

Village of Schuylerville

Meeting Minutes

February 12, 2020

PRESENT:

Mayor Dan Carpenter
Deputy Mayor Jason Young
Trustee Tim LeBaron
Trustee Bryan Drew

ABSENT:

Trustee Whitney Colvin

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management Meeting has been changed due to the fact that the third Monday is President's day and will be held on **Wednesday** February 19th at 7:00 pm in the Victory Meeting Hall
- Schuylerville Tree Committee Meeting, TBA
- Schuylerville Village Board Workshop Meeting Monday March 2nd at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting on Wednesday March 11th at 7:00pm at the Schuylerville Village Hall.
- Schuylerville Planning Board Meeting, TBA
- Regular Meetings of the Climate Smart Task Force meeting will be March 10th at 6:30 pm at the Town Hall. These meetings are open to the public, all are welcome to attend.
- Climate Smart Task Force Leadership Meeting, March 2nd at 8:15 am at the Village Hall in Schuylerville.
- Budget workshop Monday February 24th at 6:30 at the Village Hall.

MINUTES:

The minutes from the January regular meeting as well as the budget meeting were presented for approval. Deputy Mayor Young made the motion to approve the minutes, Trustee Drew seconded the motion, all in favor, minutes approved.

TREASURER'S REPORT:

General Fund Statement balance	\$234,463.56
Sewer Now Statement Balance	\$409,959.50
Trust and Agency	\$26,832.03
General Fund CD	\$501,495.21
Sewer Fund D	\$200,598.08
Memorial Day	\$3,863.39
General Fund Money Market balance	\$300,905.34
Interest Money Market this month	\$319.22

DEPARTMENT AND COMMITTEE REPORTS:

- DEPARTMENT OF PUBLIC WORKS

Supervisor Decker stated that the neighbor that borders the firehouse had sustained some damage to their property during the plowing of the village and firehouse parking lot, as the ground was not frozen yet. Decker stated that the property owner had asked for a letter promising that the lawn would be fixed in the spring.

The new truck has arrived, and has been lettered.

Mayor Carpenter noted that the hot water heater that services the firehouse and the village office had expired and that it had been replaced. He mentioned also that the generator for the office and firehouse building had failed to start up initially during the power outage and inquired about the servicing of this equipment. Charles Sherman stated that the generator should be starting up weekly to ensure that it would be in working order in case of an emergency. He stated that he would give the number for the person under contract to service this generator, as well as the one at the plant, to the office staff.

There was some discussion regarding the installation of LED lighting in the DPW garage. An expert in LED conversion will be meeting with Rob to get a more accurate estimate of the cost of the project.

- CODE ENFORCEMENT

Gil Albert mentioned the permits issued and a course that he completed during the month. Trustee LeBaron asked if Gil could investigate the complaint that was brought to the board regarding the fact that the Cumberland farms store was plowing snow into the crosswalk. Gil stated that he would look into the matter.

- **FIRE DEPARTMENT**

ANNOUNCEMENTS / NEWS

January 14th – The 2006 Jeep command vehicle auction on GovDeals.com ended. Winning bid was \$1,110.00.

January 24th – Tower 577's waterway remains out of service. VanderMolen advising that the seal kit is on order with a 3-5 week delivery.

January 30th – Delivery of five new Scott air cylinders (\$6,658.40 MES Fire).

February 4th – Station air compressor was taken out of service due to overheating. A new compressor was purchased yesterday (\$530 Tractor Supply) and is in the process of being installed by the membership.

February 5th – FF Laurie Scheuing completed the five module, 63 hour NYS OFPC Fire Officer I program.

Responded to 14 calls for assistance during the storm weekend.

ER-573 our main Engine encountered mechanical difficulties while responding to an alarm late Saturday night. The fan imploded and destroyed the radiator. A heavy tow was called (insurance should cover the tow cost) to bring the engine back to the station. Millertown Garage assessed the damage on Monday and repairs will need to be conducted at their facility.

