

**Village of Schuylerville
Monthly Meeting Minutes
Wednesday September 7, 2022**

Present;

Mayor Carpenter
Trustee Colvin
Trustee LeBaron

Absent;

Trustee Drew
Trustee Baker

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday September 19th at 6:00 pm in the Victory Meeting Hall.
- Firehouse Repair Bid Selection: Wednesday September 14th at 6:45 pm
- Schuylerville Village Board Workshop Meeting Monday October 3rd at 6:30 pm at the Schuylerville Meeting Hall
- Schuylerville Village Board Meeting on Wednesday October 12th at 7:00 pm at the Schuylerville Meeting Hall.
- Planning Board Meeting and Public Hearing on Monday, September 12th at 6:30 pm.
- Zoning Board of Appeals

Mayor Carpenter announced that the village offices would be closed for NYCOM training from Monday August 12 at noon to Thursday August 15th . This will be posted on the website, on the office door and on the Schuylerville Community Facebook page.

BOARD COORESPONDENCE

MINUTES:

The board was unable to approve the minutes from the last meeting as Mayor Carpenter was not present at the last meeting and there were only two other board members present.

TREASURER'S REPORT:

General Fund Statement balance	\$444,645.59
Sewer Now Statement Balance	\$158,517.86
Trust and Agency	\$5,176.65

General Fund Money Market	\$1,195,859.92
Sewer Fund Money Market	\$253,137.17
Memorial Day	\$2,363.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter stated that DPW Supervisor Decker has interviewed several candidates and has made a selection. The selected candidate will meet with HR department head Helene Patterson and Supervisor Decker for onboarding paperwork. There is a sewage leak on Burgoyne Street that may be related to work that was done on the storm drain back in 2000. We are also looking into whether it might be a result of the culvert work that was done earlier this summer.

- CODE ENFORCEMENT

- FIRE DEPARTMENT

There were several trainings and recognitions of service. The full report is available on the website.

- WASTEWATER TREATMENT PLANT

Wastewater treatment plant operator Sherman gave his report at the workshop. He is still concerned about the grease in the sewer lines. Building Inspector Adam Myers will have completed his training for grease trap inspections by the end of the month and will be performing inspections as soon as he has completed this training.

- HISTORIAN/VISITORS CENTER

Historian Saddlemire gave her report. She has been working on organizing the bins of records that she has moved to the old visitor's center. Mayor Carpenter reported that Kate Morse stated that the employees at the visitor's center are amazingly well versed in the history of the village and that they are a tremendous asset to the visitor's center.

- PLANNING BOARD

There are no minutes from the last meeting.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Mayor Carpenter stated that the minutes from the last meeting were available for review. He made known his displeasure with the slow progress on the 69 Pearl Street repair as well as the lack of progress on the hiring of a new water clerk. Village Clerk Patterson stated that the hydrant flushing schedule will be going out with the next water billing on the 15th.

- COMMUNITY OUTREACH

Village Clerk Patterson read from the minutes of the last community meeting. The village is applying for a NY Forward Grant. There is a request for any member of the community to come forward with ideas that they would like to see for improvement in the village. She mentioned the village wide yard sale. The Climate Smart Committee will be meeting at 9 am on September 12th at Rural Soul. They will be selecting, at this meeting the community coordinator for Climate Smart.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT:

Wendy Lukas stated that she did not feel that the Community Outreach was not a department head. Mayor Carpenter added that this is to communicate community events. Leona Colvin thought that it did not belong under department heads.

Wendy Lukas asked when the clock would be put back up in the meeting hall. Village Clerk Patterson stated that the firemen were still in the process of putting back the items that were on the wall before the hall was painted. They will also be adding some new plaques. She pointed out that they are volunteers and will be getting to this as soon as they can.

OLD BUSINESS:

The 69 pearl street water line issue was discussed. The water board has approved to replace the water line at 69 Pearl. The owner of the property will be responsible for running the line from the curb stop to the house as per usual procedure. The repair was approved at the last water board meeting.

The Jean Myers Storm Water Issue was discussed. Trustee LeBaron stated that there were some low spots that need to be filled in and then the village will be able to move forward with the curbing.

The propane tanks at Fort Hard were discussed. Attorney Klingebiel has connected with the company, they will submit a proposal for the work that they will do at the site for approval by the village board.

The board reviewed some pricing for insurance at a higher deductible rate. It was determined that the board would stay at the current deductible.

Fort Hardy Park custodian position was discussed. The number that was brought up at the last meeting was \$150 to clean and restock paper goods on Friday and again on Mondays. This would need to be under a 1099 to avoid overtime. Attorney Klingebiel suggested that the board should look into the insurance aspect of it to be sure that there would be coverage in the 1099 situation. He felt that if not, the village should either use a commercial company or hire a separate individual.

