

**Village of Schuylerville
Public Hearing and
Monthly Meeting Transcription
Meeting held via Zoom
Wednesday January 13, 2021**

PUBLIC HEARING ON THE PRESENTATION OF THE FRANCHISE AGREEMENT WITH CHARTER CABLE

Mayor Carpenter Okay everyone we are going to call the public hearing to order, I am going to stand and do the pledge

(All recite Pledge)

Mayor Carpenter Alright Cory if you will please take roll call, so just for the record everybody is zooming my name is Dan Carpenter I am the Mayor I am located at the village office and joined here by clerk treasurer Cory Heyman

Trustee Drew OK **Mayor Carpenter** is obviously here

Treasurer Heyman Trustee Drew

Mayor Carpenter Trustee Drew please identify where you are so that we can have the record

Trustee Drew here

Treasurer Heyman OK where are you

Trustee Drew my house 66 Green Street

Treasurer Heyman Trustee LeBaron

Trustee LeBaron present 6 Liberty Street Schuylerville

Trustee Baker here 50 green St Schuylerville

Treasurer Heyman Trustee Colvin I don't see yet, **Attorney Klingebiel** is also present

Mayor Carpenter so the purpose of this special meeting is to review and discuss and possibly approve the franchise agreement between the village and spectrum cable. Everyone was sent a franchise agreement does anyone have any questions? Once again, this is been looked over multiple times, this is something that came up last year that **Attorney Klingebiel** worked with over numerous months with spectrum to get to the terms he was comfortable with, Dave do you have any you want to weigh in or say we're open to listening

Attorney Klingebiel no just quickly when if you guys remember last probably spring we first got presented with a new franchise agreement the village currently has a franchise agreement with spectrum Time Warner it was set to expire they proposed the new one and there was some language in there that concerned me a little bit about spectrum's ability to just place poles wherever they wanted to in the village. So if you guys remember there was actually and incident in Albany where Spectrum just plopped a pole down in somebody's yard without any permission, so I talked with spectrum about it and they were willing to make the change. It took a little while (as a result of covid) but they were willing to make the change in the paragraph. Now I believe it's right, it says that any pole placement would be subject to site plan review under the village's rules and regulations; so basically, if they want to place a pole within the boundaries of the village they've gotta go through site plan reviews so the village would have oversight on that. So I'm satisfied with that language. I appreciate spectrum making the change and I think it addresses at least my concerns and some of these concerns that were voiced.

Mayor Carpenter so anyone has any questions for Dave regarding language on the franchise agreement now would be the time to bring them up

Trustee Baker I completely missed that Dan, What?

Mayor Carpenter so anyone has any questions for Dave regarding language on the franchise agreement now would be the time to bring them up and discuss, or you know for myself or anyone else, anything you want to bring up.

Trustee Baker no, no questions he answered the one thing about the pole placement so I'm good

Trustee LeBaron I'm good

Mayor Carpenter well, with that well then I would be happy to accept the franchise agreement between spectrum cable and village of Schuylerville and

Trustee Baker I'll make the motion to accept that charter between the villages of Schuylerville and spectrum

Trustee LeBaron I'll second it

Mayor Carpenter all right, all in favor well do a roll call vote

Trustee Baker Yes

Trustee Drew yes

Mayor Carpenter myself yes

passes four nothing we didn't really have any other items on the special meeting so if anybody has anyone they want to bring up I will just recommend waiting until the regular meeting at seven o'clock and I would entertain a motion to end this meeting

Trustee Baker motion to end the special public hearing

Trustee Drew I'll second it

Mayor Carpenter all in favor?

(All say aye)

Mayor Carpenter any opposed? Hearing none this public hearing is closed

Regular Monthly Meeting of the Board of Trustees

7pm

Mayor Carpenter I will open the regular monthly meeting with the pledge
(all recite pledge of allegiance) Cory will you please take roll call

Treasurer Heyman Trustee Baker

Trustee Baker here 50 Green St Schuylerville

Treasurer Heyman Trustee Drew

Trustee Drew here 66 Green Street

Treasurer Heyman Trustee LeBaron

Trustee LeBaron present 6 Liberty Street Schuylerville

Treasurer Heyman Mayor Carpenter

Mayor Carpenter here at the village office 35 Spring Street Schuylerville, NY

Treasurer Heyman and **Attorney Klingebiel** and DPW **Supervisor Decker** are also present via Zoom.

BOARD ANNOUNCEMENTS:

Mayor Carpenter Schuylerville/Victory Board of Water Management Will hold a budget meeting on Wednesday 18th at 7:00 pm in the Victory Meeting Hall SOCIAL DISTANCING PROTOCOLS WILL BE ENFORCED. January 13th at 7pm at the Victory Meeting Hall and the regular board meeting Monday January

The Planning Board meeting is TENTATIVELY scheduled for January 25th at 6:30 PM at the village Hall. This meeting will be held via Zoom.

The Village of Schuylerville will be holding the second budget meeting on January 25th at 6pm. This has been rescheduled from the original date of Wednesday the 27th. The third budget meeting is scheduled for Monday February 8th at 6pm.

Schuylerville Village Board Workshop Meeting Monday February 1st at 6:30 pm at the Schuylerville Village Hall

Schuylerville Village Board Meeting on Wednesday February 10th at 7:00pm at the Schuylerville Village Hall.

