

**Village of Schuylerville**  
**Meeting Minutes**

March 11, 2020

ROLL CALL:

**Filing of The Tentative Budget with The Clerk**

Copies of the budget for the general and sewer funds were made available to the public, as well as the salaries of all municipal employees, the tax exemptions report and the sewer operations and maintenance as well as capital charges for the next fiscal year's sewer billing. Trustee Drew made the motion to file the tentative budgets with the clerk, Trustee Colvin seconded the motion, all in favor

Mayor Carpenter opened the regular meeting with the board announcements.

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management Meeting March 16<sup>th</sup> at 7:00 pm in the Victory Meeting Hall
- Schuylerville Planning Board public hearing on 321 Broad Street March 16<sup>th</sup> at 6:30pm
- Schuylerville Tree Committee Meeting, TBA
- Schuylerville Village Board Workshop Meeting Monday March 30<sup>th</sup> at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting on Wednesday April 8<sup>th</sup> at 7:00pm at the Schuylerville Village Hall.
- Climate Smart Task Force meetings are as follows; Monday April 6<sup>th</sup> Leadership meeting at 8:30am at the village office, regular task force meeting Tuesday April 14<sup>th</sup> at 6:30pm at the Saratoga Town Hall.

MINUTES: Trustee Drew made the motion to approve of the minutes from the last meeting, Deputy Mayor Young seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$49,056.35
Sewer Now Statement Balance	\$444,083.39
Trust and Agency	\$39,830.25
General Fund CD	\$502,770.26
Sewer Fund D	\$201,108.10

Memorial Day	\$3,863.39
General Fund Money Market balance	\$301,204.30
Interest Money Market this month	\$298.96
Interest General CD February 14	\$1,250.00
Interest Sewer CD February 14	\$510.02

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker had presented his report at the previous workshop.

- CODE ENFORCEMENT

Gilman Albert read his report regarding the various permits and certificates of occupancy. Mayor Carpenter asked Gil about the incident at 42 Burgoyne Street where there was a suspected sewer line break. Gil stated that he had requested permission from Mr. Fish to enter the premises but was denied access. He noted that the Town of Saratoga had been having issues with Mr. Fish as well. He would keep the board informed if there was any further information on this issue.

- FIRE DEPARTMENT

Deputy Mayor Young read from the fire chiefs report. The report listed all of the courses taken by various members of the fire department.

The report also gave a detailed report on the February 21<sup>st</sup> Village structure fire as follows;

“Friday February 21st at 17:26 we were dispatched to a structure fire at 46 Ferry St. in the village. On arrival ER-572’s crew found heavy fire conditions in the rear of the five apartment building. Initial attack lines were stretched to the rear and water supply was established at the hydrant on Church & Ferry St. Mutual aid was requested and the bulk of the fire was knocked down in about 45 minutes. Members spent most of the evening opening up the structure to find hidden fire in the multiple additions and layers of the late 1800’s structure. Saratoga County Fire Investigators determined the cause to be accidental. No injuries were reported.”

The report listed the fire departments that provided assistance which included Victory Mills, Greenwich Saratoga Springs and Quaker Springs.

- WASTE WATER TREATMENT PLANT

Charles Sherman reported on the flow totals, which he stated were down this month and that they were in good condition at the plant. He reported on the sewer spill on 88 Church Street, which was contained. He stated that the reports were filed and that the case was closed out. Charles stated that by law there should be two persons per municipalities to act as certified notifiers in the event of a sewer

spill. Billy Lloyd used to be one of the notifiers for the Village of Victory but has since retired. He stated that Mayor Dewey of Victory had written him to state that he felt that Charles should be listed as a notifier for Victory. While Charles does agree that he should be responsible for the transfer station, he feels that outside of the pump station Victory needs to have a notifier registered in their village for any other infrastructure issues that might arise. Mayor Carpenter stated that former village clerk Rebecca Christner was supposed to have sent out a letter regarding this issue. Apparently this had not happened. Mayor Carpenter told Sherman that this would be addressed with Mayor Dewey. There was some discussion regarding the I and I issue. Charles stated that he had been in contact with Steve Grimm from New York Rural Water and that he had been told that he would be here on March 19<sup>th</sup> at 9:30 am to discuss ways that we can identify some of the issues we could address to help to alleviate some of our I and I. Deputy Mayor Young stated that he and Village Clerk Patterson had been working on a project which entails reviewing the archives, documents and maps, to discover what problems had been identified in the past, as well as what had actually been done to correct them.

