

**Village of Schuylerville**  
**Monthly Meeting Minutes**  
**Wednesday June 8, 2022**

**Present;**

Mayor Carpenter

Trustee Colvin

Trustee Drew

Trustee LeBaron

**Absent;**

Trustee Baker

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday June 27<sup>th</sup> at 7:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday July 11<sup>th</sup> at 6:30 p m at the Schuylerville Meeting Hall.
- Schuylerville Village Board Meeting on Wednesday July 13th at 7:00pm at the Schuylerville Meeting Hall.
- Planning Board Meeting TBA
- Zoning Board of Appeals

MINUTES

Trustee Colvin made the motion to approve the minutes from the last meeting, Trustee LeBaron seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$179,806.58
Sewer Now Statement Balance	\$195,286.31
Trust and Agency	\$4,990.54
General Fund Money Market	\$894,106.07
Sewer Fund Money Market	\$252,727.01
Memorial Day	\$2,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter summarized the report given by Supervisor Decker at the workshop. The crew is working diligently on removing brush. The board discussed moving forward on the purchase of the excavator. There was a discussion regarding the possibility of having a designated DPW person on call on the weekends.

- **CODE ENFORCEMENT**

Mayor Carpenter read from the report submitted by Adam Myers which included the ongoing site and progress inspections, several permits and issuance of two orders to remedy. He has completed three out of the six courses he needs and will have the remaining three completed by the end of August. He will be addressing the issue of grease waste management at the local restaurants after he has completed his courses in August, at which this subject will be covered. Trustee LeBaron asked if we could request that DOH perform inspections in the interim.

- **FIRE DEPARTMENT**

Mayor Carpenter summarized the report submitted by Chief Myers. This included the number of alarms and the number of firefighters that attended.

- **WASTE WATER TREATMENT PLANT**

Mayor Carpenter summarized the report given by Sherman at the workshop. The main topic of discussion was the problems resulting from the excess grease that is being released by an unknown source.

- **HISTORIAN/VISITORS CENTER**

Village Clerk Patterson read the report that was submitted by Historian Saddlemire, which included some inquiries as well as an update on the location for the visitor's center. The old visitor's center in Fort Hardy will be open this summer, as the state Visitor's center will not be ready due to some setbacks in the preparation of the building.

Trustee LeBaron mentioned that a group has done some excellent work in rehabilitating portions of the cemetery on Upper Broad.

- **PLANNING BOARD**

Leona Colvin stated that the planning board will be meeting this month. She reported that there was still no update on the parking lot plans for the apartment building on Church Street. There is a new project that will be making a preliminary presentation at the next meeting, the Kickstart Café, which is proposed to locate at 33 Ferry Street, which was formerly a liquor store. With the new zoning code in place there will be some requirements that they will need to adhere to as well as the usual food service compliance regulations.

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Trustee Drew stated that the board had passed the 2022-2023 SVBOWM budget at the last meeting with a vote of 3-1. The board approved the formation of a specific reserve, following a public hearing for this, for the repairs to the Victory Plant and should have some quotes for this soon. Mr Godette was present at the meeting and requested a reimbursement for a unit that was billed inappropriately. Chairman Drew stated that this matter would be addressed. The backhoe sold for \$36,600 on the auction website. The board discussed the hiring of a water clerk through the village of Schuylerville. Attorney Klingebiel stated that the agreement at this time says that the lead agency alternates from one village to the other annually and that the water board uses the existing municipal employees. This agreement will need to be amended to allow the hiring of a clerk by the village board.

- **COMMUNITY OUTREACH**

Village Clerk Patterson gave the community outreach report. The Albany Symphony Orchestra is coming to Hudson Crossing Park. It is a free event that draws hundreds of people. There are various activities throughout the day followed by the performance at 7:30 pm. Third Thursdays concert series at Hudson Crossing Park runs from May through August, details available on their website, the Schuylerville library is having a garden tour next Saturday and the Laffer Gallery will be celebrating it's 10 year anniversary that same day.

**SWEARING IN OF TRAVIS HOLCOLM AS TRAFFIC CONTROL OFFICER;**

Mayor Carpenter commended Mr. Holcolm on the excellent job he is doing as crossing guard. He mentioned to all present the tremendous positive feedback that he and the village staff have been getting from the residents of the village. Mayor Carpenter thanked Travis. Travis was sworn in and is now officially our traffic control officer for the Village of Schuylerville in addition to being the school crossing guard.

**PUBLIC COMMENT;**

Wendy Lukas 66 Green Street stated that she had noticed some cones on Church Street and a sign that asks people to slow down. Mayor Carpenter stated that he has already addressed this matter and that he agrees that it is not appropriate for residents to post signs on a public street.

**OLD BUSINESS;**

The SAM project (sidewalk replacement on Broad Street) is temporarily on hold until the NYS DOT has completed their paving/corners project.

The Jean Myers storm water issue was discussed. The board would like to have this problem solved by the end of this year. There are some issues that we are working through, namely that regular curbing is typically not able to withstand common wear and tear such as persons knocking into them, and the fact that the utility poles are very close to the road, which will make it difficult to install the "L" type curbs that would be more resilient. These issues will be addressed throughout the coming month.

The Turning Point Parade request to sell alcoholic beverages was discussed. There will be no more than 4 vendors, no liquor only beer, wine and ciders. Each vendor will be required to obtain and submit to the committee and to the village their permit to sell alcoholic beverages at this event from the state liquor authority. Each vendor will be responsible for age compliance while serving alcohol and must ID each customer at each serving. The Turning Point Parade committee will request from the Saratoga County Sheriff's Department, a detail to patrol the event on foot while alcohol is being served. The area that alcohol is served in will be a cordoned off area away from the rest of the festivities. No one under 21 years of age will be allowed inside the cordoned area and no one will be allowed to leave the area with an alcoholic beverage. Trustee Drew made the motion to approve the plan to permit the Turning Point Parade to allow properly licensed vendors to sell alcohol under the above outlined circumstances. Trustee LeBaron seconded the motion under the stipulation that this was only for this event. All in favor none opposed.