MINUTES:

Mayor Carpenter Moving on to the approval of the minutes. Everyone should have received the minutes for the workshop and the last meeting

Treasurer Heyman the workshop is not done yet because it had to be transcribed.

Mayor Carpenter just the monthly meeting because the workshop had to be transcribed. So if everyone has read the minutes and if nobody has anything that they want to edit or revise, I will take a motion to accept.

Trustee Baker I will make a motion to accept the minutes from the last board meeting

Trustee Drew I will second it

Mayor Carpenter all in favor?

(All speak) Aye

Mayor Carpenter all opposed

(no one speaks)

Mayor Carpenter hearing none, the minutes are approved. Next, we will move on to the treasurer's report.

Treasurer Heyman General Fund Statement balance \$96,703.05, Sewer Now Statement Balance \$194,979.86, Trust and Agency \$37,047.04, General Fund Money Market \$1,012,398.28
Sewer Fund Money Market \$452,107.76 and the Memorial Day \$3,863.39

Mayor Carpenter any questions for Cory regarding the treasurer's report?

All say no

DEPARTMENT AND COMMITTEE REPORTS:

• DEPARTMENT OF PUBLIC WORKS

Supervisor Decker the only thing I got in addition to what we had in the workshop is, the freightliner, the new dump truck that we just purchased, was having a problem with the tarping system. Not really the tarping system but the brake that holds the tarp in the open position. We kept breaking the brackets off. So, that did go back to Zwack and hopefully we had that repaired, we just went and picked up the truck this morning so that's been hopefully taken care of.

Trustee Baker Um that's under warranty, right? A warranty?

Supervisor Decker it darn well better be I sure hope so! We had the brackets break like 3 times and we've taken it back to Tracey's and they've given us the brackets we kind of put them on ourselves and I told Tracy I said hey this is a problem, the warranty is going to be up here soon and you're going to say, "Oh it's going to cost you", so I says we better get it fixed first so we hope that it's been taken care of.

Trustee Baker well you have a record of the issue, correct?

Supervisor Decker that is correct

Trustee Baker Dave I'm assuming that the warranty on it, even if it goes past the expiry date if the problem was never rectified and remedied and sorted before the warranties up as an on going problem as long as there's documentation, we are within the warranty.

Attorney Klingebiel You're fine

Trustee Baker so I think he'd be covered there, right?

Supervisor Decker Yep I think we're all set we haven't had any issues with Zwack or Tracey's on it so they've been working with us really well about it.

Mayor Carpenter I do have a question for you, Rob, is it possible do you know the year make and model of the old dump truck or the old garbage truck?

Supervisor Decker it is a 2004 international I wanna say it's a 5400 but I'm I know that doesn't sound right

Trustee Baker and that's the garbage truck we just replaced right or is it the dump truck we just replaced

Supervisor Decker that's the garbage truck we're still using now until the new one gets here obviously, and the mileage is around 260,000.

Mayor Carpenter thank you this gives us a good opportunity to go and look and see what we can budget for potential recovery on that so I appreciate it. Alright Rob so tomorrow you should be back to normal and everyone should be back to work

Supervisor Decker we are back to our three full timers and two part-timers as of today

Mayor Carpenter OK so all the quarantines have been lifted and everyone's back

Supervisor Decker that is correct

Mayor Carpenter that's good news to hear. You know I want to thank the folks that that staffed the shop last week. We had all the stuff that we need to handle the storm. They did a great job and we want to thank them for holding down the shop those couple days

Mayor Carpenter Rob I just I know we discussed it in the workshop and whatnot a little bit but are you guys planning on doing going back to a staggered schedule since all hands are back on deck to alleviate the issue of having everyone out again or do we have a plan?

Supervisor Decker I think that would be at your discretion

Mayor Carpenter that's going to be covered once we go into new business and review that pandemic operations plan OK? Because I know we talked about it and it just you know but thank you Rob

- CODE ENFORCEMENT

Mayor Carpenter alright I do not see Gill on

- FIRE DEPARTMENT

Mayor Carpenter I do have a fire department report, it is his annual report so it is quite lengthy, and we will put that up on the website for the public to read. However, in a communication with chief Myers there were a couple of issues he wanted us to address as a board. He has asked us to start having discussions around the interior and exterior lighting replacement. I replied back to let him know that we have already received a quote for the exterior lighting replacement, and you will all receive that quote so we can move forward at the next workshop. The next item that he would like us to consider is the meeting room floor replacement. Cory has already been working on securing quotes for that replacement of the floor as we had budgeted for that for this fiscal year; so again, those quotes will be given to you and we will discuss those at the next village workshop. The 3rd item that he had, the third item is the wash out in front of the station I think, Rob, if you could come take a look at that see if that's something DPW can handle, it is concrete repair. If it is not can you please reach out to some concrete folks who may be able to repair that washout. It is in front of the at the call room.

Supervisor Decker yeah we've looked at it, other than filling it with concrete that's about all we can do for it I mean we plan on being in this building for a while we probably should bother make it look halfway decent.

Mayor Carpenter is that not something you guys can do by putting wood alongside of it to frame in the concrete.