- HISTORIAN/VISITORS CENTER
- PLANNING BOARD
- SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT

Trustee Drew reported on the last water meeting. He stated that the water board has a tentative budget to present at the next meeting. He stated that the board was considering transferring some of the savings account currently held with Glens Falls National to NY Class in order to realize better interest rates than they are currently earning. They are still looking for quotes for the Victory Plant, which they are going to be postponing until the next fiscal year due to financial constraints. He brought up the cross-connection law. There are inspections that need to be done at specific locations to determine that there is no contamination of the water system through a lack of backflow preventors in certain cases. All commercial enterprises must have these valves installed at all outdoor spigots. It was determined that there are also some residents that need to have these at their properties as well, for example any resident that have a well in addition to municipal water. Attorney Klingebiel stated that he would investigate to find out who is responsible to perform these inspections.

Trustee LeBaron asked if the water clerk was getting a two dollar raise. He stated that he felt that this was a matter that should be brought to the board for their consideration. Attorney Klingebiel cautioned Trustee LeBaron and Deputy Mayor Young that the Village of Schuylerville created a joint water board, appointed commissioners and charged them with making financial decisions. He stated that the village board could not tie village employee rates to what the salary rates are for the water board. That board is independent of both villages. The purpose of the separate board for the joint water district was to keep the decisions that pertained to the water board separate from the villages to avoid conflict between the villages and allow the water board to act separately. If the Village Schuylerville starts to weigh in and attempts to usurp control over the water board then what is to prevent the Village of Victory from doing the same thing? The water board has a separate tax ID. It is its own identity. This board has no review over or authority over the water board. He advised caution against any situation in which the Village of Schuylerville is essentially vetoing decisions of the appointed commissioners. Attorney Klingebiel stated that the only recourse that the village board had, if they were unhappy with the decisions made by the water commissioners would be to appoint different commissioners to represent them. Deputy Mayor Young stated that he felt that Schuylerville was not being properly represented and asked how the village could change the appointment to commissioners. Mayor Carpenter stated that it was his appointment.

PUBLIC COMMENT:

Wendy Lukas stated that she felt that the resolution for the institution of a fee for junk week was unclear. The board agreed that they would reconsider how to phrase the point that they would be charging per unit, as Ms. Lukas was confused by the reference to the sewer billing, which was how the board planned to make the determination as to how many units each property address should be charged for. Trustee Colvin expressed concern that the transfer station had increased

the charges for large items like boxsprings mattresses and couches. Attorney Klingebiel suggested that the board table the matter and obtain a fee schedule from Hiram Hollow to determine how they could pass the expense fairly on to the participating residents.

OLD BUSINESS;  
AECOM discussion

NEW BUSINESS;

Byron Peregrine had requested that the village allow vendors to sell alcohol at the Turning Point Festival in the park. Attorney Klingebiel stated that the village should require the vendor permits along with documentation certifying that the vendor had a separate modified liquor license to serve at the event. Deputy Mayor Young stated that to serve alcohol at the park, there would have to be a separate enclosed area in which people would be allowed to consume. There also would have to be law enforcement present. Trustee LeBaron stated that in the past at the street dance, there were many problems. The last time there was a public event with alcohol there was a large brawl and after that the board at the time determined that the village should not continue to allow alcohol in the park.

Deputy Mayor Young read a summation of the Timber Sale Agreement for the harvesting of the timber on the Easton Property. Mayor Carpenter stated that the agreement would be posted online the following day for the public. Trustee Colvin made the motion to accept the agreement, Deputy Mayor Young seconded the motion, all in favor, agreement approved.

A resolution was presented to the board to increase the amount the village would charge for garbage stickers as follows;

**WHEREAS**, the Board of Trustees has determined that it is necessary to raise the price of garbage stickers to compensate for the increasing costs associated with trash removal, as the price has not been increased in over fifteen years, from one dollar per ticket to two dollars per ticket effective June 1, 2020. Trustee Colvin made the motion to approve the resolution Trustee LeBaron seconded the motion, all in favor, resolution passed.

A resolution was presented to the board to update the site plan review fee schedule as follows;

**WHEREAS**, the Board of Trustees has determined as per the advice of the planning board Chairman, Robert Foster, that the following fee schedule for building permit applications be adopted by the village board;

Residential Applications		\$50.00
Commercial Applications	Under \$250,000	\$100.00
Commercial Applications	\$250,001 to \$500,000	\$200.00
Commercial Applications	\$500,001 to \$1,000,000	\$300
Commercial Applications	Above \$1,000,000	\$500.00

Gil Albert stated that he felt the board should create a resolution to require the applicant to create an escrow to allow for any engineering reviews that might need to be done as a result of the application.

