

**Village of Schuylerville
Monthly Meeting Minutes
Wednesday March 8, 2023**

Present;
Mayor Carpenter
Trustee Baker
Trustee Colvin

Absent;
Trustee Drew
Trustee LeBaron

At 6:45 the clerk/treasurer presented the tentative budget to the board.
Trustee Baker made the motion to accept the budget and move on to the monthly meeting,
Trustee Colvin seconded the motion, all in favor, regular village meeting began at 6:50.

BOARD ANNOUNCEMENTS:

- Schuylerville Village Board Workshop Meeting Monday April 3rd at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Wednesday April 5th at 7:00 pm at the Schuylerville Meeting Hall.
- The Schuylerville/Victory Board of Water Management will meet on Monday March 20th at 6pm.
- The Village of Schuylerville Planning Board will meet on March 20th at 6:30 pm at the Schuylerville Meeting Hall.
- The 2023 Village Election for 2 four year terms for trustees will be held here at the firehouse on March 21st from noon to 9pm. It was noted that residents should use the south entrance to the firehouse, as there will be construction on the north side of the building.

***The 2023 to 2024 budget meeting dates will be held at the Schuylerville meeting Hall and are scheduled as follows;

- Tentative budget public hearing followed by workshop April 3rd at 6 pm
- Adoption of the 2024 budget followed by the regular meeting April 5th at 6:30 pm

BOARD COORESPONDENCE

MINUTES: Trustee Colvin made the motion to approve of the minutes from the last meeting, Trustee Baker seconded the motion, all in favor minutes approved.

MID-YEAR'S TREASURER'S REPORT:

General Fund Statement balance \$229,575.92

Sewer Now Statement Balance	\$211,023.26
Trust and Agency	\$17,724.07
General Fund Money Market	\$1,215,119.20
Sewer Fund Money Market	\$407,622.85
Memorial Day	\$2,363.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter summarized the report given by DPW Supervisor Decker at the workshop on Monday. Decker asked the board if there was some way to let the DPW crew know that they were appreciated. The team has risen to the many challenges that have come with the storms and water issues that we have encountered this year. Mayor Carpenter and Trustee Baker paid for lunch for the crew during the last storm (using their own funds) but the board agreed that they should find a way to thank them personally.

- CODE ENFORCEMENT

No report

- FIRE DEPARTMENT

No report

- WASTEWATER TREATMENT PLANT

WWTP Operator Sherman gave his report at the workshop on the previous Monday. Trustee Baker summarized the report given as follows; No issues at the plant in spite of the high-water events we have been experiencing. Sherman is in the process of drafting the annual report on flows. Some issues with the pumps at the Victory pump station due to items being flushed that should not be. Trustee Colvin will work with Sherman to search for a pickup for the sewer plant at the dealership that was recommended by Attorney Klingebiel.

- HISTORIAN/VISITORS CENTER

Historian Saddle mire was not present as she was attending the 250th anniversary celebration at the Town of Saratoga.

- PLANNING BOARD

Leona Colvin attended the last planning board meeting and reported to the board on the proceedings. She stated that it was a good meeting and that there are several things going on that show that zoning is being considered. Laurie Shultz put in an application for a tea shop, which will require a special use permit. Shane Liptak has applied for a permit for 13 Ferry Street regarding plans for a house to be built there. There was some discussion at the planning board meeting regarding the issue of the existing garage and whether it would remain in place. As this property is located within the flood plain, it will require site plan review and a special use permit. Ms. Colvin stated that she is pleased to see that our new building inspector, Adam Myers, is catching these issues and addressing them appropriately.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

No minutes available.

- ZONING BOARD OF APPEALS

Leona Colvin, Zoning board chair, requested funds to take a class. There is no business before the zoning board at this time.

PUBLIC COMMENT;

Wendy Lukas also asked if the 9-million-dollar project that was proposed by the water board and the two villages would be brought to a public hearing. Mayor Carpenter confirmed that there will be a public hearing for this.

She asked if the school would be contributing to the salary for the school crossing guard. Mayor Carpenter confirmed that the school has committed to this.

Leona Colvin spoke regarding the DPW crew. She stated that they were extremely polite and courteous. The board agreed that this was something that they had been hearing and reiterated that they were considering how they could show appreciation to the crew.

OLD BUSINESS;

NEW BUSINESS

The board had discussed becoming members of NY Parks and Trails membership at the previous workshop. There would be a cost of fifty dollars annually. Membership would be beneficial for several reasons, one of which is the fact that the Friends of the Fort Hardy group needs to form a 501-C, and this site will give them access to assistance with how they can achieve this. Trustee Baker made the motion to approve the board signing up for the membership. Trustee Colvin seconded the motion, all in favor, membership approved.

A resolution was presented for the adoption the NYS unified solar permit for the Village of Schuylerville. Building Inspector Adam Myers has contributed his recommendations as pertains to the types of inspections that will be required as well as the time frames for responses. Mayor Carpenter read from the application, which will be available on the website. The fee schedule will be as follows; rough inspection twenty-five dollars and fifty for the final inspection. Trustee Baker made the motion to adopt the unified solar permit and Trustee Colvin seconded the motion all in favor.