Supervisor Decker I mean I could talk to Pat. Pat would be the only one I think 'cause Nate's out so I bring him up there tomorrow and he's going to be up at the office anyway installing that new mailbox so we can take a walk around early in the morning and check that out see if that's something he can do

Mayor Carpenter great yeah just see if it is if it's not then we know we have to go a different route that's all and then there was the discussion of the repair of the roof fascia and soffit. He says the cement fiber boards are deteriorating and ready to fall any day. Is this part of the roof that was just replaced back in 2014 Rob? Whitney?

Supervisor Decker that's negative. It's all the concrete fascia work on the front side you'll see it's all falling down and started to shift.

Mayor Carpenter OK, alright,

Supervisor Decker not the roof itself.

Mayor Carpenter I gotcha. OK so yeah I guess as a board we're going to start discussing that too, I wouldn't even know how to start maybe that's like a masonry kind of job so we should probably be looking at someone who can do masonry 'cause I think that is above your pay grade, right Rob?

Supervisor Decker yeah

Mayor Carpenter that is what I thought OK so that's going to be a masonry kind of thing. Are you comfortable handling reaching out to a mason or would you like the office to reach out?

Supervisor Decker yeah whatever you want, I'd have to find him just as well as everybody else we have to.. I don't know if a regular contractor would take care of that.

Trustee Baker I think it's more cosmetic than anything, right?

Supervisor Decker Quarter inch concrete boards, that's what they use because it's a concrete building and Whitney probably could help us all the others that I mean he's got more knowledge in building than I do.

Mayor Carpenter is there anything over it or is it just the boards there's no like stucco or anything on it?

Trustee Colvin like a stucco board

Trustee Baker I think a general contractor could do that

Mayor Carpenter OK so we'll do some research and we'll start all I'm saying is that we will start addressing the issues that Brian brought up so we've already started addressing some of them we will continue address the other ones as soon as we can.

- WASTE WATER TREATMENT PLANT

Mayor Carpenter on the agenda is wastewater treatment so Charlie actually just joined us

Sherman Yep I don't really have anything to add from the workshop I mean unless anybody has any questions for me everything is running pretty smooth down here

Mayor Carpenter Yes, Charlie I will be reaching out to you over the next couple of weeks to sit down and work on some budget stuff with you so just keep an eye out for an email that so that we can start talking about what that looks like for the next couple weeks

Sherman I'm sorry I didn't understand everything you said you're going to email me in the next couple of weeks to sit down and talk to me about budget things?

Mayor Carpenter yes

Sherman OK alright good

- HISTORIAN/VISITORS CENTER

alright so I do have a report out from the historian please give me one second, alright the report out from the historian she answered two genealogy questions in December, researched the 1918 pandemic in Schuylerville answer UGRR question prepared one of the preliminary texts for the

historical marker, a grant application, located Lantern Works as the site of the village offices and “legends and more, A Dutch Christmas.” She has multiple presentations that are ready to go, topics include early factories child labor UGRR and abolitionist Underground Railroad and abolitionist history crime and local house history she has met the ability to present virtually through zoom or Google meets and if anyone wishes or any organization is interested in a local historic presentation they can reach out to her via email

- **PLANNING BOARD**

Mayor Carpenter alright next is the planning board which we don't have any representatives for. Dave, would you mind just kind of talking real quick about the communication about why this is not a public hearing at the next planning board meeting?

Attorney Klingebiel so here's how that works so under the code the steps are you put in an application for preliminary site plan approval that goes to public hearing now public hearing was held in September of 2020 the planning board then has 62 days to vote on that application if they don't vote on the application in 62 days, the preliminary application is approved by default OK so that application has been approved by default the next step in the process under the code is that the owner then has to apply for final site plan application approval that is not subject to a public hearing and within 62 days of the request for final site plan application approval the planning board must vote the planning board is not bound on their final vote on the final site plan application by the default determination over the preliminary it's a full review just because it went through on prelim does not mean it will go through on final. It very well could but one does not dictate what happens at the other so again Dan along in the short answer is there is no public hearing because the public hearing phase of the application was over in September of 2020

Mayor Carpenter OK, perfect, I just wanted clarification that way if we got any questions

Trustee Baker so Dave on the final board review that does not automatically pass at day 62 correct

Attorney Klingebiel if the board does not vote it automatically passes by default on day 63

Trustee Baker on the final as well?

Attorney Klingebiel Correct under the law in the state of New York a governing body planning board has a set period of time to act to approve disapprove or take no action if they approve it's approved, they disapprove it's disapproved but if they take no action it's approved by default

Trustee Baker have we communicated this to the planning board?

Attorney Klingebiel yes I'm in contact a lot with chairman foster he's aware of all this and we actually emailed today he just had some procedural questions and I basically indicated to him the same thing I just said to you guys

Trustee Baker so they are where they missed the window for public hearing

Attorney Klingebiel they are, and Chairman Foster, to his credit tried very hard to get that done but the problem was there was not a full board in the rules are very clear that unless you have a full board you can't go to a vote

Trustee Baker how can you present to a non-full board then? Won't that fall under the same..

Attorney Klingebiel as long as there's five seated members on the board people can recuse and you can still have a quorum but you can't go to vote without a full board the way the code is word it so you can have a full board that either doesn't show for the meeting or recuses themselves but you can't go to a vote without a full board

Trustee Baker so we had a full board at the time in September

Attorney Klingebiel you had a full board at the time of the public hearing in September but I think, and Whitney could probably speak on this knowing a little bit better from Leona, but I think the resignations

came within 30 or so days of that public hearing in September and then there wasn't a board there was only three members

Trustee LeBaron All right Dave but what about the stuff that Gil brought up to him?