February 11th – The “new” used Engine purchased in late December was sent to Keilan's in Latham to be painted red. Three quotes were acquired with Keilan's being the most cost effective. The work will take approximately one month.

ALARMS

Department responded to **8** alarms in the month of January.

- **WASTE WATER TREATMENT PLANT**

Charles Sherman gave the report on the operation of the waste water treatment plant. He stated that he had entered more detail on his spreadsheet for the new budget. He stated that he felt that the village could save considerable money if they bought an air compressor and a sandblaster, as he often had to send out various parts to be sandblasted to thoroughly clean parts in the plant. He also mentioned that a small welder would be useful.

- **HISTORIAN/VISITORS CENTER**

Kristina Saddlemire was present and gave her report. She mentioned some of the projects she was working on including her goal to discover who was the first woman voter in the Village of Schuylerville. Mayor Carpenter asked if she would inform the personnel that worked the visitor's center that the center would be open again this year.

- **PLANNING BOARD**

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Bryan Drew gave a brief synopsis of the water board meeting. He mentioned that the generator at the water plant functioned well during the power outage. He stated that Ryan Campbell would be looking into the overhead door that was damaged. There was some discussion regarding the

meter at, "Bound by Fate Brewery." Deputy Mayor Young had attended the meeting and offered to allow the board to meter his properties to get a broader range of unit types.

Village of Victory DPW Supervisor Ryan Campbell and Schuylerville DPW Pat Grogan have been signed up to attend classes for their class D water license certifications on July 14th and 15th at Morrisville college. Trustee Drew stated that the water board would have a draft of the tentative budget by the next meeting. The minutes are available on the village website.

- **CLIMATE SMART COMMITTEE**

Mayor Carpenter went over the highlights of the meeting, stating that the committee was looking into the LED upgrades for the DPW garage, and that David Hoffman was working on a greenhouse inventory for the village. He also mentioned the logo contest for the Climate Smart Committee. He mentioned, "Green Your Gatherings" a program to educate people on ways to use reusable items as opposed to plastic and paper plates and utensils. Minutes from the climate smart meetings are available both on the website and at the village meetings.

PUBLIC COMMENT:

Wendy Lukas asked about the planning board 231 Broad Street public hearing. Mayor Carpenter stated that he had not received an update on this.

OLD BUSINESS:

A supporting resolution was presented regarding the application for a grant under the Hudson Valley Greenway Grant Program. There is no cost to submit the application, as Treasurer Heyman, with assistance from Tracey Clothier, free of charge, has completed all of the work. The resolution reads as follows;

WHEREAS, the Village of Schuylerville is applying to The Hudson River Valley Greenway for a grant under The Hudson River Valley Greenway Planning Grant Program entitled, "The Village of Schuylerville Comprehensive Plan Update."

WHEREAS, the Village of Schuylerville desires to update an established but outdated previously adopted Comprehensive plan from 2005,

WHEREAS, the grant application requires the applicant municipality to obtain the endorsement of the governing body of the municipality or municipalities in which the project will be located;

WHEREAS, if awarded, the Village of Schuylerville will contribute the required 50% grant cash match of up to \$10,000.00;

WHEREAS, the total project cost is \$20,000 to complete the updating of the Comprehensive Plan.

OW, THEREFORE, be it resolved that the Schuylerville Village Board hereby does approve and endorse the application for a grant under The Hudson River Valley Greenway Planning Grant Program for the project known as, "The Village of Schuylerville Comprehensive Plan Update."

Trustee Drew made the motion to approve the supporting resolution to apply for the grant, Trustee LeBaron seconded the motion, all in favor, resolution passed.

NEW BUSINESS:

The official budget meeting dates were distributed to the trustees, Mayor Carpenter asked the board to review these dates and to prepare to schedule these meetings at the next budget meeting.

