

**Village of Schuylerville**  
**Monthly Meeting**  
**And Public Hearing Minutes**  
**Wednesday, April 13th, 2022**

**Present;**

**Mayor Carpenter**

**Trustee Baker**

**Trustee Colvin**

**Absent;**

**Trustee LeBaron**

**Trustee Drew**

**6:30 PM Public Hearing on the proposed tentative budgets for the general and sewer funds for fiscal year 2022 to 2023**

Mayor Carpenter opened the meeting with the pledge of allegiance.

Mayor Carpenter read the lines for the proposed budgets for both the general and sewer budgets, with explanations for any lines that varied greatly from the previous year.

He mentioned the fund balance that the village was using; this is earmarked for the repairs to the building from stormwater erosion as well as some equipment that the village will be purchasing in the next fiscal year. Trustee Baker mentioned that the allocation is within the parameters that the board has adopted for the village fund balance policy.

Leona Colvin asked why the miscellaneous revenue was so high, Treasurer Heyman stated that there were a couple of one-time revenues such as reimbursements from a vendor.

Wendy Lukas asked what water service revenues were. Trustee Baker clarified that these were reimbursements from the water district for expenses incurred such as DPW work. She also asked about the line, "joint activity other governments" that had no prior entries. Mayor Carpenter informed Ms. Lukas that the village had recently signed a contract with Schuylerville Schools, that allows the village and the school to split the cost of the crossing guard 50/50, as opposed to the village carrying all of the cost of this service, as has been the case historically.

Mayor Carpenter also mentioned that the crossing guard, Travis Holcolm will be taking fire traffic safety classes and will officially be able to direct traffic as well as cross the children.

There was a question about the line records management. The board ultimately determined that they did not intend to post the \$10,000 to this line. They zeroed it out and subtracted \$10,000 from the fund balanced allocated. There was a discussion regarding the impact of the budget due to increased energy costs.

Mayor Carpenter noted the large decrease in the property tax for the Easton property due to the reassessment of this property.

All DPW, office staff and sewer plant operators received a 5.86% raise as a cost of living increase.

Mayor Carpenter explained that the sewer rates will be increasing in the amount of \$10.28 per unit, per quarter, due to the combination of increased energy costs and the need for a new truck for the sewer plant.

Trustee Baker made the motion to accept the 2023 sewer fund budget as presented, Trustee Colvin seconded the motion. Trustee Baker made the motion to accept the tentative 2023 general fund budget, as amended, Trustee Colvin seconded the motion, all in favor.

Trustee Baker made the motion to close the public hearing for the tentative 2023 budgets, Trustee Colvin seconded the motion, all in favor.

### **7:15 PM Begin Regular Village Meeting**

#### BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday April 25th at 7:00 pm in the Victory Meeting Hall. Mayor Carpenter announced that it was his understanding that the SVBOWM would be reviewing their 2023 budget at that meeting. \*\*\*Please be aware that there will be hydrant flushing on April 18<sup>th</sup> through the 23<sup>rd</sup> in Victory and April 25<sup>th</sup> through the 29<sup>th</sup> in Schuylerville.
- Schuylerville Village Board Budget Adoption followed by the monthly village Workshop Meeting Monday May 2nd at 6:30 p m at the Schuylerville Meeting Hall.
- Schuylerville Village Board Meeting on Wednesday May 11<sup>th</sup> at 7:00pm at the Schuylerville Meeting Hall.
- Planning Board Meeting TBA
- Zoning Board of Appeals

Dave Meager presents Schuyler Hose Insurance Summary;

The board was provided with copies of the summary of insurance for The Schuyler Hose Company. Dave Meager mentioned the dividend that the village would be receiving this year and highlighted all of the various types of coverage and explained the benefits that could be received from any of these claims. Village Clerk Patterson asked if there were another carrier that Amsure could use other than Utica National. She expressed dissatisfaction in the way that the building flood was handled by this company. Dave Meager did agree that the claim did not go as smoothly as it could have, thanks to Helene, it did get resolved. However, Utica National is the only carrier that gives dividends. He stated that it was unusual for them to have these kinds of issues with this company, and that he is available for support in any situation that may occur in the future.

MINUTES: The minutes from the last meeting were presented for approval. Trustee Colvin made the motion to approve the minutes, Trustee Baker seconded the motion,, all in favor

TREASURER'S REPORT;

General Fund Statement balance	\$306,904.11
Sewer Now Statement Balance	\$366,883.55
Trust and Agency	\$3,661.77
General Fund Money Market	\$893,490.43
Sewer Fund Money Market	\$402,522.77
Memorial Day	\$2,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

In the absence of the DPW Supervisor, Mayor Carpenter gave a brief report. He mentioned that the DPW were reviewing the streets in the village to determine which will need work this year.

- CODE ENFORCEMENT

No report, this month. He is currently taking courses for this position.

- FIRE DEPARTMENT

No report

- WASTE WATER TREATMENT PLANT

Waste water treatment plant operator Sherman was not present. Things are running well at the plant.

- HISTORIAN/VISITORS CENTER

None

- PLANNING BOARD

Leona Colvin stated that there was no meeting scheduled in spite of the fact that she had asked Chairman Foster if the board could meet to discuss the installation of a parking lot for a commercial property in the alley behind Pearl Street. Ms. Colvin would like to have a meeting with the mayor and possibly legal counsel on this matter. She also mentioned that there have been no minutes provided by the planning board secretary.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Mayor Carpenter noted that the water clerk had been let go and that Treasurer Heyman and Village Clerk Patterson would be filling in temporarily until the water board could find a replacement.

