

Village of Schuylerville
Monthly Meeting Minutes
Monday July 10, 2023

Present:

Mayor Carpenter
Trustee Colvin
Trustee LeBaron
Attorney Klingebiel
Village Clerk Patterson
Treasurer Heyman
WWTP Operator Sherman

Absent

Trustee Baker
Trustee Drew

BOARD ANNOUNCEMENTS:

- Schuylerville Village Board Workshop Meeting August 7, 2023, at 6:30
- Schuylerville Village Board Meeting on Monday, August 14, at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville/Victory Board of Water Management will meet on Monday July 17 at 6 pm at the Village of Victory Meeting Hall
- The Village of Schuylerville Planning Board will not meet this month.

BOARD COORESPONDENCE

MINUTES: The minutes could not be approved as not enough members present were at the previous meeting

TREASURER'S REPORT:

General Fund Statement balance	\$419,065.05
Sewer Now Statement Balance	\$127,624.26
Trust and Agency	\$3,749.36
General Fund Money Market	\$982,137.80
Sewer Fund Money Market	\$311,463.82
Memorial Day	\$2,363.39

DEPARTMENT AND COMMITTEE REPORTS:

- **DEPARTMENT OF PUBLIC WORKS**

Mayor Carpenter gave a summary of the DPW status. The building repair is almost complete, the only step needed is to replace the ceiling and fill in the areas next to the sidewalks with stone. The contractor did recommend that the area on the west side of the building should be raised slightly (possibly with the installation of a sidewalk on that side) to prevent water from entering the building on that side,

- **CODE ENFORCEMENT**

No report.

- **FIRE DEPARTMENT**

No report, Fire department busy with flood control issues through the area

- **WASTEWATER TREATMENT PLANT**

WWTP Operator Sherman was present at the meeting to give his report. There was some discussion regarding the generator at the plant and the possibility of figuring out a backup system.

Mayor Carpenter asked Sherman to get the phone numbers for the company that can provide us with a backup generator, Sherman also mentioned that another option could be a portable pump that could be used in the event of an emergency.

Treasurer Heyman asked if she should get an estimate for the engineering of the rerouting of the line that goes under the grocery store in the village. Mayor Carpenter asked her to get this for the next meeting.

There is an overhead door that has a broken track. Sherman states that the door is not regularly used, Mayor Carpenter asked him to get someone in to look at it to repair it, Attorney Klingebiel stated that Overhead doors in Greenwich has replaced springs on his barn doors before.

- **HISTORIAN/VISITORS CENTER**

No report.

- **PLANNING BOARD**

There were no minutes from the last meeting, but Village Clerk(and Planning Board Secretary) Patterson had received a synopsis of the last meeting from the former planning board secretary, Anna Welfley, who was unable to provide minutes from the previous meeting due to illness. The planning board held a public hearing, June 7th. All members and one alternate were present. The hearing was to review signage for the new brewery, the Furtle Turtle at 161 Broad. The sign was unanimously approved, and Building Codes Enforcer Adam Myers will be working with the owner to ensure that all code requirements are met. No public was present, no specific date was indicated for opening. No further business was presented at the meeting. Patterson stated that she was working on updating all planning board members terms and will be swearing in those members.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT
Trustee Drew, also water board chairman, was not present to give the report. The water minutes were available for the public and will be posted online once they are approved.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

Mayor Carpenter asked everyone present for a moment of silence for Town Supervisor Tomas Wood who passed away earlier today. Mayor Carpenter spoke regarding what a huge presence in the village Supervisor Wood was over his many years in office. Mayor Carpenter expressed that he hoped that the Wood family knows that we are keeping them in our thoughts.

Ms. Cheney spoke regarding the water runoff issue that she is experiencing on her property. Attorney Klingebiel stated that he feels it would behoove the village to consult Rural Water to determine whether this is a village created problem and if so, how to proceed to correct it. There was a question raised as to whether her neighbor caused more water to be directed to her property by the large stones that the neighbor installed in the creek bed upstream of Cheney's property. It was decided that this could be determined by Rural Water as well.

OLD BUSINESS:

Attorney Klingebiel stated that First Light Fiber has been reaching out to fencing companies to obtain quotes for the fencing around the generator in the park. They have been unsuccessful to date, as most companies feel it is too small a job.

There was a discussion regarding the agreement with Greenwich for the use of the Village of Schuylerville's garbage truck on a weekly basis. The first contract was not economically feasible for Greenwich. Attorney Klingebiel stated that they are going back to the table to see if we can reach an agreement on the price.