Resolution to transfer funds

**WHEREAS**, a budget amendment is needed to transfer money from the budget between appropriations for those costs associated;

**From:**

A.8989.400 Home and Community Grants	\$5,450.00
A.1990.400 Contingent Contractual	\$1,000.00
A.7510,100 Historian Personnel	\$2000.00
A.5110.100 Streets Personnel	\$1,000.00
A.1320.400 Auditor Contractual	\$820.60
A.7140.400 Playground Contractual	\$2,660.28
A.5110.400 Streets Contractual	\$1,000.00

**To:**

A.5142.100 Snow Removal	\$500.00
A.3120.100 Crossing Guard Personnel	\$4,400.00
A.8160.100 Refuse Removal Personnel	\$4,000.00
A.1910.400 Unallocated Insurance	\$4,474.88
A.1680.400 Central Data Contractual	\$556.00

Trustee Drew made the motion to approve the resolution, Trustee Colvin seconded the motion, all in favor, resolution passed.

Turning point coin drop permit application was approved contingent upon procurement of insurance for the event, Trustee Colvin made the motion, Trustee Drew seconded the motion, all in favor.

OSAA Parade permit application was approved, Trustee Colvin made the motion, Trustee Drew seconded the motion, all in favor.

Schuylerville Youth program coin drop application for June 20<sup>th</sup> approved contingent upon procurement of insurance for the event, Trustee Colvin made the motion, Trustee Drew seconded the motion, all in favor.

Holly Conklin wedding ceremony application Fort Hardy Beach May 30<sup>th</sup> approved contingent upon the understanding that there can be no alcohol served at the event and procurement of insurance for the event, Trustee Colvin made the motion, Trustee Drew seconded the motion, all in favor.

Patrick Grogan applied for permission to roll vacation over 40 hours of vacation time to the next fiscal year. Trustee Colvin made the motion to approve the rollover of vacation time, Trustee Drew seconded the motion, all in favor.

Julia Van Hall complaint. Three pine lane, she was requesting that the 15 MPH sign be removed from her driveway. She had issues with some of the other signage on the street. She also asked if there could be a sign for alternate parking on the west side of Pearl Street. She was concerned that this is a hazard, as parking on both sides causes the roadway to be very narrow. The 15 MPH sign, it was agreed had been discussed to be moved in the spring. After discussion regarding ownership of the road in that section it was determined that Schuylerville had jurisdiction over that portion of Pearl and that we could install alternate parking signs in that area. It was agreed that it would aid the DPW in clearing the street in that area.

Request for funds for seniors from the Old Saratoga Seniors. These funds were used to finance the cost of bussing the seniors of the community to various events throughout the year. The treasurer of the Saratoga Seniors had provided the board with a list of those bus trips and how funds were allocated.

#### PUBLIC COMMENT:

Wendy Lukas brought it to the board that there had been a local law passed when she was on the board that forbids the consumption of alcohol on village property. She also asked if the employee handbook had been posted online. Mayor Carpenter stated that this could be done. She also stated that the village should be in contract with the groups that we are giving money to; for example the seniors. Attorney Klingebiel stated that he would investigate the matter.

Gil Albert brought up the subject of the owner of the property known as KO Motorsport. This matter had been brought up previously as the owner had torn up the sidewalks without permission from the village and was now parking cars on this strip of pavement. Mayor Carpenter asked the board to observe the area in question so that they will be prepared to weigh in with their opinions on this matter.

Trustee LeBaron brought up the matter of the zoning and asked when we could get started.

Deputy Mayor Young stated that the first step would be to update our comprehensive plan. The application for a grant for this was denied to the village. Attorney Klingebiel stated that he would reach out to CT Male to find out what the cost would be to update the plan.

#### APPROVAL OF VOUCHERS:

Trustee Colvin made a motion to approve the General Fund Vouchers in the amount of \$79,454.83, Trustee Drew seconded the motion, all in favor.

Trustee Colvin made a motion to approve the Sewer Fund vouchers in the amount of \$2,745.83, Trustee Drew seconded the motion, all in favor.

#### EXECUTIVE SESSION:

None.

#### ADJOURNMENT:

Trustee Colvin made a motion to adjourn, Trustee Drew seconded the motion all in favor, meeting adjourned