

**Village of Schuylerville
Monthly Meeting Minutes
Wednesday November 9th 2022**

Present;

Trustee Colvin

Trustee LeBaron

Trustee Drew

Village Clerk Patterson

Treasurer Heyman

WWTP operator Sherman

Building Inspector Adam Myers

Absent;

Mayor Carpenter

Trustee Baker

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday November 21st at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday December 5th at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Wednesday December 14th at 7:00 pm at the Schuylerville Meeting Hall.
- Planning Board Meeting TBA
- Zoning Board of Appeals

BOARD COORESPONDENCE

MINUTES: Trustee LeBaron made the motion to approve the minutes from the last meeting, Trustee Drew seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$398,697.15
Sewer Now Statement Balance	\$223,343.44
Trust and Agency	\$14,329.96
General Fund Money Market	\$1,202,806.87
Sewer Fund Money Market	\$253,587.36
Memorial Day	\$2,363.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Trustee Colvin stated that Supervisor Decker had given his report at the previous workshop. Leaf pickup is going well. Victory and Schuylerville have been working together to keep up with the brush and leaves. Trustee Colvin thanked the DPW for the excellent work. Village clerk Helene Patterson and treasurer Heyman are working on a flyer that will inform the residents that leaves must be bagged after November 14. This notice will also contain the alternate parking rules and the date for trash pickup after Christmas, Wednesday the 28th. This should be sent out by the end of the week.

- CODE ENFORCEMENT

Adam Myers, building inspector, was present. He reported that he has sent out secondary letters on complaints and orders to remedy. He also stated that he would be completing his training within the next couple of weeks. Trustee Colvin asked if he had done any grease trap inspections yet. Myers stated that he would be performing these within the next month. Wastewater treatment plant operator Sherman asked if he could go with Myers when he does the grease trap inspections. Myers agreed that this would be a good idea. 11 Burgoyne will display the permit as requested by the board. 231 Broad is installing the parking lot and drainage systems as required. Myers stated that the owner has been compliant with all code requirements.

- FIRE DEPARTMENT

No report

- WASTEWATER TREATMENT PLANT

Wastewater treatment plant operator Sherman was present to give his report. He stated that he planned to pour one more time before the onset of winter. He is hoping that the DPW will be able to get the load to the landfill before the rain. He reported that the pump station near the post office alarm has been going off. The meters on the pump read at 12 clicks on Friday and Saturday as opposed to the normal .2 to .3 clicks.

.He was not sure if this was a from the increased level of the river; he suggested maybe this was due to a dam upriver being released. If so, the increased flow through the pumps could be from people pumping out their basements

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

No Report

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Allstar contracting will be replacing the Victory plant roof. The village of Victory members of the water board and the victory mayor feel the water clerk should either be hired through the temp agency as has been the case over the last 7 or 8 years or through the lead agent village. The village of Schuylerville does not want to be responsible for the employment of the water board clerk so the lead agency will be going back to victory as of February 1, 2023.

- ZONING BOARD OF APPEALS:

Leona Colvin stated that the zoning board of appeals held an organizational meeting to discuss the current actions of the planning board. They attended the capital district planning and zoning workshop.

PUBLIC COMMENT;

Wendy Lukas asked if the house at 231 Broad had changed the design since they received approval from the planning board. Leona Colvin stated that originally the plan was for seven units and was reduced to five during the approval process as there would not be adequate parking. The approval was for the five units.

Frank Yakovic brought it to the attention of the board that Washington Street has several issues as pertains to the condition of the streets and curbing. He and the neighbors would like to collaborate with the village to form a comprehensive plan to address drainage and to reconfigure the streets and sidewalks to address these issues. He asked if he could be noticed if there were plans to work on the street. Trustee Drew stated that he would meet with Mr. Yankovic to discuss the sidewalk situation. Ed Cuerdon was also present at the meeting. He spoke of a utility pole that is, for some reason, located in the street, as well as the fact that the area of street that was repaved after Stewart's installed their sewer line is sinking.