**NEW BUSINESS;**

Funding for the Fort Hardy Park was discussed. As Stephanie is no longer our congressional representative, due to the redistricting of our area, the last grant we applied for is no longer available. Mayor Carpenter asked the board if they would agree to allow Tracey Clothier,

formerly of the LA Group, to search for some smaller grants. This work should not exceed \$300 to \$400 for smaller grants of \$100,000 to \$200,000.

The paving project for 2022-2023 fiscal year has been amended to add the area on Church Street extension that was requested by several residents from that area.

There is a request for a streetlamp on upper Broad which the village will be looking into.

Fort Hardy Park gathering permit request, "Learning Journeys". This event is scheduled for June 17 from 4pm to 7pm. They have already submitted proof of insurance for this event. Trustee Colvin made the motion to approve, Trustee LeBaron seconded the motion all in favor.

Volkspotters walking tour request for gathering permit was presented to the board. They are expecting about 75 persons to walk in this event on October 17<sup>th</sup> from 8:30 am to 1pm. They have already obtained insurance for this event. Trustee Colvin made the motion to approve the application, Trustee Drew seconded the motion, all in favor, application approved.

Two weeks ago, Trustee LeBaron contacted Mayor Carpenter to ask if someone had asked permission to install a concrete pad and 2 propane tanks at Fort Hardy. Treasurer Heyman contacted the gas company who gave her the name and contact info of the company that had them installed. Attorney Klingebiel stated that he would be contacting the company to tell them that they must remove the tanks immediately.

Budget transfers and amends were read by Mayor Carpenter as follows;

1. An amendment to water and sewer services for the 2022 fiscal year budget;

**Increase**

A.8350.100 Common Water Supply Personal	\$398.64
A.8140.100 Storm Sewers Personal	\$480.79

**Increase**

A.1710 Public Works Charges	\$480.79
A.2378 Water Services	\$398.64

Trustee Colvin made the motion to approve the amendment, Trustee Drew seconded the motion, all in favor, amendment passed.

2. A budget transfer to adjust the 2022 fiscal year budget

**WHEREAS**, a budget transfer is needed to adjust the following funds in the 2022 fiscal year budget;

**Increase**

A.1660.400 Central Stores Fuels	\$1,349.82
A.1640.400 Central Garage Contractual	\$485.29
A.1380.400 Fiscal Agent Fees	\$24.31
A.9030.800 Social Security	\$54.86
A.8160.100 Refuse and Garbage Personal	\$57.32
A.1210.100 Mayor Personal	.04
A.8989 Home and Communities Grants	\$1,270.00

**Decrease**

A.1620.400 Buildings Contractual	\$2,533.20
A.5142.400 Snow Removal Contractual	\$708.34

Trustee Colvin made the motion to approve the transfer of funds, Trustee LeBaron seconded the motion, all in favor, transfer approved.

3. A resolution to amend the 2022 fiscal year budget was presented as follows;

**Increase** A.3501.000 Consolidate Highway Improvement (revenue) \$2,038.87  
And A.5111.400 Consolidated Highway Improvement Contractual \$2,038.87

Trustee Colvin made the motion to approve the amendment, Trustee LeBaron seconded the motion, all in favor, amendment approved.

The following vouchers were presented to be approved for payment;

**Ferguson** \$585.69 Trustee Colvin made the motion to approve Trustee Drew seconded all in favor voucher approved

**GA Bove** \$2,162.28 Trustee Le Baron made the motion to approve Trustee Colvin seconded all in favor voucher approved

**The LA Group** \$1,000.00 Trustee Drew made the motion to approve, Trustee Colvin seconded the motion, all in favor voucher approved.

Excavator Purchase review for approval \$62,970 this is on a state contract. This is the only quote that was returned. As there is no longer a water backhoe, this is something that the village will definitely need on a regular basis Trustee Drew made the motion to approve the expenditure of no more than \$63,0000 on a mini excavator, Trustee LeBaron seconded the motion, all in favor purchase approved.

Paving Project quote was presented for approval. 600 feet on Grove Street, 540 feet on Canal Street and the portion that on church street extension that was discussed earlier by the board. The estimated cost is \$72,000, Trustee Colvin made the motion to approve the expenditure, Trustee Drew seconded the motion, all in favor, expenditure approved.

#### PUBLIC COMMENT:

Pat Smola of Schuyler Island Drive asked if Mayor Carpenter had any success in the matter of the parking lot sign for the municipal lot. He stated that he would speak to the owner of the building at the entrance to the alley in which the parking lot was located.

Leona Colvin expressed her wish that the village of Schuylerville and Victory could get back to sharing services as they used to in the past.

There was a discussion regarding the need for collaboration in the current project whereby residents of Schuylerville, Victory and the Town of Saratoga can apply to have a banner hung to honor the memory of loved ones who served.

#### APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve Abstract #13 of 2022 for the A fund voucher total of \$42,096.61 and the G fund voucher total \$10,228.47, Trustee LeBaron seconded the motion, all in favor, vouchers approved.

Trustee Colvin made the motion to approve Abstract 1 of 2023 for the A fund in the amount of \$20,290.94 and the G fund in the amount of \$1,185.25 Trustee LeBaron seconded the motion, all in favor, vouchers approved.

#### ADJOURNMENT

Trustee Drew made the motion to adjourn, Trustee LeBaron seconded the motion, all in favor, meeting adjourned