

Village of Schuylerville
Monthly Meeting Minutes
Wednesday April 5, 2023

Present;

Mayor Carpenter
Trustee Colvin
Trustee Drew

Attorney Klingebiel
Clerk/Treasurer Heyman
Village Clerk Patterson

Absent;

Trustee LeBaron

Mayor Carpenter opened the meeting with the Pledge of Allegiance.

Mayor Carpenter presented the 2023 to 2024 General Fund and Sewer Fund Budgets for Adoption. Trustee Baker made the motion to adopt both budgets, Trustee Drew seconded the motion, all in favor budgets adopted.

Trustee Drew made the motion to end the special meeting and go on to the regular meeting, Trustee Baker seconded the motion. Regular meeting commenced.

Trustee Baker left the meeting at 6:40 as he had a prior engagement.

BOARD ANNOUNCEMENTS:

- Schuylerville Village Board Workshop Meeting Monday May 1st at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Wednesday May 10th at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville/Victory Board of Water Management will meet on Monday April 17th at 6pm for a budget meeting followed by the regular monthly meeting.
- The Village of Schuylerville Planning Board will meet on April 17th at 6:30 pm at the Schuylerville Meeting Hall.

BOARD COORESPONDENCE

MINUTES:

Trustee Baker made the motion to accept the minutes from the March 6 workshop and the March 8 meeting minutes, Trustee Colvin seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$247,794.91
Sewer Now Statement Balance	\$186,893.39
Trust and Agency	\$6,403.16
General Fund Money Market	\$1,218,520.08
Sewer Fund Money Market	\$408,762.54
Memorial Day	\$2,363.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker was not present as he had given his report at the workshop on Monday. Mayor Carpenter mentioned the sinkhole that was developing on the north end of the village at the intersection of route 4 and 32. This issue was corrected with 48 inches of crusher. Other minor maintenance and cleanup items were announced. Regarding the absence of any bids for the dump truck chassis, Attorney Klingebiel stated that it was unprecedented to get no bids at all and that we should send it out again. He suggested the New York State Marketplace. He said if this yielded no bids then we could then move forward to look for a truck without bids.

- CODE ENFORCEMENT

In the last few months, code enforcement officer Adam Myers has been working on developing Building and Business Safety/Maintenance/Fire Inspection Checklists and inspection formats for Fire/Safety Inspections for the Village. He has been working in conjunction with the Fire Department's Fire reporting program. This works to benefit both the Code Enforcement Dept and Fire Department through inspections to minimize safety hazards for buildings, businesses, tenants, and firefighters as well as give the Fire Dept. some downloaded familiarity and info to look at in case of an emergency or to familiarize themselves with. Business Fire and Safety Inspections have begun and will ramp up now to catch up and get on a regular schedule. Three Building /Demo permits have been issued in the last month. Myers has been reviewing building/remodeling plans for upcoming projects and Business changes possibly coming to the village.

Myers will also be meeting with a group on Ferry Street to review plans to fix the sidewalk issue soon.

Mayor Carpenter and the entire board expressed their appreciation for the excellent work that Myers has been doing.

- FIRE DEPARTMENT

No report.

- WASTEWATER TREATMENT PLANT

Mayor Carpenter gave a brief rundown of the report given by Operator Sherman at the workshop. He mentioned the equipment issues that we are experiencing at the plant. There have been no overflows at the site on South Broad where we had an overflow issue back in December despite the high-water events we have been experiencing.

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

No report

- SCHUYLerville/VICTORY BOARD OF WATER MANAGEMENT

Mayor Carpenter noted that the water minutes were on the website and available for the public. Trustee Drew noted that there is a pipe at the well that needs to be replaced. This is being addressed by Jake Fort and Mark Rogers.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

OLD BUSINESS:

NEW BUSINESS

The Barton and Loguidice sewer study proposal was presented for approval. This agreement would give us step one and two of the scope of services for a lump sum of \$3,500.00. In communications with Michelle LaFay, these two steps would be enough to satisfy the requirements due May first according to the NOV from DEC. Through this study they will determine whether we need to move on to the next steps. Trustee Colvin made the motion to approve the agreement, Trustee Drew seconded the motion, all in favor, agreement approved.