OLD BUSINESS;

None.

NEW BUSINESS

Trustee Colvin read from the following resolutions which were presented for approval as follows;

Whereas a budget amendment is needed as follows; increase A. 3404 Multi Modal Transportation and increase A.5410.000 Sidewalk Contractual in the amount of \$85,000.00

Therefore, be it resolved that the board of the village of Schuylerville does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined. Trustee Drew made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas a budget amendment is needed as follows; increase A.2655.000 Sales other Fuels \$2,526.96 and increase A.1660.400 Central Stores Fuels by \$2,526.96.

Therefore, be it resolved that the board of the village of Schuylerville does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined. Trustee Drew made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas a budget adjustment is needed as follows; increase A. 1640.400 Central Garage Contractual and decrease A.1630.200 Central Garage Equipment in the amount of \$4,059.00.

Therefore, be it resolved that the board of the village of Schuylerville does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined. Trustee Drew

made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas a budget adjustment is needed as follows; increase G.9010.800 State Retirement and decrease G.8310.400 Wastewater Treatment Plant Contractual in the amount of \$58.76.

Therefore, be it resolved that the board of the village of Schuylerville does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined. Trustee Drew made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas a budget adjustment is needed as follows; increase A.5110.400 Streets Contractual and decrease A.1990.400 Contingent Contractual in the amount of \$8,600.00

Therefore, be it resolved that the board of the village of Schuylerville does hereby approve this resolution and authorizes the treasurer to amend the budget as stated and outlined. Trustee Drew made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas a resolution was presented to propose to hold a general village election for the purpose of filling two, four year term trustee positions. Now therefore be it resolved that the general village election of the village of Schuylerville New York will be held on Tuesday, March 23, 2023 from noon till 9 PM and the following offices are to be filled . Trustee-two each: four-year terms. Trustee Drew made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved.

AND

Whereas the village of Schuylerville board of trustees has voted to approve the hiring of Allan McPhail as a DPW laborer, whereas the hourly rate for this position is \$18 per hour. Therefore, be it resolved that the board of the village of Schuylerville does here by approve and endorse this hiring and rate of pay. Trustee Drew made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved

AND

Whereas the village of Schuylerville board of trustees has voted to approve the hiring of Dennis Wood as village school crossing guard. Whereas the hourly rate for this position is \$18 per hour. Therefore, be it resolved that the board of the village of Schuylerville does here by approve and endorse this hiring and rate of pay. Trustee Drew made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution approved

An invoice from Kubricky was presented for approval for payment in the amount of \$26,886.66 Trustee Drew made the motion to approve the payment of the invoice, Trustee LeBaron seconded the motion, all in favor, payment of invoice approved

237 Broad Street submitted a request for reimbursement for sidewalk replacement. The estimate was for \$4,500. Customer agrees to pay the full invoice and submit proof of the paid invoice at which point the board will reimburse in the amount of \$1,500.00.

Trustee Drew made the motion to approve the reimbursement, Trustee LeBaron seconded the motion, all in favor, reimbursement approved

PUBLIC COMMENT:

Wendy Lukas asked about the newly poured section of sidewalk that got destroyed when someone walked on it. Trustee LeBaron stated that they were only damaged and not destroyed and that the issue had been taken care of. Treasurer Heyman pointed out that the repairs to the sidewalk were done by a group of volunteers consisting of Mayor Carpenter, Trustee LeBaron, Shannon Phillips, Tim Myers, Christina Myers, Craig Sutherland and Jennifer Bodnar Sullivan. The village truly appreciates the work that was done by these people on Halloween night no less.

APPROVAL OF VOUCHERS:

A fund voucher total \$ 46,409.61

G fund voucher total \$ 16,546.17

Recording Secretary

Cory J Heyman