

Village of Schuylerville
Monthly Meeting Minutes
Wednesday October 12, 2022

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday October 17th at 6:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday November 7th at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Wednesday November 9th at 7:00 pm at the Schuylerville Meeting Hall.
- Planning Board Meeting TBA
- Zoning Board of Appeals

Robyn Michele Haberman New York Associate State Director of Community Engagement from AARP, presented the Village of Schuylerville with a certificate of acceptance into the AARP/WHO Age Friendly program. Ms. Haberman announced that the Village of Schuylerville is the 719th community in the United States of America to join the coalition. It demonstrates our dedication to ensuring that our community is committed to serving all ages. 20% of the nation's population is expected to be over the age of 65 by 2030, so we need to make sure we are ready. The board thanked Ms. Haberman for attending the meeting and for the presentation.

BOARD COORESPONDENCE

MINUTES: Trustee Baker made the motion to approve the minutes from the last meeting Trustee LeBaron seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT;

General Fund Statement balance	\$433,002.57
Sewer Now Statement Balance	\$181,966.45
Trust and Agency	\$2,559.26
General Fund Money Market	\$1,199,924.39
Sewer Fund Money Market	\$253,997.52
Memorial Day	\$2,363.39

***Note; general Fund Money Market in the last two months earned interest in the amount of \$4,064.47. Sewer money market earned \$860.35

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker was not present at the meeting as he had given his report at the workshop. The excavator was delivered ahead of schedule. The hammer and the ice ripper are both on backorder. State bid contracts are not available for smaller trucks. This means we will need to obtain specs for this in order to put this out to bid. We are looking to upgrade our DPW facilities, as we are outgrowing the space. In the interim we are looking into storage options for our smaller equipment.

- CODE ENFORCEMENT

Trustee Colvin asked about the progress on 11 Burgoyne and whether there was a building permit issued for the work being done. A building permit has been issued and the owner will be asked to display the permit as per village law.

- FIRE DEPARTMENT

No report.

- WASTEWATER TREATMENT PLANT

Wastewater treatment plant operator Sherman was not present at the meeting. Mayor Carpenter mentioned that he has discussed the issue of grease being expelled into the sewer system with the local restaurant owners to inform them of their responsibilities as pertains to controlling grease, and that the building inspector had just completed courses in this subject and would be making rounds with inspections of all restaurants in the village.

- HISTORIAN/VISITORS CENTER

Historian Saddle mire was not present. Mayor Carpenter stated that everything was running very smoothly at the new visitor's center. The village has worked out an agreement with the Hoosick-Hudson River Partnership. They will extend the staffing of the visitor's center through December. They have submitted a check to cover the extra costs for payroll.

- PLANNING BOARD

No Meeting

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Trustee Drew gave the report on the water board. He stated that the engineering report was complete. They replaced the water heater in the Victory Plant and a UV lamp in the Schuylerville Plant. A new computer was approved. There has still been no decision on how the water clerk will be hired. Mayor Carpenter went into more detail on the water clerk hire situation, stating that previously the water clerk has been hired through a temp agency, but that the quality of candidates has deteriorated over the years and there are currently no candidates at all for this position. This may be a reflection of the lack of available employees in this job market. The water board will move forward with the details on who the hiring entity will be. Mayor Carpenter stated that the Village of Schuylerville, at this point, has been lead agency for five years. Attorney Klingebiel stated that he has been in communication with the attorney for

the Village of Victory concerning the issue of who is responsible for the hiring of a clerk. Attorney Klingebiel stated that one thing that he was able to clarify with Victory's attorney is that the position that was stated by Mayor Dewey, that the water board does not have the capability to hire, is a misconception, as the water board already has employees, four commissioners. Mayor Dewey also asked who the person would report to. Attorney Klingebiel stated that the oversight of employees is the responsibility of the board, as they are their own entity. He suggested that the water board may want to look into a small accounting firm.

PUBLIC COMMENT:

Wendy Lukas asked how the village planned to reach out to the seniors. Mayor Carpenter stated that he will be communicating with the leaders of the Saratoga Seniors to find out how we can better serve our seniors needs.

OLD BUSINESS:

The 69 church street water line issue was discussed. Trustee Drew stated that he has been communicating with the property owner and that the project should begin soon. The question that Trustee Baker had was what costs were going to be covered by whom. Trustee Drew will address this with the water board to be sure we are all clear on who is responsible for what expenses.

Attorney Klingebiel stated that the company that installed the propane tanks at Fort Hardy will be presenting the village board with plans for the fencing and landscaping around the tanks for approval.

NEW BUSINESS:

Quotes for door repair. Only one quote has been submitted. Mayor Carpenter stated that we should wait for more quotes, as this repair does not need to be done until spring.

Building repair update. The contract has been drafted and reviewed by Attorney Klingebiel who has no issues with it. Heyman and Chief Myers met with the contractor to discuss the project. Some electrically run units will need to remain intact. An electrician was on site to assess the work and will be providing a quote for the services to move the electrical equipment, such as alarm systems and entry security.

Once construction begins, persons attending meetings will have to access the building from the south entrance. Chief Myers was agreeable to this. They are hoping to complete the job quickly.

