

**Village of Schuylerville**  
**Monthly Meeting Minutes**  
**Wednesday, March 9, 2022**

Present;

Mayor Carpenter

Trustee Colvin

Trustee LeBaron

Trustee Drew arrived at 7:33

Absent;

Trustee Baker

**BOARD ANNOUNCEMENTS:**

- Fort Hardy Master Plan Community Outreach Meeting will be held on Wednesday March 16<sup>th</sup>, at the American legion hall at 6:30pm
- Schuylerville/Victory Board of Water Management budget meeting will be held on Wednesday March 16<sup>st</sup> at 6:30 pm in the Victory Meeting Hall.
- Schuylerville Village Budget Meeting will be held on Monday March 14<sup>th</sup> at 6:30 pm
- Schuylerville/Victory Board of Water Management regular board meeting will be held on Monday March 21<sup>st</sup> at 7:00 pm in the Victory Meeting Hall.
- Schuylerville Village Board Workshop Meeting Monday, March 28th at 6:30 p m at the Schuylerville Meeting Hall.
- Schuylerville Village Board Meeting on Wednesday April 13th at 7:00pm at the Schuylerville Meeting Hall.
- Planning Board Meeting TBA
- Zoning

**MINUTES:**

Trustee Colvin made the motion to approve the minutes from the last meeting, Trustee LeBaron seconded the motion, all in favor, minutes approved.

**TREASURER'S REPORT:**

General Fund Statement balance	\$265,977.61
Sewer Now Statement Balance	\$222,561.46

Trust and Agency	\$10,659.65
General Fund Money Market	\$893,538.37
Sewer Fund Money Market	\$402,544.55
Memorial Day	\$2,863.39

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Mayor Carpenter gave the DPW report, as Supervisor Decker had reported at the workshop. The plow that was damaged during the last storm will be covered by insurance. Zachary Golden is back from military service.

- CODE ENFORCEMENT

The new code enforcement officer, Adam Myers submitted his report, listing the ongoing compliance for 231 Broad and the proposed renovations for the Laffer Gallery as well as the fire renovations on Washington Street. He has scheduled training for code enforcement.

- FIRE DEPARTMENT

No report.

- WASTE WATER TREATMENT PLANT

Sherman reported at the workshop. The SPDES application is nearly complete. Action Septic will be coming in to do some work at the plant.

- HISTORIAN/VISITORS CENTER

No report

- PLANNING BOARD

Ms. Colvin stated that there was an issue that she felt should come to the planning board and that she was discussing this with the rest of the planning board. Mayor Carpenter stated that he would give a tentative date for the PB meeting as March 21 at 6:30.

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

CT Male attended the last water board meeting. They informed the water board that there needed to be an engineer's report for the Master Plan to continue to move forward. This will cost approximately \$15,000.00. The village of Schuylerville is considering using funds acquired from the ARPA disbursement, as infrastructure work is an approved use of these funds. This will allow us to apply for grants for the work that needs to be done in the master plan. There was a discussion regarding the possible trade in of the backhoe, as the village plans to purchase an excavator in the upcoming fiscal year.

- ZONING BOARD OF APPEALS

No meeting as of this date.

PUBLIC COMMENT:

Sean Healy of 227 Broad Street appealed to the board to waive the late fee on his water bill, as he had applied with the post office to forward his mail to 227 Broad, as he had closed the P.O. Box that the mail was previously going to. Unfortunately, the post office failed to forward the mail as he had requested, which caused his bill to arrive after the due date.

Mayor Carpenter had asked Treasurer Heyman to look back in the history of this account to see if Mr. Healy's payment history would qualify for an exemption, and Heyman confirmed that Healy has not been late in the history of the billing. Trustee Colvin made the motion to waive the late fee, Trustee LeBaron seconded the motion, all in favor, penalty waived.

OLD BUSINESS:

NEW BUSINESS:

The board will need to send out an RFP for the renovations to the radio room and northwest pillar, as the original quote from the contractor who did the work on the foundation came in at \$96,000.00. The board discussed whether the pillar will need to be replaced as it is, or if it can be reduced to a single post with no brick. Mayor Carpenter would also like to see, included in the RFP for repair, preventative measures to keep the situation from happening again. He would like to see a way for the stormwater to be directed to the existing stormwater drain. The board agreed that as the area will be already disrupted, this would be a good time to address the stormwater issue.

