

**Village of Schuylerville
Monthly Meeting Minutes
Wednesday August 10, 2022**

Present;

Deputy Mayor Daniel Baker

Trustee Colvin

Trustee LeBaron

Absent;

Mayor Carpenter

Trustee Drew

Deputy Mayor Baker opened the meeting with the Pledge of Allegiance

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday August 15th at 7:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday August 29th at 6:30 pm at the Schuylerville Meeting Hall after the bid opening at 6:15 for the RFP for the sidewalk project.
- Schuylerville Village Board Meeting on Wednesday September 7th at 7:00 pm at the Schuylerville Meeting Hall.
- Planning Board Meeting August 22
- Zoning Board of Appeals

BOARD COORESPONDENCE

MINUTES:

The minutes from the previous meeting were presented for approval. Trustee LeBaron made the motion to approve the minutes, Trustee Colvin seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$533,009.30
Sewer Now Statement Balance	\$127,932.34
Trust and Agency	\$1,996.24

General Fund Money Market	\$1,195,859.92
Sewer Fund Money Market	\$253,137.17
Memorial Day	\$2,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker mentioned that there have been numerous equipment issues, but that other than a repair to the turbo on the loader, the crew has completed all repairs in house. The paving that was planned for this year is complete. Several of the loads had to be rejected as they were too dry. Supervisor Decker expressed his gratitude for the help the Town of Saratoga, Town of Easton, Town of Greenwich and Northumberland gave us by coming out and helping us truck all of the blacktop. Jean Myer's sidewalk has been lifted three inches. Mr Eustis of 69 Pearl has an issue with their line. It runs under the alley. The alley will need to be dug up to get to the line. Mr Eustis will need to coordinate with the water board to get this underway. Deputy Mayor Baker suggested that we run a new line that will be on the resident's property. Supervisor Decker stated that it is with sadness that he announces that Zach Golden is leaving the DPW to pursue his professional fire fighter's career. So far, we have five or six applicants for the open position. Deputy Mayor Baker thanked Supervisor Decker for his hard work in getting the banners up for the parade and Trustee Colvin thanked him for his support and assistance on his water leak on his property.

- CODE ENFORCEMENT

Village Clerk Patterson gave the report for Adam Myers. He approved a special use permit for the Kickstart Café. They will be going before the planning board at the meeting on August 22nd. He issued 2 building permits and is currently working on 3 property maintenance compliance issues.

- FIRE DEPARTMENT

Chief Myers submitted his report. Deputy Mayor Baker summarized the report, and the full report is posted on the village website on the Schuyler Hose Page.

- WASTEWATER TREATMENT PLANT

Wastewater treatment plant operator was not present.

- HISTORIAN/VISITORS CENTER

Historian Saddlemire reported on the 3 inquiries she handled and presentations she attended during the month. The Schuylerville visitors center had 70 people come through. Kate Morse, who is directing the new visitors center and Historian Saddlemire have agreed that Saddlemire will continue to manage the two staff members that came over from our Schuylerville visitor's center. She noted that the items that have been transferred from the Schuylerville Visitor's Center to the new center are on loan and have been recorded as such. Saddlemire has asked that she be allowed to use the old building as an office. Deputy Mayor Baker noted that he has heard a lot of positive feedback from people who visited the center.

- PLANNING BOARD

The planning board will meet regarding the Kickstart Café as well as two applications for new signage.

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

231 Broad has applied for a connection for a 2-inch line for a sprinkler system for the apartments. It was approved. A quote for computer monitoring, submitted by Stored Tech, was approved by the board. Thomas Slater applied for reimbursement for repairs to his vehicle, this was approved.

- **COMMUNITY OUTREACH**

Village Clerk Patterson announced the cardboard boat race scheduled for the upcoming weekend and that the Schuyler House would now be open Friday through Monday for tours. Plans for the Fall Festival are in the works, as well as the town wide garage sale.

PUBLIC COMMENT:

Wendy Lukas had a question about the code enforcement officer. She wanted to know what the procedure would be if the building inspector is building on his own property. She stated that she thought he was building a new garage. Deputy Mayor Baker asked Treasurer Heyman to find out if Myers was building and if so, who would be overseeing the project.

Pat Smola asked if there was any progress on the replacement of the streetlight at the corner of 29 and Schuyler Island Drive. Trustee LeBaron stated that the request had been submitted and that the matter was in National Grid's hands.

OLD BUSINESS:

Treasurer Heyman stated that the RFP for the SAM grant sidewalk project has gone out. August 29th at 6:15 is the bid opening, bids are due by 3pm on August 29th.

The propane tanks at Fort Hardy were discussed. Attorney Klingebiel stated that the owners of the company were willing to do whatever the village wants them to do. Trustee Baker stated that the board would like to see fencing around the tanks and that Schuylerville would expect the company to maintain the area inside the fence. Arbor vitae around the fence to hide the tanks would also be appreciated.

NEW BUSINESS:

Approval of DPW overtime to transport cardboard to the annual cardboard boat race. The DPW will need approximately 2 men and four hours to assist with the cardboard boat race. Trustee Colvin made the motion to approve the overtime, Trustee LeBaron seconded the motion, all in favor, overtime approved.

The situation with hiring for the cleaning of The Fort Hardy Park Bathrooms was discussed. Quotes were obtained for commercial cleaners to come in and clean once before the weekend and once after each weekend. Only one company put in a quote and it was for \$250 per week. The board is willing to offer a cleaning person position, above and beyond the current position that the DPW members currently hold. This would be a separate role and would pay between \$100 and \$150 per week to clean, stock (materials provided by the village) and maintain the restrooms from the spring when baseball starts, through the summer and into the fall. Supervisor Decker will see if any of the crew are interested. This will not affect their current position,

similar to the situation in which Travis has a position as traffic control officer and a separate DPW position.

Treasurer Heyman has reached out to a company to get a quote on automatic door locks that will be on a timer. This will prevent the need to have someone go to the park twice daily to open and close the restrooms. Heyman feels this will cut down considerably on the vandalism that we have been experiencing at the public bathrooms.

The Turning Point Parade committee has submitted their annual request for funds. They submitted a cover letter. They have included proof of expenditures, as per the request of the treasurer for compliance with GASB standards. Trustee Colvin made the motion to approve the request for funds, Trustee LeBaron seconded the motion, all in favor, request for funds in the amount of \$2,500 was approved.

The RFP for building repair was discussed. Dates for when the work would be required to be completed were discussed. It was determined that the completion date could be April 1, 2023, to give the contractors a reasonable timeline while still staying within the fiscal year.

There was a presentation of a resolution to transfer funds. Deputy Mayor Baker read from the resolution as follows; Whereas a budget transfer is needed to increase G.8120.400 Sanitary Sewers Personnel by \$1,000.00 and A.1380.400 Fiscal Agent Fees by \$40.00 and to decrease G.8130.400 Waste Water Treatment Plant Contractual by \$1,000.00 and A.1620.400 Buildings Contractual by \$40.00. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor motion passes.

PUBLIC COMMENT:

Wendy Lukas asked where the proposed digital sign would be. Deputy Mayor Baker showed Ms. Lukas the diagram depicting the location for the sign at the North and west corner of the building.

APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the A fund voucher totaling \$109,505.87 and the G fund voucher totaling \$2,950.27 Trustee LeBaron seconded the motion, all in favor, vouchers approved.

ADJOURNMENT

Trustee LeBaron made the motion to adjourn the meeting, Trustee Colvin seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

Cory Heyman