A resolution to amend the 2023 fiscal year budget was presented. Mayor Carpenter read from the resolution as follows;

WHEREAS, a budget amendment is needed for the 2023 fiscal year budget; **Increase** A.5112.400 CHIPS Contractual \$5,000.00 **Increase** A.3501.000 Consolidated Highway Revenues \$5,000.00 **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Baker made the motion to approve the amendment, Trustee Colvin seconded the motion, all in favor, amendment approved.

A resolution was presented to amend the 2023 fiscal year budget. Mayor Carpenter read from the resolution as follows;

WHEREAS, a budget amendment is needed to increase the line A.7140.100 Playground rec centers personnel services for the visitor's center payroll by increasing the revenue line A.2390.00 Joint Activity Other Governments as funds have been provided to supplement the payroll for the personnel provided to the new visitor's center by The Hudson Hoosic River Partnership through Hudson Crossing Park. **Increase** A.7140.100 Playground rec centers personnel services \$2,516.47 **Increase** A.2390.00 Joint Activity Other Governments \$2,516.47 **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Baker made the motion to approve the budget amendment, Trustee Drew seconded the motion, all in favor, amendment approved.

The new Zoning Board of Appeals has requested funds for training. There are funds provided for this in the budget. Trustee Baker made the motion to approve the training at \$150 per person for three people, Trustee LeBaron seconded the motion, all in favor, training approved.

The Saratoga Seniors submitted a request for funds in the amount of \$2,500.00. This has been included in the villages 2023 budget. They have included in their request the activities for which they plan to use the funds as well as a detailed budget. They have agreed to sign the contract for services with the Village of Schuylerville. Trustee Colvin made the motion to approve the request, Trustee Baker seconded the motion, all in favor, request approved.

The Garden club submitted their annual request for funds. This is a budget line item. They have provided detailed receipts for materials used in the beautification of the village downtown. Trustee Baker made the motion to approve the request in the amount of \$1,200.00, Trustee Drew seconded the motion, all in favor, funds approved.

Michelle Brundige, 36 Burgoyne Street submitted a request for reimbursement for the cost of the repairs to her sidewalk and surrounding area. The repairs were a result of work done by the DPW that affected her sewer line. Trustee Baker suggested that the village should request a release from her stating that the work was complete. Trustee Baker made the motion to approve the request for \$3,850, Trustee LeBaron seconded the motion, all in favor.

The applicant for the Wagonfest parade permit requested that the village allow him to shut down the alley behind broad by the sewer plant and to approve parking that was not on village property. Mayor Carpenter did not feel that the closure of this alley would be possible, as the business owners on Broad Street use this alley to receive deliveries, as well as the fact that the sewer plant would not be accessible if the alley were closed. Mayor Carpenter stated that he was fine with the original request to use the village municipal lot, but that the alley could not be shut down. Trustee Colvin also pointed out that the emergency vehicles must have access to the alley. Trustee Baker made the motion, pending proof of insurance, to approve the original request to use the municipal lot, but not to close the alley. Trustee Colvin seconded the motion, all in favor, permission granted.

An application for the Veteran's day run was presented. This is an event that has been held in the park several times. Trustee Baker made the motion to approve the Saratoga County Veterans Agency request for the 5k run on November 5th at 2pm, Trustee Drew seconded the motion, all in

favor, request approved. Mayor Carpenter noted that the Saratoga County Veterans Agency has invited all trustees to attend.

PUBLIC COMMENT;

Wendy Lukas asked if the contract that the seniors group signed with the village was exclusively for village residents. Attorney Klingebiel corrected Ms. Lukas that the funds were not being given to individuals, but rather to an organization that provided services to seniors. This service is offered to all seniors. She also asked if the seniors were going to be allowed to use the meeting room for some of their activities. Mayor Carpenter stated that the seniors would be submitting a schedule for when they would need the space, and as long as there was no conflict with village of fire department meetings, they were welcome to use the space.

Wendy Lukas asked about several street signs that were down in the village. She was informed by the board that most of these were state owned signs and that they have been notified of the situation. Only one sign is on village property and will be addressed as soon as possible.

Pat Smola asked if there was any progress on the street light at the corner of Schuyler Island Drive and Route 29. Treasurer Heyman stated that she and Trustee LeBaron had just been discussing this matter earlier that day, and that we would be sending in a second request with National Grid for a light replacement.

APPROVAL OF VOUCHERS:

Trustee Drew made the motion to approve the A fund voucher total in the amount of \$81,571.19 and the G fund voucher total of \$3,054.86, Trustee Baker seconded the motion, all in favor, vouchers approved.

Mayor Carpenter announced to the board and the public that there is a walkthrough with New York State for the NYS Forward grant project on Friday. Mayor Carpenter sees this as a positive sign, as not all applicants have been invited to do this. Mayor Carpenter thanked Treasurer Heyman, the Saratoga Chamber and the rest of the business owners in the community who have helped us to get together the information that we need for this project. He also mentioned that Village Clerk Patterson has been instrumental in her support of Treasurer Heyman to make this all possible.

ADJOURNMENT

Trustee Baker made the motion to adjourn the meeting, Trustee LeBaron seconded the motion, all in favor, meeting adjourned.

Recording Secretary

Cory J Heyman