With the resignation of the former building inspector, there will be some additional costs for software, as the Town of Saratoga is not willing to continue to share the software for the building inspector. The quote for building inspector software from Williamson Law, came in at \$6,784.00. This includes the migration of the history, as this is the same software that was used by the former building inspector. We have reached out to see if there are other companies, however, the main issue is that Williamson Law will be the most seamless for migrating the history. The annual fee is \$1,295 per year. Trustee Colvin made the motion to approve the purchase of the software and the annual support cost, Trustee LeBaron seconded the motion, all in favor, purchase approved.

There was an application for two coin drops by the American Legion, one on May 21 and the other for September 10<sup>th</sup>. Trustee Colvin made the motion to approve the coin drops, with proof of insurance and the understanding that they would follow the prescribed safety standards, Trustee LeBaron seconded the motion, all in favor, coin drop approved.

Darcy Filipovich was granted a reduction in water units, as she has closed her business on Saratoga Street. The business, a flower shop was seasonal and open only in the summer. She has requested that the charge that she incurred on the last sewer bill could be removed, as the business was not open at the time. Mayor Carpenter stated that he would like to recommend that the board remove the billing from the next cycle, as opposed to reimbursement. Trustee Colvin made the motion to approve the billing adjustment, Trustee LeBaron seconded the motion, all in favor.

Mayor Carpenter gave a recap of the last meeting of the Fort Hardy master plan committee. The committee met at the end of February. The consultant presented the committee with three plans based on the input from the public at the previous outreach meeting. The committee deliberated for about two hours, contemplating the pros and cons of each plan. They finally agreed upon the plan that will be presented at the meeting that is scheduled for March 16<sup>th</sup> at 6:30 at the American Legion. Mayor Carpenter encouraged all to attend. He stated that he was very impressed with the work that the LA Group has done on this plan.

A resolution was presented to transfer funds for the purpose of increasing the account to pay for the previously approved building inspector software and support as well as to increase the line for street lights contractual due to the increase in energy costs. The listed accounts, except for the building contractual, are all accounts whose budgeted purpose have already been expended for the year (for example, retirement is billed annually and has been paid) Mayor Carpenter read from the resolution as follows;

From;

A.1320.400	Auditor Contractual	\$ 2,500.00
A.1990.400	Contingent Contractual	\$ 1,980.00
A.7140.100	Playground rec centers personal	\$ 676.89
A.1210.400	Mayor Contractual	\$ 500.00
A.1325.400	Treasurer Contractual	\$ 260.44
A.1410.400	Clerk Contractual	\$ 725.00
A.1620.100	Buildings Personnel	\$ 500.00
A.1620.400	Buildings Contractual	\$ 2,507.84
A.1950.400	Taxes and Assesments on Properties	\$ 1,235.24
A.9010.800	State Retirement	\$ 1,198.59

To;

A.3620.400	Safety Inspection Contractual	\$8,084.00
A.5182.400	Street Light Contractual	\$4,000.00

Trustee Colvin made the motion to approve the transfer of funds, Trustee LeBaron seconded the motion, all in favor, motion approved.

A second resolution was presented to the board to increase Waste water treatment plant contractual by \$30,000.00 to offset the tremendous increase in energy costs at the sewer plant. The board moved to use the full contingent account in the amount of \$10,000, and the balance in fund balance for \$20,000.00. Trustee Colvin made the motion to approve the amendment, Trustee LeBaron seconded the motion, all in favor, resolution passed.

Mayor Carpenter announced that there were several hire and salary resolutions to present, and that they would be presented in a particular order. He also mentioned that although Trustee Baker was unable to attend, Baker asked that he announce that he fully supports the following personnel resolutions. The first was as follows;  
Whereas, The Village of Schuylerville Board of Trustees has voted to hire Joseph Passino for the position of Permanent Full Time DPW Laborer as of February 17, 2022 with a start date of March 7, 2022. Whereas, The Permanent Full Time DPW Laborer, Joseph Passino, the rate of pay will be \$17.00 per hour. Therefore, Be It Resolved, that the Board of The Village of Schuylerville does hereby approve and endorse this hiring. Trustee Colvin made the motion to

approve this hiring and rate, Trustee LeBaron seconded the motion, all in favor, resolution passed.