NEW BUSINESS:

Appointment of Committee for NY Forward. Mayor Carpenter recommends the following; Julie Stokes, Dave Roberts, Todd Shimkus, Beth Woodard, Danielle Myers and Tim LeBaron. Mayor Carpenter explained the work that has already been done to work towards the application for this grant. Public meetings will be held to gather public input on what residents would like to see these funds used for. Mayor Carpenter gave some background on the NY Forward grant. Three years ago, the village applied for the regional economic development grant. The village was not awarded this grant, but conversations continued with the REDC concerning the lack of equity in competing with the larger communities. Through follow up with Mayor Carpenter, Julie Stokes, and Carrie Woerner this NY Forward program was created to focus on the smaller communities such as hamlets and villages. Applications are due on the 23rd. These persons who Mayor Carpenter has recommended have already begun diligently working on compiling information

for the application for this grant. Trustee LeBaron made a motion to approve the committee, Trustee Colvin seconded the motion, all in favor.

The SAM project bids were discussed. The only bid that came in on time was for nearly one million dollars and far above our budget. Mayor Carpenter would like to recommend that we reject all bids and reissue in the hopes that we will receive bids that we can accept. There were other bids that were submitted, however they were late. Attorney Klingebiel stated that one reason that a municipality can legally reject bids is that they feel that a second round of bids will generate lower contract prices. He stated that it was his opinion that it would be reasonable to reject the bids and send them out again. The dates for resubmission areas follows; Bids released on Thursday Sept 12th due 5pm on October 3rd bid selection October 3rd at 6:15 to be completed by December 1st.

Trustee Colvin made the motion to reject all bids, Trustee LeBaron seconded the motion all in favor all bids rejected, new schedule approved.

Vandalism at Visitor Center. The door at the visitor's center will need to be replaced. Helene is working with the insurance company. She was advised by Attorney Klingebiel to make sure that aratoga County will work with us to ensure that restitution will be made by the perpetrators to pay for the damages done.

Garden club request for reimbursement was tabled, as the amount was considerably over the budget. In addition to the large increase in cost is the fact that the board was not clear on what the blue star memorial that was indicated non the invoice is, and that it may be something that another entity is responsible for.

42 Ferry handicap parking request by the owner of the building. Mayor Carpenter would like to see this on Broad Street as opposed to Ferry. There is a handicap accessible ramp on Broad that was installed by NYSDOT. Attorney Klingebiel suggested that there be a time limit. The board will reach out to NYSDOT to find out the legalities on this issue.

Greenway community resolution presentation. It is a \$10,000 grant that the village would like to apply for to update the comprehensive plan. Our comprehensive plan is 17 years old. Mayor Carpenter read from the resolution as follows; Whereas, the Village of Schuylerville is applying to The Hudson River Valley Greenway for a grant under The Hudson River Valley Greenway Planning Grant Program entitled, "The Village of Schuylerville Comprehensive Plan Update. Whereas, the Village of Schuylerville desires to update an established but outdated previously adopted Comprehensive plan from 2005, Whereas,, the grant application requires the applicant municipality to obtain the endorsement of the governing body of the municipality or municipalities in which the project will be located; Whereas, if awarded, the Village of Schuylerville will contribute the required 50% grant cash match of up to \$10,000.00 Whereas, the total project cost is \$20,000 to complete the updating of the Comprehensive Plan; Now Whereas, be it resolved that the Schuylerville Village Board hereby does approve and endorse the application for a grant under The Hudson River Valley Greenway Planning Grant Program for the project known as, "The Village of Schuylerville Comprehensive Plan Update." Trustee Colvin made the motion to approve the application for the Greenway Grant, Trustee LeBaron seconded the motion, all in favor resolution passed.

AARP/WHO resolution; Mayor Carpenter read from the resolution. The full resolution is available on the village website. To summarize, it expresses our desire to work to become an age

friendly community. The entire resolution will be posted on the website on the Seniors page under services. Trustee LeBaron made the motion to accept the resolution, Trustee Colvin seconded the motion, all in favor, resolution passed.

Battlefield leadership Gathering permit; this was described in detail. Trustee Colvin made the motion to approve the gathering pending proof of insurance, Trustee LeBaron seconded the motion, all in favor, gathering approved

Resolution to transfer funds was presented to increase A.5110.400 Streets Contractual and decrease A.1990.400 Contingent Contractual. Trustee Colvin made the motion to accept the transfer, Trustee LeBaron seconded the motion, all in favor transfer approved.

The following voucher was presented for approval;

Palette Stone in the amount of \$9,847.65. Trustee Colvin made the motion to approve the voucher, Trustee LeBaron seconded the motion, all in favor voucher approved.

Schuyler hose requested approval of the following appointments; Michael Barcia and Thomas Clark to the position of probationary firefighters. Trustee LeBaron made the motion to accept the appointments, Trustee Colvin seconded the motion, all in favor, appointments approved.

PUBLIC COMMENT:

Leona Colvin asked if a homeowner installs their own sidewalks, doing the labor themselves, would they still be eligible for reimbursement. Attorney Klingebiel stated that as long as the sidewalks meet the required specs, he did not see any reason why the homeowner could not bring the expenses to the board for 50% reimbursement on materials.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the A fund vouchers in the amount of \$17,294.34 and the G fund vouchers in the amount of \$1,430.21, Trustee LeBaron seconded the motion, all in favor vouchers approved.

ADJOURNMENT

Trustee Colvin made the motion to adjourn, Trustee LeBaron seconded the motion, all in favor, meeting adjourned.