Attorney Klingebiel as far as the repairs that the owner made?

Trustee LeBaron not the repairs, as far as the storm runoff etc

Attorney Klingebiel so my understanding is that all was addressed prior to the set of plans that went to the public hearing I don't know that for sure but that's my understanding

Trustee Colvin that is correct Dave, Leona says it's correct he had everything before the public hearing that was all in there

Trustee Baker So he had a remedy to it?

Trustee Colvin yes he had the remedy.

Mayor Carpenter so David what was what was eventually passed because the meeting didn't take place in 62 days did include the remedies so therefore that is the plan that will be then be up for final adoption and again I'm using words you're probably not OK with but you know where I'm going with that

Attorney Klingebiel I do, you are correct what went into a public hearing back in September is the preliminary site plan application that was approved if the owner was to now change that without any direction from the board in that vote and obviously there was no vote 'cause it was approved by default so if the owner was to change that plan he would then have to resubmit for preliminary approval and start the process over so the only way he can proceed to final approval right now is to take what went to public hearing in September submit that requesting for final approval

Mayor Carpenter so let me ask you this that if Gil were to reach out for example and say the storm water plan was not adequate, as the code inspector, I'm confused or what happens there Leona Colvin Gil is not the planning board, there has been no permit issued yet.

Attorney Klingebiel yeah that's a permitting issue that's not an approval issue. If what was submitted met whatever the board's comments were or directed, if Gil's got a permitting issue and a code issue that's for him to enforce during the permitting process that's not something that would fall under this stage in the game

Mayor Carpenter OK thank you that sounds good that thanks alright any other questions for Dave?

Trustee Baker I guess I would make sure that we communicate with the planning board that they review the preliminary default approved plans to what he's submitting for final if there's any changes kick it back to preliminary based on what Dave just said

Mayor Carpenter yeah

Attorney Klingebiel yeah, I just pulled the code, it says, "the final site plan application shall conform substantially to the approved preliminary site plan and shall include any modifications that were required as a result of the preliminary site plan review." So, there were no modifications that were required because it was approved by default.

Mayor Carpenter OK

Trustee Baker so I guess if they go with the final, and that's different plans from the preliminary, what would happen Dave?

Attorney Klingebiel then you kick it back or make him reapply for preliminary.

Trustee Baker OK, that's what I thought I just wanted to clarify OK yeah thanks Dave

Trustee Colvin so they definitely have to have their next meeting then for this right?

Attorney Klingebiel well you know that's a good question so as of today is my understanding that the applicant had not submitted a request for final site plan review so that request has not been made yet that is what triggers the 62 days. So the second that gets received by the planning board then the 62 days starts to tick, but that hasn't been submitted yet so whether or not they have the January 25th meeting if

he was to get it in tomorrow or the next day they certainly could have January 25th meeting and vote on it but they have 62 days from the time he submits a request

Mayor Carpenter OK thank you for that clarification

- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Mayor Carpenter Schuylerville victory board of water management, Bryan.

Trustee Drew right here. Alright the only thing off top my head, we opened up a New York class account, we put in \$200,000 of the reserve account in there, we got the new testing requirements for 2021 we are getting Don aware he's looking as to what needs to go on with that, the waiving of the late fees will be discussed again next meeting and the Edwin Sullivan issue; Chairman Healey wants to see if he has an agreement about this issue.

Mayor Carpenter anybody have any questions for Brian? I have comment I would like to make but after that

Trustee Baker I have one question; I just I'm assuming DCK is already up to speed on what the new requirements for testing are, correct?

Trustee Drew correct yeah yeah

Trustee Baker OK so I think that would be a no brainer that they're going to know

Trustee Drew yeah it's a no brainer, it was just brought up I'm going to reach out to our representative Marie O'Connell and get to know her and look more on the requirements on what's going on so I finally found out who it was last meeting so this week I'm gonna call her up

Trustee Baker OK well I mean I'm sure Don is probably on top of that stuff, Don senior, 'cause he's probably got a requirements for other customers than you, so I would assume they would be on top of that

Trustee Drew correct, yes, absolutely!

Trustee Baker that's all I had

Mayor Carpenter alright anybody else have any questions or comments for Bryan regarding the water

Trustee LeBaron I got one. I thought we discussed the Sullivan deal.

Trustee Drew we did discuss the Sullivan deal we're at a stalemate on the Sullivan deal that seems to be the issue

Trustee LeBaron so it was between our lawyers your lawyers and nothing's happened?

Trustee Drew nothing has happened on that because there's four board members and we need 3 to go forward on what I feel is the right thing to do so and everybody here

Mayor Carpenter Bryan if I am reading the minutes correctly, Tim is wanting to speak with Phil Dixon in regards to issues surrounding whether to charge Mr Sullivan for a second parcel of land and chairman Healey made a motion to send a letter and request a copy of the agreement from Mr Sullivan, right?

Trustee Drew

Mayor Carpenter yes so, it's not been shared, it's not been decided upon it's just again Tim is now taking it once again the agreement to the lawyer for a third time?