The second resolution was presented to raise all DPW by 5.86%. The reason that the board feels the raise is essential is that the village has been having a difficult time recruiting and retaining employees for DPW at the current starting pay of \$17 per hour. Mayor Carpenter read from the resolution as follows; Whereas, The Village of Schuylerville Board of Trustees does hereby vote to increase the hourly wages of these members listed below by 5.86% as follows;

Robin Decker	\$26.76 Per Hour
Aaron Brady	\$18.36 Per Hour
Zachary Golden	\$18.00 Per Hour
Tyler Wolf	\$18.00 Per Hour
Joseph Passino	\$18.00 Per Hour

Whereas, the rates of pay listed above will be effective immediately, Therefore, be it resolved, that the Board of The Village of Schuylerville does hereby approve and endorse these increases to the rates of pay. Trustee LeBaron made the motion to approve the raise, Trustee Colvin seconded the motion, raises approved the motion, all in favor, resolution approved.

Mayor Carpenter preceded the reading of the next resolution by explaining to the public the following. The previous crossing guard has resigned. The village had no success in recruiting a replacement. Mayor Carpenter and Trustee LeBaron are currently volunteering to fill this position, but this is not a situation that can be maintained indefinitely. After reviewing some laws that have been passed in the last couple of years, which would allow schools to hire crossing guards, Mayor Carpenter appealed to the school to ask them to take over the responsibilities of retaining a crossing guard. This sparked a conversation between the village and school attorneys, and resulted in an agreement to share the responsibility. The rate of pay will be increased to \$18 per hour, half of which will be paid by the school and half by the village. The village hopes to secure a three-year contract with the school to this effect. Attorney Klingebiel noted that the position will be named crossing guard, but that the person who has been selected to full this position has agreed to take courses in traffic control. This will give him the authority to not only cross the students, but to direct traffic as well. Mayor Carpenter read from the resolution as follows;

Whereas the board of the Village of Schuylerville does hereby approve the hiring of Travis Holcolm as crossing guard, at the rate of \$18 per hour, contingent upon the approval of funding by the school. Trustee Colvin made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, resolution approved.

Mayor Carpenter read from the final resolution as follows; Whereas, The Village of Schuylerville Board of Trustees has voted to hire Travis Holcomb from the position of Temporary Part Time DPW Laborer to the position of Permanent Part Time DPW Laborer as of February 28, 2022. Whereas, for the Permanent Part Time DPW Laborer, Travis Holcomb, the rate of pay will be \$17.00 per hour. Mayor Carpenter explained that the difference in pay from the other DPW members is due to the fact that Mr. Holcolm does not have a driver's license, and the other DPW members are required to have a CDL. Trustee Colvin made the motion to approve the hiring and rate for Travis Holcolm, Trustee Drew seconded the motion, all in favor.

### EXECUTIVE SESSION:

None

### PUBLIC COMMENT:

Patricia Smola, 5 Schuyler Island Drive spoke regarding the issue of flooding on the island. There is an area next to her house that periodically floods, and causes the DPW to be called in to pump out the water. She asked if there was anything that could be done to prevent this. Mayor Carpenter stated that this is a drywell. He asked Ms. Smola to please monitor this situation over the upcoming weekend (he noted that she has his cell number) as a snowfall and a melt was predicted. He stated that he would then notify the DPW supervisor and that the issue would be handled. Ms. Smola thanked Mayor Carpenter and also asked him to thank Supervisor Decker for his swift response to the last call that she made.

Douglas Mitchell 121 Pearl Street asked if there could be a discussion regarding the traffic situation during school hours at the north end of Pearl Street. He feels that a dangerous situation is created by the vehicles that are turning left out of Pearl street during school hours. Mayor Carpenter stated that he and Trustee LeBaron did find that to be a danger and that the board may consider making that last portion of Pearl Street one way during school hours. Attorney Klingebiel noted that the school is working with DOT to try to find a resolution to the problems that we are experiencing.

Mr. Mitchell also noted that the majority of the students appear to be ignorant of any parking regulations. Attorney Klingebiel stated that the school does plan to educate the students on parking rules and regulations.

Mr Mitchell stated that he felt that the number of parents dropping off kids that need to be crossed as a result has increased dramatically due to COVID. Trustee Colvin stated, to the amusement of all, that those parents will probably be getting those kids on buses now with the current gas prices!

### APPROVAL OF VOUCHERS:

Trustee Colvin made the motion to approve the A fund vouchers for a total of \$16,910.09 and the G fund voucher total of \$11,531.69. Trustee Drew seconded the motion, all in favor vouchers approved.

### ADJOURNMENT

Trustee Colvin made the motion to adjourn, Trustee Drew seconded the motion, all in favor.

Recording Secretary,

*Cory Heyman*