Attorney Klingebiel stated that we have received guidance from our insurance provider on the coverage details for the operator while they are working in our plant. Attorney Klingebiel is waiting to hear back from Andy Kelly for details on what is expected from us in this arrangement.

Mayor Carpenter expressed his disappointment on the lack of progress on the part of the water board to move forward with seeking funding to implement the water master plan. This plan is from 2020. Water infrastructure grants are out there now. As a village we have seen what happens when infrastructure updates are put off and become emergency repairs mandated by the state. Once this happens the window for funding assistance has passed. Mayor Carpenter expressed his disappointment at the lack of public interest in the upgrades that need to be done for water pressure in Morgan's Run and the upgrades needed at the plant. Interest rates are climbing and will become an issue if we are unable to get interest-free funds through the EFC. This could be hundreds of thousands of dollars in interest due to a lack of action. Unfortunately, this board (The Village of Schuylerville Board of Trustees) can call for action, but does not have a vote. The representative on the water board for the village (also a village board member) is not here. The water board is represented by each village with 2 members. This has resulted in a

continuous stalemate with 2 to 2 votes on matters of moving forward with applications for funding. Members of the public need to attend these water board meetings. Mayor Carpenter asked the public to please take the information offered at this meeting and review what needs to be done. Our village board cannot move forward on this without the support of the water board. Members of the community need to demand that these water commissioners do their due diligence and move forward with seeking funding to do the upgrades that are imperative to ensure that we continue to have access to good clean water and that all water users have a safe level of pressure for firefighting purposes..

Treasurer Heyman stated that in her experience with the water clerk position, it is vastly more expensive to perform emergency repairs to the existing water lines piecemeal than to replace large segments of the infrastructure. The most crucial lines, the ones that run from the plant to the tower, the lines that serve everyone in both villages, are over 100 years old. It is only a matter of time before these lines start to fall apart.

Mayor Carpenter referred to the figure 4 in the master plan, the main arteries are notated in the plan as not just the most vital, but also the oldest.

NEW BUSINESS

The board reviewed the proposed insurance rate increases to add all cancers to the fireman's insurance (\$547 for half a year) and to increase the coverage for the engine that was determined by Chief Myers to be underinsured (\$537 for half a year) making it a total prorated increase of \$1,084 to complete this year and going forward a rate increase of approximately \$2000. Trustee LeBaron made the motion to approve the rate increase for Schuyler Hose insurance, Trustee Colvin seconded the motion, all in favor, increase approved.

BriAnna Mulligan from the Turning Point Parade festival committee was present to discuss how the beer tent would be regulated. She stated that according to the SLA, as long as the area that allowed alcohol was clearly marked, families could be allowed in the area, but only those with an identifying bracelet could be served. Vendors reserve the right to ask for ID from any person, regardless of whether they are wearing a bracelet or not. She will email the exact wording to the board.

Mayor Carpenter read the following resolutions:

Presentation of a resolution to transfer funds 2023 **WHEREAS**, the following budget adjustments is needed; Increase line A1420.400 Law Contractual in the amount of \$129.54 and decrease line A.1680.400 Central Data Contractual in the amount of \$129.54 **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution passes.

Presentation of a resolution to transfer funds 2024 **WHEREAS**, the following budget adjustments is needed: increase line A.1620.100 Building Personnel in the amount of \$2,800 and decrease line A.1990.400 Contingent contractual in the amount of \$2,800.00 **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee

Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution passes.

Presentation of a resolution to amend the 2023 fiscal year budget: **WHEREAS**, the following budget amendment is needed to increase line A.3404.00 Multi-Modal Funding in the amount of \$10,818.20 and increase line A.5410.400 Sidewalk Contractual in the amount of \$10,818.20. **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution passes.

The following invoices were presented for approval of payment;

A.J. Catalfamo Construction \$39,357.36

Newel and Klingebiel \$500.00

Trustee Colvin made the motion to approve the payment of these invoices, Trustee LeBaron seconded the motion, all in favor, payments approved.

Presentation of a resolution for board approval for SEQRA lead on Parks Grant:

Mayor Carpenter read from the following resolution;

Declaration of intent to serve as SEQRA lead agency, classification of project as a type II action and to conduct a coordinated SEQRA review for purpose of conducting a phase 1a and if necessary 1b archaeological study of the area in Fort Hardy Park designated for the proposed community center, pavilion and splash pad as required by the New York State Park Service.