The board was presented with a resolution to appoint a Climate Smart Task Force. Mayor Carpenter read from the resolution and named the following appointees. (full resolution will be available for review on the village website on the Climate Smart Community Page.)

Name	Affiliation
Chelsie Henderson	Coordinator
BriAnne Mulligan	Schuylerville Elementary School

Holly Wright	Schuylerville Public Library
Lori Schultz	Advocates for Library
Maxine Lautenberg	Town of Saratoga
Rich Blair	Schuylerville Seniors
Mary Roberts	Schuylerville Garden Club
Kate Morse	Hudson Crossing Park
Darrick Evensen	Community member
Cindy Wian	Community member
Kathy Ceceri	Community member
Emily Yolleck	Community member
Jim Sullivan	Community member
Mayor Daniel P. Carpenter	Village of Schuylerville

Trustee Baker made the motion to approve the resolution appointing the task force members, Trustee Colvin seconded the motion, all in favor, resolution passed.

The Shriners circus permit application for August 16th 5pm to 10pm was presented for approval. Trustee Baker made the motion to approve the permit application, providing that they produce the appropriate certificate of insurance. Trustee Colvin seconded the motion permit approved on those conditions.

The Schuyler Hose Coin Drop application for September 1, 2023 was presented for approval. Trustee Baker made the motion to approve the coin drop 9 to 5 pm on the corner of Broad and Ferry Street as long as they meet all requirements as per insurance and safety regulations, Trustee Colvin seconded the motion, all in favor coin drop approved as per those stated conditions.

American Legion permit applications were presented for the following dates; American Legion Auxiliary, May 20th 9 am to 3pm on the corner of Broad and Ferry Street, the American Legion Post on July 15 from 9 am to 3 pm, The American Legion Post on July 15, 9 am to 3pm on the corner of Broad and Ferry Street, Sons of the American legion on September 16th and on August 12, the Community Animal Action Project 9 am to 3pm same location. Trustee Baker made the motion to approve these coin drops on the condition that they meet all requirements as per insurance and safety regulations, Trustee Colvin seconded the motion, all in favor coin drops approved as per those stated conditions.

An invoice for an insurance deductible from a repair to a truck belonging to Mark Wells, volunteer fireman, whose truck was parked behind the firehouse was presented for

reimbursement in the amount of \$200. Trustee Baker made the motion to approve the reimbursement, Trustee Colvin seconded the motion, all in favor, reimbursement approved.

The RFP for a new DPW truck chassis was presented for approval. Supervisor Decker worked with Heyman to provide the specs for the truck chassis. Mayor Carpenter read the specs aloud. The board determined that the RFP should be released immediately, and that proposals should be submitted on or before the proposal submission deadline of 5:00 p.m. on April 3, 2023. Bid opening will be On April 3rd 2023 at 5:45 pm. It was noted The Village of Schuylerville reserves the right to reject any and all proposals submitted. Full RFP will be available on the website.

The repairs to the building will begin on March 13th. Access to the meeting hall will be limited to the southern door of the firehouse.

The SAM Grant sidewalk replacement project will resume in the 3rd week of April. DPW crew member Tyler Wolfe will begin sidewalk removal the week before.

The Town of Northumberland fire protection contract was presented for approval by the board. It had previously been reviewed and approved by Chief Myers, Schuyler Hose President Laurie Schueng and Attorney Klingebiel. Trustee Baker made the motion to approve the fire contract, Trustee Colvin seconded the motion, all in favor, contract approved.

Trustee Baker read from the resolution to transfer funds as follows;

WHEREAS, a budget adjustment is needed for the 2023 fiscal year general fund budget;

Increase A.1640.200 Central Garage Equipment \$5,506.09, A.5142.400 Snow Removal Contractual \$287.37, A.7140.400 Playground recreation contractual \$150.00 A.8160.100 Garbage and Refuse contractual \$2000 and decrease A.1910.400 Unallocated Insurance Contractual in the amount of \$5,944.36 and A.5110,100 Streets Personal in the amount of \$2,000.00, THEREFORE, BE IT RESOLVED, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to adjust the budget as stated and as outlined. Trustee Baker made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor resolution passed.

The following invoices were presented for approval of payment;

Am Rock in the amount of \$5,150.19, Trustee Colvin made the motion to approve the invoice, Trustee Baker seconded the motion, all in favor, invoice approved..

TyMetal Corp in the amount of \$5,506.99; Trustee Baker made the motion to approve the invoice, Trustee Colvin seconded the motion all in favor invoice approved.

PUBLIC COMMENT:

Wendy Lukas asked, regarding the removal of the trees on the Cheney property that the village leave the stumps to avoid erosion on the banks of the stream that the trees are growing from. Mayor Carpenter stated that they would be assessing the situation in the spring. Lukas also mentioned that a lot of people are parking on her grass. She asked if she could put some sort of barrier on her property on the roadside to avoid damage to her lawn. Mayor Carpenter offered to assist her if she needed help installing something to protect her property.

APPROVAL OF VOUCHERS:

Trustee Baker made the motion to approve the A fund voucher total in the amount of \$ 30,813.81 and the G fund voucher total in the amount of \$ 887.41. Trustee Colvin seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee Baker made the motion to adjourn, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary

Cory J Heyman