A resolution was presented to authorize Supervisor Decker to purchase an equipment trailer for up to \$9,000.00 Trustee Drew made the motion to approve the resolution and Trustee Colvin seconded the motion, all in favor, resolution passes.

There was a presentation of a resolution to add account code A.3010.400 Public Safety Administration to the chart of accounts. This is the account that OSC states should be used for the expenditures of our ARPA funds. Trustee Colvin made the motion to approve the resolution, Trustee Drew seconded the motion, all in favor, resolution passes.

A resolution was presented for review that will state that the village board will accept the ARPA funds for the firehouse repairs (public safety/emergency services) Mayor Carpenter read the resolution aloud as follows;

Whereas the Board of Trustees of the Village of Schuylerville does hereby recognize the ARPA funds received from the federal government by the Village of Schuylerville and does hereby resolve that these funds should be used in the building repairs to the radio room at the firehouse to ensure public safety in the dispatch of emergency services. Now Therefore Be It Resolved that the Village of Schuylerville Board of Trustees does hereby authorize the Clerk Treasurer to make the appropriate journal entries as advised by the Office of the State Comptroller. Trustee Colvin made the motion to approve the resolution,

There was a resolution presented to transfer funds as follows;

Increase A.1640.200 Central Garage Equipment \$92,000.00, A.1640.400 Central Garage Contractual \$1,000 and Decrease A.1620.400 \$70,000.00 A.1910.400 Unallocated Insurance \$1,000.00, A.9730.610 BAN 2023 Ban Dump truck Principal \$20,000.00 and A.9730.710 BAN

2023 Dump Truck Interest \$2,000.00. Therefore, be it resolved that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee Drew made the motion to approve the resolution and Trustee Colvin seconded the motion, all in favor resolution approved.

A resolution was presented to transfer funds in the sewer budget as follows; G.9060.800 Hospital and Medical Insurance by \$548.00 and decrease G.8320.400 Wastewater treatment Plant Contractual by \$548.00 Trustee Colvin made the motion, Trustee Drew seconded the motion, all in favor, transfer approved.

A resolution was presented to amend the general fund budget as follows; Increase A.8350.100 Water Services by \$500.00 and to increase A.2378.000 Water Services by \$500.00. Trustee Drew made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, resolution approved.

The application for the OSAA parade April 29 9 am was reviewed for approval. Trustee Colvin made the motion to approve the permit, Trustee Drew seconded the motion, pending proof of insurance, all in favor, application approved.

The application for cardboard boat race August 12 8am with a rain date of August 13th was presented for approval, Trustee Colvin made the motion to approve the permit, Trustee Drew seconded the motion, all in favor, permit approved.

Village Clerk Patterson noted that during the community conversation, she cautioned the group that if anyone had any coin drops that they wanted to apply for they should do so soon, and that there are limited dates available at this point as there could only be one every other weekend. She has, as per Trustee Colvin's suggestion, created a calendar of coin drops to avoid overbooking these events.

Mayor Carpenter announced that he would like appoint Michael Patterson to fill a vacant unexpired planning board term which will expire in 2025. Patricia Smola will fill the vacant alternate planning board term which does not expire. Trustee Drew made the motion to approve these appointments and Trustee Colvin seconded the motion, all in favor, appointments approved.

PUBLIC COMMENT;

APPROVAL OF VOUCHERS;

General Fund Vouchers were presented in the amount of \$19,347.40 and Sewer Fund Vouchers in the amount of \$7,023.47. Trustee Colvin made the motion to approve the general and the sewer fund vouchers, Trustee Drew seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee Drew made the motion to adjourn, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary

Cory J Heyman