WHEREAS, on this date of July 10, 2023 the Village of Schuylerville (the Village) is proposing to apply for a grant for archaeological studies in the Fort Hardy Park

NOW THEREFORE BE IT RESOLVED, the Village of Schuylerville Board of Trustees hereby adopts this resolution declaring its intent to act as lead agent pursuant to 6 NYCRR 617.6 of the New York State Environmental Quality Review Act ("SEQRA"), and

BE IT FURTHER RESOLVED, the Village of Schuylerville Board of Trustees hereby classifies the proposed project as a "Type II Action" pursuant to 6 NYCRR 617.4(B)(8) of SEQRA, and

- BE IT FURTHER RESOLVED, Part 1 of a Full Environmental Assessment Form (EAF) has been completed and reviewed and shall be circulated to other "Involved Agencies" as required pursuant to 6 NYCRR 617.6 of SEQRA to the following Involved Agencies:
- NYSDEC, NYSDOS, NYS Canal Corporation, NYSDOT, NYS Office of Parks, Recreation and Historic Preservation, Saratoga County Planning Board, Town of Easton, Town of Saratoga, Village of Victory, Village of Schuylerville Planning Board and

BE IT FURTHER RESOLVED, that the Village of Schuylerville Board of Trustees authorizes the Village of Schuylerville Clerk Treasurer to circulate the Lead Agency Coordinated Review Letters, Part I of the Full EAF to all SEQRA involved agencies.

Trustee Colvin made the motion to approve the SEQRA resolution, Trustee LeBaron seconded the motion, all in favor, resolution passes.

Resolution by the village of Schuylerville Village Board, SEQRA determination for the purpose of conducting an engineering study of the wastewater infrastructure system of the Village of Schuylerville for I and I

WHEREAS, on this date of July 10, 2023 the Village of Schuylerville (the Village) is proposing to apply for a grant for an engineering study of the wastewater system of the Village of Schuylerville

WHEREAS, pursuant to Article 8 of the Environmental Conservation law and the regulations contained in 6 NYCRR Part 617, adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, hereinafter “SEQRA”, the Village has declared itself lead agency and must determine whether such proposal may have a “significant impact on the environment” and therefore require the preparation of an environmental impact statement; and

WHEREAS, to aid the Village in determining whether the proposed action may have a significant impact upon the environment, the Village has prepared a full Environmental Assessment Form (FEAF) which has been presented to the Village Board; and WHEREAS, pursuant to Part 617, the Village Board examined the FEAF in order to make a determination as to the potential environmental significance of the proposed action; and

NOW THEREFORE BE IT RESOLVED,

The Schuylerville Village Board hereby finds as follows:

1. Based on an examination of the FEAF, the criteria set forth in Section 617.6 and 617.7 of the regulations, and such further investigations as the Village has deemed appropriate, the Village classifies the proposed action as a “Type II Action” and has determined that no potential significant adverse environmental impacts are known; and
2. Consent to proceed with the proposed action will not cause a significant impact on the environment, and the Village will not require the preparation of an environmental impact statement; and
3. A negative declaration is to be prepared; and
4. The Village Clerk is hereby directed to cause to be filed and circulated the negative declaration in accordance with the requirements of SEQRA, a copy of the negative declaration shall be maintained in the Office of the Village Clerk in a file that will be readily accessible to the public, and the Village shall mail a copy, return receipt requested, of said the FEAF and negative declaration to the other “Involved Agencies” as required pursuant to 6 NYCRR 617.6 of SEQRA which “Involved Agencies” are as follows: NYSDEC, NYSDOS, NYS Canal Corporation, NYSDOT, NYS Office of Parks, Recreation and Historic Preservation, Saratoga County Planning Board, Town of Easton, Town of Saratoga, Village of Victory, Village of Schuylerville Planning Board; and
5. All subsequent notices concerning the proposed action shall state that a negative declaration pursuant to SEQRA has been issued.

Trustee Colvin made the motion to approve the SEQRA resolution, Trustee LeBaron seconded the motion, all in favor, resolution passes.

After much discussion it was determined that the extra palette of special-order bricks left over from the building project could be stored at the Waste Water Treatment Plant.

PUBLIC COMMENT:

No Comment

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the following vouchers;

FYE 2024, A FUND : \$83982.02 and G FUND: \$3207.43

FYE 2023 A FUND: \$ 1,646.47

Trustee LeBaron seconded the motion, all in favor vouchers approved.

ADJOURNMENT

Trustee Colvin made the motion to adjourn, Trustee LeBaron seconded the motion, all in favor. Meeting adjourned.

Recording Secretary,

Cory Heyman