Trustee Drew yes correct OK well

Trustee Baker I think I read that, Dan, as he was going to Phil Dixon about documenting a letter asking for evidence from the Sullivan side, correct? Brian is that?

Trustee Drew that is correct

Trustee Baker and as of right now there's no there's no record of that deal

Trustee Drew no record we already know that I know of that there's no record of that

Trustee Baker and if he cannot produce evidence of a deal, I would think that would guide the board to the path of charging him

Mayor Carpenter right so I think Tim (Le Baron) was getting at, and it sounded like you were, in turn, there's no final decision made yet.

Trustee Drew no, no final decision

Mayor Carpenter Tim, does that answer your question?

Trustee LeBaron yes thanks Dan it does.

Mayor Carpenter OK that addressed actually what I was going to talk about

- PUBLIC COMMENT

Mayor Carpenter alright with that we're going to open this up to public comment. as Wendy, you are the only one on the call, I will just inform you that we will be enforcing the three-minute rule. we have had numerous emails not just myself, not just the treasurer, and not just our board but also our board members have had conversations with residents who have indicated that they have stopped coming to meetings because we do not enforce the time limit on all of our public speakers or public comment sessions. So we will be enforcing the three minute time limit on comments moving forward. So at this time it is opened up for public comment.

Trustee Colvin Dan the only thing I want to mention is the Republican caucus will be on January 22nd at 6:00 o'clock

Mayor Carpenter so you have taken your trustee hat off and you're now in the public conversation

Trustee Colvin Yep that's what I'm doing republican caucus will be January 22nd at 6:00 PM at the village hall.

- OLD BUSINESS

Mayor Carpenter OK, alright hearing no public comments we will move on to old business which we actually don't have any.

- NEW BUSINESS

Mayor Carpenter moving on to new business we have the review of the pandemic plan. We're gonna share that up on the screen just give us a second folks with the technology. OK, the first part of this goes into talk about the wastewater treatment plant operator and assistant operator and who we are considering essential and that's the wastewater treatment plant operator and the assistant operator, it is the village office personnel including the joint water district clerk treasurer and all of our DPW. Firefighters who must continue to provide emergency services, board members and myself must continue our administrative duties. Cleaning personnel must continue to perform sanitation disinfecting duties, village attorney must be available for advising via email or phone or will attend meetings via zoom up and the code enforcement officer will continue to perform duties and will only enter village office if necessary, to obtain records. Anybody have any comments about that first section? now anything they see that that is concerning to them I know people are taking the time to read it so I'm going to just not rush through this. This was sent out ahead of time so hopefully people did have a chance to look at it. alright moving on to protocols for non-essential employees or remote work the village historian currently works remotely and during a pandemic may attend village meetings via zoom and will continue to communicate by email and phone. That takes care of our nonessential. When it is time to move to staggered work shifts for the village clerk the water clerk and the clerk treasurer the schedule for that is as follows Monday the village clerk will be physically present at the office to complete payroll and print the paychecks the clerk treasurer will work remotely from home Tuesdays

the water treasure will be physically present at the office as necessary to complete any tasks the clerk treasurer and village clerk will remote work remotely from home Wednesday the clerk treasurer will be physically present at the office to sign any paper checks and collect some enter receivables and deposits those deposit those funds in the bank the village clerk will work remotely from home Thursdays the water clear treasure will be physically present at the office with any tasks the clerk treasurer and the village clerk will be working from home Friday the village clerk will be physically present at the office to complete any tasks which require their presence in the office the clerk treasurer and the water board treasurer will be will work from home and we're going to fix that right now 'cause you guys can see this on the screen. DPW staggered shifts. There are four DPW crew members and a supervisor. The crew members are divided into 2 pairs will work Alternatively every other day the supervisor will check in periodically throughout the day with the members who are working that shift. Tuesdays our trash day all workers need to report for duty, agreed?

Trustee Baker can we add underneath that also all hands-on deck for any environmental emergencies
Mayor Carpenter yeah so any environmental, water and sewer all workers need to report for duty. Environmental covers all that stuff; a flood, snowstorm, sinkhole any of that stuff. yet does that make sense

Trustee Colvin Any storm or emergencies it should say something like that.

Supervisor Decker Can I say something on that? Instead of all workers will report to duty, it should say something like at supervisor's discretion. Not all snow emergencies need everybody not all sewer jobs need everyone.

Mayor Carpenter well thank you yeah thank you, good catch! That's why you're payed the big bucks! Procurement and distribution of personal protective equipment. The village clerk will order and distribute any necessary PPES to any and all personnel in need of such items. Rob and Charlie, if Charlie's still on, are you ordering your own or should we should we just say the village clerk, or should we say village clerk and department supervisors?

Trustee Baker I would include department supervisors

Supervisor Decker as far as hand sanitizer I've had been ordered my own

Mayor Carpenter so we're going to put Department supervisors just to make sure that we're clear on that OK? Next is in the event that any employee is exposed to communicable diseases as follows the exposed employee will quarantine for the full 14 days or seven days with a negative results, they must provide documentation that they are working with their local County health department. The only thing I would change here is to say the exposed employee will quarantine as per CDC and DOH guidance. Because right now the CDC guidance is 10 days right that switched OK so I would say will quarantine OK see in New York State health Department guidelines now it's working hope you're paying attention if you see any from red flags here please weigh in

Attorney Klingebiel yeah no I I'm paying attention I've got it right in front of me

Mayor Carpenter OK I I know you were I just I can't see you on the screen that's all

Mayor Carpenter the exposed employee will be tested for disease immediately providing tests are available and may not return to work until all CDC or NYS DOH guidelines are met.