- ZONING BOARD OF APPEALS

PUBLIC COMMENT;

Village Clerk Patterson mentioned that Historian Saddlemire was gathering items to move to the new visitor's center. Mayor Carpenter stated that the visitor's center hoped to be open on Memorial Day, but that it may be delayed at most a week as there might be some heavy equipment work still being completed. Village Clerk Patterson asked to be updated in order to communicate with the staff of the center.

#### OLD BUSINESS:

SAM project. The bids for the sidewalk RFP, at the advice of legal counsel, were all rejected, as NYSDOT has requested that the village provide stamped plans for the ADA requirements for ramps and curbing on the sidewalk corners.

#### NEW BUSINESS:

Chief Myers asked the clerk to bring a quote to the board to determine if the quote was in compliance with procurement. Attorney Klingebiel advised that the fire revenues covered this expend and that it was therefore not subject to procurement restrictions.

Eagle Scout Tyler Yokum presented at the prior workshop his plans for picnic tables that he would like to install at Fort Hardy Park. There would be no cost to the village, as the Eagle Scouts would be raising funds to pay for these.

Presentation of Undertaking agreement for permit for DOT for 2022. This agreement is needed for the village to perform work on any state highway within the village. The agreement stated that we will be held responsible for any damage we might do to the road in the process of any water, sewer or stormwater repairs we might do.

Jenny Winter submitted a request for funds for the youth center. She has signed a contract with the village to state that the funds will be used for youth benefit. She also provided detailed receipts and invoices for the various trips and activities that the youth were provided with during the previous year, as well as costs incurred in building maintenance.

April Grolley submitted a request for permission to hold a Coin drop for animal action. Trustee Baker made the motion to accept the request, pending proof of insurance and that they agree to follow our safety protocol procedures, Trustee Colvin seconded the motion, all in favor.

Hudson Crossing Triathlon submitted a request for permission to hold a gathering. Village Clerk Patterson stated that they have already provided proof of insurance. Trustee Baker made the motion, Trustee Colvin seconded the motion, all in favor,

Cardboard boat race, August 13<sup>th</sup> rain date August 14<sup>th</sup>, Trustee Colvin made the motion to approve, Trustee Baker seconded the motion, all in favor, event approved.

Schuyler Hose submitted a request for permission to hold a coin drop on Friday September 2<sup>nd</sup>. Trustee Baker made the motion to approve the coin drop on the condition that they follow the same safety guidelines required by any coin drop participant. Mayor Carpenter seconded the motion, Trustee Colvin did not vote, as he is a member of Schuyler Hose.

Trash week date is the week of June 13<sup>th</sup>. Mayor Carpenter stated that he would be informing the public that they must not put the trash out until after June 6<sup>th</sup>.

Roger Little submitted a complaint about the road conditions in the area between Broad Street and the first 90 degree turn by the garage on Church Street Extension. Mayor Carpenter stated that he would ask Rob to put in a temporary cold patch and that we would consider this area for repaving this summer.

Mayor Carpenter read the Resolutions to transfer funds budget as follows; **WHEREAS**, a budget transfer is needed to adjust the following funds; **Increase** A.1910.400 Unallocated Insurance \$2,873.06 A.3310.400 Traffic Control Contractual \$50.00 A.3120.100 Crossing Guard Personal \$336.43 A.3620.400 Safety Inspection Contractual \$476.18 A.1420.400 Law Contractual \$361.50 **Decrease** A.9730.708 Dump Truck Ban Interest \$97.17 A.1230.400 Refuse Contractual \$4,000.00 **THEREFORE, BE IT RESOLVED**, that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Colvin made the motion, Trustee Baker seconded the motion, all in favor, resolution passed.

Mayor Carpenter read from the proposed budget amendment as follows; Whereas a budget transfer is needed to adjust the following funds; Increase A.3120.100 Crossing Guard Personal by \$2,205 and A.1640.400 Central Garage Contractual \$3,000 Joint activities Other government by \$2205 and Insurance recoveries by \$3,000. Trustee Drew made the motion to approve the budget amendment, Trustee Colvin seconded the motion, all in favor, resolution passed.

Mayor Carpenter read the resolution to adjust the sewer budget as follows; Whereas a transfer is needed to adjust the following funds; Increase G.9030.800 Social Security and Decrease Waste Water Treatment Plant Equipment \$920.16. Therefore be it resolved that the Board of The Village of Schuylerville does hereby approve this resolution and authorizes the Treasurer to amend the budget as stated and as outlined. Trustee Baker made the motion to approve the transfer, Trustee Colvin seconded the motion, all in favor, transfer approved.

The Amsure invoice in the amount of 32453.74 premium was presented for payment, as the prior resolution was needed to increase the funds in that account before payment could be processed. Trustee Baker approved the payment, Trustee Colvin seconded the motion, all in favor, payment approved.

#### PUBLIC COMMENT:

Wendy Lukas asked if the clock would be replaced, and would the village be installing blinds on the windows. Village Clerk Patterson has been looking into the blinds for the windows. Wendy also mentioned that there are wooden slats that are missing from the sides of the bridge between the post office and the Schuyler House. Mayor Carpenter stated that he would bring this to the attention of the DPW.

#### APPROVAL OF VOUCHERS:

Trustee Colvin made a motion to approve the general fund vouchers in the amount of \$30,667.96 and the sewer fund voucher totals in the amount of \$3,332.00. Trustee Baker seconded the motion, all in favor, vouchers approved.

#### ADJOURNMENT

Trustee Colvin made the motion to adjourn the meeting, Trustee Baker seconded the motion, all in favor, meeting adjourned