW supervisors. While Rural Water was on site, Supervisor Decker mentioned the Cheney issue that a rep from Rural Water had been scheduled to come out to assist the village with. He was then informed that the person who had committed to coming out to investigate the issue at the Cheney residence has left the company, and the persons who assisted at the route 32 leak were from a different department of Rural water and only have equipment for smaller pipes that carry water. Trustee Baker stated that he just had a company in to repair his sewer lines and that he could reach out to them to find out if they could assist in the Cheney issue.

Supervisor Decker brought up the subject of the recent issues with the water board making demands of the DPW to attend to non-emergency issues for water. Supervisor Decker expressed to the board that he felt that it was becoming a problem. The water board has recently begun making appointments with residents for the DPW to attend to their non-emergency issues without consulting either him or Mayor Carpenter. These non-emergencies need to be scheduled around the DPW's other duties.

The 2015 Ford needs to have the truck bed replaced. Quotes for a steel flatbed came in between \$4,400 and \$6,400. Curtis Lumber has a brand-new truck bed for sale for \$2500, as they take the beds off their trucks as soon as they purchase them and put flat beds on them. The board agreed that this would be a good plan.

WWTP Operator Sherman gave his report. Sherman clarified that Rural Water would come out to investigate the Cheney issue, but that there was generally a lead time of about six months for them to come out. Mayor Carpenter stated that he felt we should not wait that long and that we should look to hire a local company to come in and investigate this issue as soon as possible. Barton and Loguidice will

be sending us an estimate for the engineering of the relocation of the line that runs from the manhole that has been overflowing to the WWTP. Sherman mentioned that he has reached out to Stored Tech for quotes to replace the computers at the plant which are over 10 years old. Treasurer Heyman had previously forwarded the quotes to the board for review. One computer is for general use and the other is for the running of the plant software. None of the board had any issues with the purchase of the new machines.

Treasurer Heyman brought up the schedule that was suggested by Barton and Loguidice for sewer line maintenance. Sherman, Heyman and Chet had met back in July to go over which lines should be prioritized as far as jetting them out to prevent clogs. Heyman asked Sherman to review the schedule she has drafted for maintenance. Sherman thought the schedule was appropriate and asked that the pump stations be added to this list to be pumped out twice a year. The quote for sewer line maintenance from Roto Rooter for \$220 per hour for 40 hours per year came to a total of \$8,800. The board will vote on this at the regular meeting next week.

All board members were provided copies of the 2023 AUD for review. Treasurer Heyman summarized the report as follows; on the balance sheet pages 2 through 4 unassigned fund balance is up from \$715,055.91 to \$806,808. A difference of \$91,752.09. FYE 2023 we assigned \$153,687.00 to balance the budget and this year we only used \$80,458.99. for a difference of \$73,228.01, Results of operations pages 5 through 15; Revenue total \$1,556,350.36, total expends \$1,537,826.01 creating a Surplus of \$18,524.35. When you add the Surplus of \$18,524.35 and the change in appropriated balances of \$73,228.01 you get the change in fund balance \$91,752.09.

In the sewer fund balance sheet page 24 to 25 Unassigned fund balance went down from \$477,896.53 to \$460,009.31 for a decrease of -\$17,887.22 which is only \$887.22 more than the planned deficit (using fund balance for balancing the budget) FYE 2023 we assigned \$17,000.00 to balance the budget, this year we increased that to \$47,704.43, a difference of -\$30,704.43 Result of operations pages 26 through 29 total revenue \$706,535.84 total expends \$693,718.65 difference is 12,817.19. Adding the - \$30,704.43 difference in appropriated funds for budgeting purposes and the results of operations \$12,817.19 you get the change in fund balance of -\$ 17,887.22. Heyman reviewed the remaining funds and supplemental schedules and explained how they relate to the General and Sewer funds. She noted that there is a new schedule in the revised AUD report called Bond Repayment Schedule that shows the total of all current bonds and BANS principal and interest due per year through 2045.

Heyman provided the board with the recently released CHIPS report. 23-24 apportionment for CHIPS is \$29,365.57, PAVE NY is \$7,177.49, EWR is \$5,251.66 and POP is \$4,785.00.

The change order from Hoosick Valley, which resulted in a net reduction, was reviewed and approved by the board.

Mr. Donovan, the contractor for the owner of 42 Burgoyne, was present to request a sewer line connection for this property. This property is not within the Village of Schuylerville. To connect to the line on Chestnut Street, they must cross Chestnut Street and two other properties. Donovan stated that he has permission from the owners of these properties to connect. Mayor Carpenter expressed his hesitation

to allow an outside user to connect to our sewer system. We are already experiencing an issue with an outside user that is not paying and we are in the process of suing him to recoup delinquent sewer bills. Trustee Baker suggested that we draft a legal and binding contract with the owner of 42 Burgoyne to ensure that we will not have the same issue that we are experiencing with this outside user. Trustee Baker asked Treasurer Heyman to email Attorney Klingebiel to see if he can draft something for us for an outside user to connect.

Mayor Carpenter stated that he had passed by the house at 44 Saratoga Street, and they were finally clearing the weeds from the property. He attempted to start a conversation with the person doing the work regarding the non-compliance, but the person did not respond.

The board discussed the Village's intention to apply for NY Forward Grant for the same projects that we applied for last year. Mayor Carpenter also stated that he would like the board to apply in conjunction with The Village of Victory for a DRI grant. This one would include the Mill renovation in Victory with all the properties that were included in the NY Forward.

The board discussed the proposed agreement for the use of the garbage truck. It was decided that the village could reduce the price from the FEMA rate to \$1,000 per month. Supervisor Decker also questioned the need for Greenwich to carry insurance for the truck considering that we already have insurance on it. Supervisor Decker will relay this to his contact in Greenwich.

Pat Smola asked if she could speak. She stated that she had already expressed her dissatisfaction with the water board to the village board members so she would not go into that at this time. She stated that several people on Schuyler Island had issues with people taking mail from their mailboxes and washing the checks. Trustee Baker stated that he had heard also that there had been problems with the blue boxes on the street as well. Letters with checks should be taken directly to the post office. Trustee Baker suggested that they put a camera at the beginning of the street. Being a cul-de-sac, any vehicles that are on that street should be residents. A strange car could be investigated.

Trustee LeBaron stated that Gary Wilder had suggested that we install LED lights outside of the bath house for security. He also mentioned several properties that he felt might need to be investigated by the building codes inspector. Trustee Baker asked Heyman to see if Adam Myers could attend the next meeting. Trustee LeBaron stated that he had been attending the community conversations regarding the abolition of any parking on Broad Street in the winter months from 11pm to 6 am on either side of the street. We will offer municipal parking. Trustee LeBaron would like to see this move forward this year. There was discussion regarding enforcement.

The meeting was adjourned at 7:30pm.