

Village of Schuylerville
Workshop
September 04, 2019

Dave Meager presented on the insurance policy for the village. The board had all been provided with summaries of the policies. Dave Meager mentioned that the Village had two separate policies; one for the fire department and one for the Village equipment, buildings and liability. He stated that he would be presenting on the villages portion of the insurance policy.

The only difference between the policy last year and this year was that the buildings were up 2.7%. this is always recommended, as replacement costs would also increase. Also, on page 5 was listed a data compromise insurance. This protects Village if an employee's personal information gets compromised as a result of our negligence. Persons affected by this would need to be compensated. This policy also protects us from ransomware attacks.

Dave Meager suggested that we discuss with our IT person how much at risk we are to such attacks. Dave also mentioned raising deductibles as a way to save on premiums. It was decided that he would send the board a brief summary of what the savings could be on the various policies if we were to increase our deductibles.

He also asked the board that when we hire contractors if we could send their certificate of insurance to him to review.

Dan thanked Dave for all of his hard work over the past year with the claims that we had. He commended him on his success getting our claims approved.

Mayor Carpenter also mentioned that we had purchased a new Chiefs car. Dave Meager said that it would be a simple process to transfer the coverage from one vehicle to the new one, as soon as he received the information for the new vehicle form our office.

Next on the agenda was the climate smart committee. Our next task is to appoint a committee.

Bryan Drew mentioned that he had contacted a few people who were interested. Mayor Carpenter stated that he had also reached out to a few people who had expressed interest in chairing this committee.

The trail head parking lot was discussed. The Village has been working with the LA group. They have provided us with a list of materials, estimated cost of these materials and detailed plans for the placement of the trail head parking lot. These detailed plans will allow us to bring this directly to the contractors as opposed to going out for an RFP.

The canal corporation had a meeting on the following day regarding the meeting at the trail head where the location was determined. They discussed the timing of the installation of the trail head parking lot. This may be postponed into next year if weather does not permit us to do it in this Calendar year.

Deputy Mayor Young expressed concern that the village might be asked to do more than was originally allocated to us. Mayor Carpenter assured him that the responsibility of the village would only be to install the parking lot as agreed.

The harvesting of the wood on the Easton property was discussed.

Mayor Carpenter mentioned that Treasurer Heyman had been looking into the procedure and that it was determined that the Village would need to hire a Forrester. it was suggested that we get quotes from at least three Forrester's for their services.

Deputy Mayor Young asked what the board felt should be done with the property once we've completed the harvesting. He suggested that the board should consider selling the property. There was some discussion as to the origins of the property and what restrictions there were on the sale of the property.

Saratoga County reached out to us requesting that we either commit or decline to commit to going into partnership with the city of Saratoga Springs in a CDBG grant. They sent us a letter to sign indicating whether we would like to opt out or be included in this program. We were sent a sample resolution should we choose to opt in which would be presented at the next meeting. Mayor Carpenter asked the board to review the letter and be prepared to make a decision at the next meeting.

Mayor Carpenter also mentioned that he would like the board to once again review the handbook to check for any typos or grammatical error's. He also asked that they review the wording and make note of any changes that they feel should be made.

Treasurer Heyman mentioned that Village Clerk Patterson had some input regarding the handbook. On pages 403 and 404 there was some conflicting language regarding the probationary period. It was determined that the probationary period should be not less than eight weeks and not more than 52 weeks.

One portion of the handbook read that all employee medical records must be kept in a separate file and locked at all times. The village clerk felt that to keep it locked at all times would be difficult. The board determined that there should be a small separate locked cabinet to store these records. Treasurer Heyman mentioned that there was an addendum to the handbook that was added in that was currently just a page from the minutes which had some confusing language about holiday and overtime pay for the DPW. Mayor Carpenter stated that he felt we had discussed that with our committee meetings and that we had decided to omit that from the new handbook. Treasurer Heyman also pointed out that there was some confusing language and 802. After some discussion the board determined that the language which stated employees hired prior on or after a certain date 9/1/09 should be changed to on or after 09/01/09.

There was some discussion as to the actual verbiage regarding the Village role in assisting residents with tree removal expenses. There does not seem to be anything in either village law or code that specifically reads that the village should pay half. This has been past practice. The resident at 10 Burgoyne street has requested that the village reimburse for half the expense of two trees taken down in the right of way. The trees in question do appear to pose serious safety issues and should be taken down. The best price of three was a quote for \$2600.

Deputy Mayor Young brought up the question that has been raised previously regarding who actually owns the sidewalks. Mayor Carpenter stated that we had not yet heard back from attorney Kliengbiel regarding this issue.

Mayor Carpenter brought up the subject of 231. He stated that the owner of the property had approached him with a request that he be allowed to temporarily change his permit application to indicate a one family residence, so that he could paint the exterior of the building. Mayor Carpenter advised the homeowner that he needed to clear these matters with the building inspector Gil Albert. He informed Mr. Davidson that Gil was the person who made these decisions and that he would stand behind any decision that Gil made.

There was further discussion regarding the fact that many of the residents opposed this project. Trustee Le Baron stated that he felt that the board should have more say in these matters. Mayor Carpenter advised Trustee Le Baron that the village board did not have jurisdiction in these matters. Trustee LeBaron stated that he felt we should revisit the zoning that had been presented

to and rejected by the previous board. Mayor Carpenter stated that attorney Kliengbiel has been in contact with the entity that had prepared the prior zoning, CT Male.

Deputy Mayor Young voiced his concern that the zoning previously presented was not Small Business friendly.

Mayor Carpenter reminded the board that the zoning would have to be brought to a public hearing once again to be passed. He also felt that there should be a committee formed to go over the zoning and to work out any changes that needed to be made.

There was a lengthy discussion regarding what boards had jurisdiction over what matters. Mayor Carpenter reiterated that the village board would not have jurisdiction over zoning matters even after the zoning law was in effect and that there would need to be a zoning board elected.

Deputy Mayor Young made a motion to adjourn the meeting trustee LeBaron seconded the motion meeting adjourned