

**Village of Schuylerville**  
**Workshop Meeting Minutes**  
**Monday August 1, 2022**

**Present;**

Deputy Mayor Baker  
Trustee LeBaron Colvin  
Trustee LeBaron Drew  
Trustee LeBaron LeBaron

**Absent;**

Mayor Carpenter

Dave Meager from Amsure Insurance reported to the board on the policy for the upcoming year. Deputy Mayor Baker asked for quotes for cyber attack insurance. Dave Meager gave a rough estimate at around \$3,500 per year, depending on the type of services provided by our IT company Stored Tech. Meager will provide Treasurer Heyman with a form for Stored tech to fill out and then he will be able to provide a hard number. Trustee Colvin asked if we could negotiate the deductibles on the equipment from \$1,000 to \$2,500 as well as the building and contents for \$2,500 or \$5,000. Dave Meager will provide quotes for the board to discuss and review.

The RFP for Firehouse repair and stormwater mitigation plan was discussed. Laurie Sheuing, President of the Schuyler Hose Company, was present at the meeting. She informed the board that The Schuyler Hose Company would like to install a digital sign in the area in front of the building that will be part of the RFP for the building repair and installation of storm water mitigation systems. She would like to see installation of electrical infrastructure extended to the location of the proposed sign, as well as the appropriate footings for the sign installation. The vendor for the sign will provide the specs for the sign installation once Schuyler Hose has committed to purchasing the sign. Sheuing described the proposed sign as a double-sided electronic sign programmable remotely from a laptop or a cell phone. It allows for 8 lines of text, video animation and graphics. Temperature and time stamps come standard. The sign company will be able to access the sign remotely if there are any issues. The cabinet is 5 by 6 feet. The actual sign is a little smaller than that. The proposed location was discussed and none of the board members had any issues with the location. She mentioned that the fire company of the town of Gansevoort has the exact same sign. The entire height is 8 feet 6 inches. Trustee LeBaron cautioned that Schuyler Hose may need NYSDOT approval as this is on a state road. Deputy Mayor Bakers suggested that Scheuing reach out to DOT to be sure that they will be okay with the location. Deputy Mayor Baker recommended that she should be sure to get this in an email just to be safe. The sign was quoted out at \$21,823.00. Schuyler Hose Company is hoping that the village will contribute 50% towards the purchase of the sign. It was determined that the use of the sign would be limited to Schuyler Hose, village and occasionally school business. Deputy Mayor Baker stated that he assumes that if the village contributes 50% that we

will be allowed access to the sign as well. Sheuing stated that the board has not gotten that far yet. Deputy Mayor Baker commented that it does no good for the board to put up half of the money if we are not allowed access to the sign. Deputy Mayor Baker clarified that the Schuyler Hose Company was requesting that the village contribute \$11,000 for the sign and that they incorporate the engineering for the footings and the electrical work into the RFP for the building repair. Scheuing confirmed this.

Trustee LeBaron asked if any of the board or if Ms. Shueing had any objection to installing a spotlight at the base of the flagpole to uplight the flag. The existing light on the building could then be directed downward towards the entrance. The board agreed that this was a good idea. Sheuing suggested that the wiring be in a place that will not be damaged by DPW when they are performing maintenance on the grounds.

The board discussed the issue that had been previously raised regarding replacing the existing large brick encased pillar as is, which would be quite costly, versus replacing it with a simple structural column as well as the option to use a faux brick to replace the existing brick front on the radio room. Trustee Colvin suggested that the RFP could require two separate quotes, one with the brick work and one without. It was agreed that this would be the best way to move forward with this.

The SAM sidewalk grant RFP was presented for review for approval to send out on Wednesday August 3<sup>rd</sup>. This was the same RFP that had been sent out earlier in the year, for which the board had to reject all bids, as NYSDOT would have required stamped engineers plans for the corners to ensure ADA compliance. In the interim, NYSDOT has installed new sidewalks on all of the corners referenced in the RFP, so the revised RFP has only straight sidewalks, no corners. Also, at the advice of Trustee LeBaron, the quotes for curbing were removed, as there would be issues with DOT on these as well.

The board reviewed the RFP as revised for release on Wednesday August 3<sup>rd</sup>. Deputy Mayor Baker asked Heyman to run the RFP by Attorney Klingebiel to be sure there were no issues.

The Jean Myers storm water issue was discussed. Trustee LeBaron stated that the DPW has lifted her sidewalk and that they had provided a temporary fix by crowning the curbing until we can get the L curbing installed. Supervisor Decker will be addressing the curbing installation once the paving project is completed. Trustee Colvin stressed that he would like to see this project completed before the end of this year.

The issue of the Fort Hardy Park bathrooms was discussed. Currently there is no one on staff to clean and maintain the bathrooms down at the park. Treasurer Heyman stated that she called many companies. Only two even showed up to quote, one declined and the other quoted at \$250 per week to come in once before the weekend and once after. She felt that this was a lot for only a couple of hours worth of work. Deputy Mayor Baker stated that he felt that there were plenty of young people looking for summer work and that he felt we should be able to find someone to do this for less. Originally the plan was for the persons from AIM, who have been doing the cleaning of the firehouse and meeting room area, to handle cleaning the bathrooms, but they are not able to do the bathrooms, particularly as this requires at least weekly and probably bi weekly cleaning and AIM is not always able to come out. Trustee LeBaron asked if the DPW could do the cleaning. He did not feel that it was a lot. He also suggested that the village could use port-o-potties.

Deputy Mayor Baker suggested that it could be presented to the DPW members that an individual DPW member could take this on as a job that would give them extra compensation above and beyond their normal duties. It could be as a completely different job title, building contractual personal (Danielle Decker's previous position) that would be part time and seasonal. Baker asked Heyman to find out from Attorney Klingebiel if this is allowed.

The Turning Point Parade Committee has submitted their annual request for funds. They provided a copy of an invoice from one of the marching bands that far exceeded the amount that they are requesting (\$2,500 is budgeted for this purpose each year) None of the board had any issues with the request and it will be presented for approval at the regular meeting on the 10<sup>th</sup>.

Trustee LeBaron mentioned that there was a pole that has been down on route 29 at the corner of Schuyler Island Drive for quite some time. Treasurer Heyman stated that she would reach out to National Grid to come out and put it back up.

Trustee Colvin asked about the situation at Fort Hardy Park with the propane tanks that were installed without our knowledge. Attorney Klingebiel has contacted the company and they have agreed to do whatever we require to satisfy us. Treasurer Heyman stated that she would keep this on the agenda until it was resolved.

Trustee LeBaron asked what the status was on the opening of the new visitor's center. He had heard that it would be opening on August 6<sup>th</sup>. Deputy Mayor Baker asked Heyman to find out what our responsibilities will be going forward as pertains to the maintenance of the building and staffing. Heyman stated that it was her understanding that they would be compensating us for a portion of the staffing expense.

Deputy Mayor Baker made a motion to adjourn, Trustee Drew seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*