There was a discussion regarding the Broad Street sidewalk project which is part of a SAM grant that we have already been awarded. One of the things that we need to provide to the dorm authority is a quote on the cost of the project. In reviewing the site, Treasurer Heyman has suggested that instead of replacing the entire width of the sidewalk in those areas that the sidewalk extends from the storefront to the street, that it may behoof the village to leave the section closest to the street (the road verge) unpaved to allow for some greenspace. Not only does it enhance the look of the village, but it could also help with stormwater mitigation if it could be incorporated with our current storm drain system. Deputy Mayor Young asked if this project would interfere with the proposed renovation of the intersection of Ferry and Broad by New York State DOT, but it was determined that the state project was slated to be done this spring, and that it would be completed well in advance of the sidewalk project, as these SAM grants take considerable time to come to fruition. Attorney Klingebiel mentioned that the City of Glens Falls has been recognized for their work in the greenspaces created in the road verges of their streets, and urged Mayor Carpenter to contact the engineers at Glens Falls for advise on this project. Mayor Carpenter agreed that this was a good idea.

The following events were presented to the board for approval. Deputy Mayor Young made the motion to accept all of the following coin drops as well as the Shriner's circus contingent upon proof of insurance.

- American Legion coin drop June 14, 2020
- Sons of American Legion Coin drop September 12, 202
- American Legion Auxiliary Coin drop June 16, 2020
- Schuyler hose coin drop September 4, 2020
- OSAA coin drop
- Oriental Shriners Shriner's Circus June 29, 2020

Trustee LeBaron seconded the motion, all in favor, motion passed.

The bid letter from F and W Forestry for the harvesting of the timber on the Easton property was presented to the board. Mayor Carpenter asked Attorney Klingebiel to let the board know what the next step was in this process. Attorney Klingebiel stated that board approval was required for the bid to go out as written. Deputy Mayor Young made the motion to approve the bid, Trustee LeBaron seconded the motion, all in favor.

A resolution to transfer funds from the central garage equipment to the contractual line was presented, as it has been determined that items previously posted to equipment should have been posted to contractual. Therefore funds should be transferred from: A.1640.200 Central Garage Equipment \$10,000.00 to: A.1640.400 Central Garage Contractual \$10,000.00. Deputy Mayor

Young made the motion to approve the resolution, Trustee LeBaron seconded the motion, all in favor, motion passed.

PUBLIC COMMENT:

Wendy Lukas inquired as to the progress of the budget process. Mayor Carpenter informed her that the board had all contributed their requests for expenditures that they would like to realize in the next fiscal year. Initially this totaled an amount that would have been \$90,000 over the revenue total. They then began the process of cutting the items that they felt were not essential in order to equal the revenues to avoid exceeding the tax cap.

Wendy Lukas also mentioned that she had heard from other municipalities that they had signed on with a company (she did not remember the name) that was working with municipalities to invest their reserves for the purpose of earning better interest. These other municipalities had moved their savings from the local banks to this company and were seeing much better returns. Treasurer Heyman stated that she had met with the representative of this company, and that the name of the company was, "New York Class." Heyman stated that New York Class has not yet been able to beat the rate that she has been getting from Glens Falls National, but that she had told the representative from New York Class to contact her if they could beat the rate we are currently receiving, which is at 1.55%. She informed the representative that she did not feel that her board would want to move their money from a bank that they have been in business with for many years unless there was a definite advantage to doing so.

APPROVAL OF VOUCHERS:

Deputy Mayor Young made the motion to approve the General Fund Vouchers in the amount of \$27,832.71, Trustee Drew seconded the motion, all in favor.

Deputy Mayor Young made the motion to approve the Sewer Fund vouchers in the amount of \$5,845.49, Trustee Drew seconded the motion, all in favor.

EXECUTIVE SESSION:

ADJOURNMENT:

Trustee LeBaron made the motion to adjourn, Trustee Drew seconded the motion, all in favor, meeting adjourned