Attorney Klingebiel even right now my understanding of the testing protocol right now is, if you're exposed, they won't test you until day 4 and then once you get your results back you can test out of quarantine, but my understanding and having gone through this with other employees and people I know and actually family members, you will not get tested unless you are showing symptoms until at the four day mark because a lot of the people who are carrying don't have viral load that's high enough to result in a positive test, so for example the rapid test you can't even get a rapid test unless you're showing symptoms because you could still be positive but not have the viral load to trigger positive on the rapid test you're not going to test until day four no matter what how's that just say I'm at

Trustee Baker Dan I think that sums it up then yeah

Treasurer Heyman, yeah, any employee who had direct contact with the exposed person will quarantine and again I'll put that per CDC New York State guidance

Trustee Baker Say guidance and requirements are met

Treasurer Heyman OK

Mayor Carpenter next section employee will leave work immediately on paid leave to obtain a test as soon as possible employee will quarantine at home until a negative test is received see just the only instance in which the employee will not receive paid leave is if the employee chooses to visit a pandemic hotspot. That's guidance from the state, if you guys remember back in the day if you went and traveled to Florida and you came back with a positive test you were not eligible for paid leave

Trustee Baker you went on your own accord and risk

Treasurer Heyman maybe we could put knowingly, because you could go there and then it could become a hotspot

Mayor Carpenter Dave?

Attorney Klingebiel I thought and I will have to double check I thought the whole hotspot designation had been discontinued and the governor went to a new program that said you can go anywhere you want to go but you gotta test at that location before you turn to New York on day 4 and you have to be tested in New York and if both of those tests come back negative then you're out of quarantine

Mayor Carpenter but you were ineligible for paid leave if you did that knowingly

Attorney Klingebiel I don't know this answer but is the hot spot list still out?

Trustee Baker I think that's every state, Dave.

(general laughter)

Attorney Klingebiel because at one point it was up to 40 something States and that's when the governor just said I'm eliminating the hotspot analysis and just throwing in this new thing so I I don't know the answer to that off the top of my head

Mayor Carpenter so is it out of state?

Attorney Klingebiel I'm looking it up right now on my other device here, but I think you gotta say if you travel and it's not just out of state, I mean there are hot there are hot zones in the state of New York.

Mayor Carpenter yeah but if I go like I'm going to Buffalo on Thursday I'm not required to come back to test, I mean we're a hot spot.

Attorney Klingebiel so right now you have to test if you leave the state of New York and go anywhere come back you're technically supposed to test that is my understanding

Trustee Baker yes correct that's that four-day thing Dave, that you mentioned before, I thought it was you had to come back quarantine immediately and then if you test negative within the four days after four days you're good to come out of quarantine

Attorney Klingebiel no you have to have a test within three days of departing the state outside of New York where you have visited and then you have to have a test on day four back in New York State and if both of those are negative you test out

Supervisor Decker if I can interrupt guys can you hear me yes, I'm pretty sure that if you are listing us as a essential workers were all exempt anyway

Attorney Klingebiel that is correct d

Mayor Carpenter you are right OK so it's moot. Village leave policy in the event an employee has either tested positive or is exposed to a communicable disease employee who is forced to quarantine due to either a positive test or direct contact with a person who has tested positive will continue to receive pay regardless of whether they are able to work remotely or not they must provide proof that they are working with their County Health Department to assist with contact tracing. Alright, protocols for documenting hours and work locations for essential employees. DPW workers will be required to check in with the supervisor when they arrive on site and before they leave. The supervisor must be advised of their locations at all times and when they are scheduled to be onsite. Village clerk and clerk treasurer

will be available by phone or email all regular office hours unless they've requested time off, they will sign into their office computers remotely and submit timesheets to show hours worked. Trustees, mayor and recording secretary will be present at workshops and village meetings via zoom. Village attorney will be present via zoom as necessary. Protocols on emergency housing for essential housing for employees impacted by the disease emergency housing will be provided if possible when necessary.

Treasurer Heyman Dan, that's just one of the things that they required that you answer but I mean where are we going to put them?

Mayor Carpenter We could put them down at the hotel

Treasurer Heyman OK

Mayor Carpenter good?

Trustee Colvin Yep

Mayor Carpenter that's it! Dave you comfortable with all of the stuff we discussed? We can always amend this if you throw up some red flags down the road

Attorney Klingebiel sure

Trustee Baker can you send it to him to review? The edited version we just approved, can you send it to him to review?

Mayor Carpenter OK next on the agenda a request for funds from Schuylerville Youth Center; we did receive a letter from Schuylerville Youth Center asking us to release the \$6000 that we budgeted

Trustee Baker Is that something we've been doing annually Dan?

Mayor Carpenter over the last year

Trustee Baker did we get a list of things they spent the last \$6000 on?

Mayor Carpenter the Schuylerville Youth Center is asking for the total of \$6000 for the upcoming year to help provide critically needed services to the youth in our community the youth center has been able to provide additional youth programs through our building this year and we would be grateful for your continued support.

Trustee Baker I know, did we give them money last year?

Mayor Carpenter yeah

Trustee Baker we need to get a list of detail of what they spent the money on

Trustee Colvin Dan, I thought that was for one year

Mayor Carpenter we did it two years in a row, Wit.

Trustee Colvin I thought we voted on for one year to give him that money and then they were supposed to..

Mayor Carpenter we adopted a special expenditure in 2019 for the 2019-2020 budget and then we passed the 2020-2021 budget that included a \$6000 expenditure line

Trustee Colvin I thought it was for one year to help them out and then they were supposed to get the money themselves some of it.

Mayor Carpenter Tim, Brian, if you guys don't remember this conversation during budget cycle but this was discussed and approved during the budget happy for anybody to weigh in

Trustee Colvin Brian?

Trustee LeBaron no, he's right, I'm just trying to wrap my head around you know the financing

Trustee Baker either way Dan I still would like to see a detailed list of what they spent the money on last year before we disburse any funds for them going forward.

Mayor Carpenter I will make that request OK so we will table that until next meeting and then next item on there is the review of the Greenwich fire contract everyone reviewed the contract as it was sent to you.

Trustee Colvin Yes

Trustee Baker yes, I have no issue with it

Trustee LeBaron I'm good with

Trustee Baker I'll make a motion to approve the Greenwich fire contract with the Schuyler hose company

Trustee Drew I'll second it

Mayor Carpenter all in favor? (all say aye) all opposed (no answer) hearing none that passes. Trustees, please note that you do have to come in & sign this contract so it will be sitting with Corey please come in and officially sign this contract.

Treasurer Heyman it will be on my desk

Mayor Carpenter next is review of the Easton contract.

Trustee Baker I have no questions on the contract

Mayor Carpenter then I would entertain a motion

Trustee Baker I make a motion to approve the Easton fire contract and Schuyler hose company for 2021

Trustee Drew I'll second it

Mayor Carpenter OK everyone all in favor (all ayes) any opposed (none) Hearing none that passes. So, 'cause it was asked at the village workshop here is a list of the funds that were used by the Schuylerville Seniors

Trustee Baker Dan I got a couple comments on this to me it looks like they did not use the funds we gave them last year

Mayor Carpenter I know that's what I saw too

Trustee Baker so could we negate the budget \$2700 for the upcoming year since there's funds were more likely be rolling forward with Covid still going on more likely through June something to think about for the budget meeting that's all

May no problem with that I would just like to have an opportunity to reach out to the seniors to say do you have any plan trips for the upcoming months because like you said I don't think they should personally that's me because we're still in a position where you know traveling to Niagara Falls or to turning stone in my mind would be a reckless and hazardous venture

Trustee Baker right, just looking at with things spiking and more than likely I assume they're going to put a kabosh on any plans but yeah, we should probably reach out and find out if they are planning to do anything between now and may not if not hold on to those funds carried over into next year

Mayor Carpenter understood alright, next moving on to the resolution to announce this year's election location and I will read that resolution out loud. This resolution is to state that the Village of Schuylerville will be holding Election Day at the village Hall on March 16th 2021 from 12:00 PM noon to 9:00 PM whereas the board does hereby approve this resolution that the village will be holding election March 16th of 2021 and has identified the village Firehouse as the polling location for both districts and the hours of the election will be 12:00 PM till 9:00 PM therefore be it resolved that the board of the village of Schuylerville does hereby approve this resolution. I would entertain a motion if everyone is OK with that.

Trustee Baker I'll make the motion

Trustee Colvin Dan what about the absentees when they got to be in 'cause lot of people might do absentee ballots

Mayor Carpenter that information will be up on the website I don't have the NYCOM book right in front of me

Trustee Colvin Leona says March 9th for applications for absentee ballots is last day the village clerk can receive 'em she has to mail them by the tenth according to what we have here

Mayor Carpenter yeah this is the same one I was just looking for the first date that they can apply for one March 9 is the last day for village clerk to receive applications for absentee ballots to be mailed to qualified voters

Leona Colvin to be mailed but they can come in and get him personally on the 14th

Mayor Carpenter so I want to make a distinction here; the last day for the village clerk to receive applications for absentee ballots to be mailed is March 9th March 10 is the last day for the village clerk to Mail absentee ballot to qualified voters

Leona Colvin now read the 15th, Dan

Mayor Carpenter OK Monday March 15th is the last day for the village clerk to receive personal applications for absentee ballot from the applicant or the applicant's agents upon receiving the application, the clerk must deliver the absentee ballot to the applicant or their agent the day of the application. So, by mail, the last day to receive is the 9th the last day to Mail them is the tenth for the village and the 15th is last day to receive them in person is that clarified?

Trustee Colvin Yep

Mayor Carpenter Okay, so that the motion

Trustee Baker I'll make the motion

Trustee Colvin I'll second it

Mayor Carpenter we will do roll call.

Trustee lebaron yes

Trustee Drew yes

Trustee Baker yes

Mayor Carpenter myself, yes, that passes 5 to 0, thank you all. Right, next resolution; to appoint election inspectors whereas the board of trustees of the village of Schuylerville met at its regularly scheduled meeting on January 13th 2021 and made the appointment of election inspectors for the Tuesday March 16 2021 village general election now therefore be it resolved that the following inspectors shall be appointed for the upcoming general village election. On the Democratic side you have Linda Lloyd and Patricia Behrens. Republican inspectors Galadriel Lovett and Lois Patrick. whereas two alternatives will be appointed by the election clerk Helene Patterson in the event the primary inspectors are unable or not available the entire day therefore be it resolved that as compensation each election inspector working the day of the election shall receive \$100. In the event of a partial day's work this amount shall be prorated to the hours worked.

Trustee Colvin I will make a motion

Trustee LeBaron Ill second it

Mayor Carpenter OK, roll call Trustee LeBaron

Trustee LeBaron yes

Trustee Colvin yes

Trustee Drew yes

Trustee Baker yes

Mayor Carpenter Myself yes, it passes 5-0. Lastly we have a resolution to not announce or hold a registration day for the election that will be held on March 16th all this means is that we're not designating a day for registration everyone can register out as normal we're just not that designated day that comes along with a whole bunch of different paperwork and stuff that needs to be done and everybody can still register as normal are you guys good with that?

Trustee Colvin I'll make a motion, yep I'm good

Mayor Carpenter I'll read the resolution whereas the board does hereby approve this resolution that they will not be holding a registration date for the election to be held on March 16th of this year

Trustee Colvin I'll make a motion, yep I'm good

Trustee Baker Ill second

Mayor Carpenter roll call

Mayor Carpenter OK, roll call Trustee LeBaron

Trustee LeBaron yes

Trustee Colvin yes

Trustee Drew yes

Trustee Baker yes

Mayor Carpenter myself, yes, that passes 5 to 0

- PUBLIC COMMENT

Mayor Carpenter next public comment (no one spoke)

Attorney Klingebiel we got to address the mill project DEC

Mayor Carpenter sorry, thank you Dave

Trustee Baker I read your letter David, it was well written thank you.

Mayor Carpenter So this is the letter that we're proposing to send to DEC. I'm assured that the board has looked this over, read it and if anyone has any questions, edits, comments or suggestions?

Trustee Baker I guess Dave the only question I have is with the letter to mayor Dewey are we expecting pushback or when you are in these meetings with them with the DEC that he's well aware that we need to reevaluate the units to be charged.

Attorney Klingebiel he's aware of that and I've also spoken with the village of victory attorney Mike Catalfamo and Mike is aware of that too. My purpose of the letter obviously to Mayor Dewey is to just kind of remind him on that because I believe he will pass those costs on to the developer. So when the village of victory is addressing that with the developer I just want to make sure that that's in his mind. When we did have the big meeting where everybody was present that did come up and he did indicate I believe that you know there's the intent that at that point it was still an issue is what was defined as a unit but when it was discussed my understanding is that would be passed on to the developer so I just wanted to, you know, gently remind Mayor Dewey, who I know is on top of it anyway, but just you know put that there in front of him so when he provides this to the developer that that's foremost in their minds to know that that's a cost that somebody's gotta cover, not the village of Schuylerville.

Trustee Baker no then the reason I bring it up is just if you remember I was involved with that contract negotiation that went on for a long time with Matt Jones just I want to make sure that we're not going to end up in the same place we were two years ago

Attorney Klingebiel no I don't I don't anticipate that as a problem I mean we can always reach out to mayor Dewey ahead of time and just say hey you know we're getting a letter out to DEC we're also sending you on you know if Mayor Carpenter wants to do that or one of you guys want to but I I don't think that we should not send the letter to Mayor Dewey because I want to make sure that we protect the village of Schuylerville and put everybody on notice that that they're going to be over the trigger the additional charges

Trustee Baker no, I think sending a letter to Dewey is perfect and keeping it in the forefront is perfect I guess my question to you is are we anticipating pushback from him on negotiating this new units or is it pretty spelled out in our language of the contract?

Attorney Klingebiel I don't anticipate any issues and actually Mayor Dewey was one of the ones that pointed out that the engineering report missed the ball on what was defined as a unit because it's clearly defined in the village of victory as to what constitutes a unit and is clearly defined in the water agreement as to what constitutes a unit so no I don't anticipate any push back at all from the administration in victory on that issue I think they're in 100% agreement with what is a unit in the fact that the new units associated with the mill will push them over that designated number so they are aware of that

Trustee Baker OK perfect I think the letter looks great I just wanted to kind of get your feel as you were in that meeting if there was a lot of hemming and hawing when that subject came up.

Mayor Carpenter ok so any other questions or comments regarding the letter? No? Alright that will be sent Dave, go ahead.

Attorney Klingebiel OK thank you

- APPROVAL OF VOUCHERS

Mayor Carpenter All right we'll will move on to the approval of vouchers

Trustee Colvin I'll make a motion to approve the general fund vouchers in the amount of 25,865 dollars and two cents and the G fund for \$5456.71

Trustee Baker I second it

Mayor Carpenter all in favor (all say aye) all opposed (no one speaks) hearing none that passes

- ADJOURNMENT

Mayor Carpenter Alright I don't have anything else on the agenda

Trustee Colvin alright I'll make a motion we adjourn

Trustee Baker 2nd

Mayor Carpenter all in favor?

(all say aye)

Mayor Carpenter, thanks guys have a great night!

Recording Secretary,

Cory Heyman