

# **Village of Schuylerville**

## **Meeting Minutes**

August 14, 2019

### PRESENT:

Deputy Mayor Jason Young  
Trustee Whitney Colvin  
Trustee Bryan Drew  
Trustee Tim LeBaron  
Attorney David Klingebiel

### ABSENT:

Mayor Dan Carpenter

### BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management Meeting on Monday August 26<sup>th</sup> at 7:00 pm in the Victory Meeting Hall
- Schuylerville Tree Committee Meeting, to be announced.
- Schuylerville Village Board Workshop Meeting Wednesday September 4<sup>th</sup> at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting Wednesday September 11<sup>th</sup> at 7:00pm at the Schuylerville Village Hall.
- Schuylerville Planning Board Meeting Monday August 19<sup>th</sup> at 6:30pm.

### MINUTES:

- The minutes from the July regular meeting, the special meeting on July 24<sup>th</sup> and the workshop minutes from August 5<sup>th</sup> were presented for approval. Trustee Drew made the motion to approve the minutes, Trustee Colvin seconded the motion, all in favor.

### TREASURER'S REPORT:

General Fund	\$1,179,836.88
Sewer Now Account	\$160,230.91
Trust Agency Account	\$31,058.96
Housing Rehab	\$0.00
AHC home imp.	\$0.00
Septage receiving	\$69,242.94
Capital Sewer	\$90,618.04
Repair reserve	\$4,655.53
Sidewalk repair res.	\$58.45
Sewer Equipment	\$59,060.67
Harbor Project	\$5,080.65
Memorial Day	\$3,862.91
Capital Project	\$10,061.01
Morgan's Run	\$14,162.73
Ft. Hardy Park	\$11,794.27

Trustee LeBaron questioned why the Morgan's run account was still carrying a balance. Treasurer Heyman apologized and stated that she has not had the time to transfer the money and close the account as she has been performing both the clerk's and the treasurer duties this month. She stated that she would accomplish this before the end of the month. The sidewalk account was also brought up. The board requested that that account also be zeroed out and closed.

DEPARTMENT AND COMMITTEE REPORTS:

- CODE ENFORCEMENT

Gil Albert stated the inspections and permits issued during the month.

- DEPARTMENT OF PUBLIC WORKS:

DPW supervisor Rob Decker stated that he would to thank his crew for the exceptional job they did on the preparation of the village for the Turning Point Parade.

He stated that he had been unable to attend the last workshop, but that he had read the minutes and wanted to comment on the discussion regarding the American flags. He stated that historically these flags are put up at the beginning of the year and remain up until after flag day. Decker stated that he had previously mentioned the fact that in his opinion approximately half of the flags that are owned by the village were in too much disrepair for display.

Attorney Klingebiel suggested that the board should ask Saratoga flags if they offer discounts for municipalities.

Gil Albert advised the board that if flags are displayed 24 hours that they need to be lighted at night.

Rob Decker also stated that the hitch on the Dodge 5400 had fallen off. Upon bringing the truck in for an unrelated repair it was discovered that the hitch was only ever intended for display and not for actual use as a hitch. Decker is looking into the cost involved to install a hitch.

Decker reported that the new brewery water connection proved to be difficult, causing a one-day job to turn into two days. The work is completed but the water has not yet been turned on.

During the work at 31 Ferry Street, pulling up the sidewalks, the crew ran into a gas line. No leak was caused by this, but it did interrupt the job. The matter is being addressed by national grid as this not is not a legal gas line.

- FIRE DEPARTMENT

#### ANNOUNCEMENTS / NEWS

July 18th – ER-573 returned to service. Rear springs were replaced by Shaw’s Truck Repair in South Glens Falls. The engine was passed its annual DOT inspection.

July 24th -26th – New high band radios were installed in all apparatus. The new radios replaced the out dated low band radios. This project was required to maintain radio communication with Washington County as they are upgrading their radio system.

August 3rd – Members stood by with ER-573 and F-575 at Fort Hardy Park for the Turning Point fireworks.

August 4th – Members participated in the Turning Point Parade.

August 10th – Water rescue stand-by for the Cardboard Boat Race at Fort Hardy Beach.

ALARMS Department responded to 12 alarms in the month of July. As of July 31st, a total of 84 alarms have been answered.

- WASTE WATER TREATMENT PLANT

Charles Sherman briefly discussed the plans for the new brewery. Plans to install a holding tank to reserve waste water in order to allow the pH levels to be brought to acceptable levels before being introduced to the sewer system had been reviewed and approved by Sherman, Gil Albert, Rural Water and the DEC.

The plant is running well, drying beds have been emptied in a timely manner and the average daily flow is slower by a difference of approximately 100,000 gallons a day between the month of June and July.

- HISTORIAN/VISITORS CENTER

Kristina Saddlemire was not present. Charles Sherman updated the board regarding the veterans banners. Currently only five people have come forward to purchase banners. The company requires a minimum of 10 orders to get the pricing that is listed in the brochures distributed by Saddlemire and Sherman. Sherman stated that they plan to promote the banners more heavily to obtain the required number of banners, to ensure that the price remains as advertised.

- WILTON EMERGENCY SQUAD

- PLANNING BOARD

Leona Colvin stated that she did not attend the previous meeting but that it was her understanding that there was still more discussion to be had on the conversion of the building on Broad Street from a single-family home to a 5 to 6 unit apartment building.

PUBLIC COMMENT:

Pat Smola raised a question regarding the sidewalk project at 31 Ferry Street. She asked if the construction of the sidewalk would prevent delivery trucks from using that alley. Rob Decker stated that he could not speak for the national grid workers but that the DPW planned to allow deliveries to go through.

OLD BUSINESS:

None.

NEW BUSINESS:

There was a request for the appointment of Keith Cartier by Richard Behrens to the position of probationary firefighter for Schuyler Hose Company. Cartier has served in the Armed Forces and the Marines. Schuyler Hose Company members voted unanimously for his appointment. Trustee Bryan Drew made the motion to approve the appointment, Trustee Tim LeBaron seconded the motion all in favor.

A request for funds was made by Patricia Temple for the Old Saratoga Seniors in the amount of \$2,700.00. Trustee Drew made the motion to approve the request, Trustee LeBaron seconded the motion all in favor. Trustee Colvin stated that he would like to see a report of how the funds are used. Deputy Mayor Young asked Treasurer Heyman to submit this request with the disbursement of the check.

Request from the planning board to appoint Dustin DeLuke as an alternate planning board member. DeLuke resides at 233 Broad Street in Schuylerville. Trustee Colvin made the motion to approve the appointment Trustee Drew seconded the motion, all in favor.

A resolution was presented to add an expenditure account code. Deputy Mayor Young read the resolution as follows;

Whereas an account code needs to be added to our expenditure account codes as follows;  
TA.1380.000 Fiscal Agent Fees. This is needed in order to provide an account for posting of the ACH fees for the direct deposit of payroll checks to the employee's bank accounts. Trustee LeBaron made the motion to approve the addition of the account code, Trustee Drew seconded the motion, roll call as follows; Deputy Mayor Young, aye, Trustee Drew, aye, Trustee LeBaron, aye, Trustee Colvin, aye, Mayor Carpenter absent, motion passed 4-0.

There was some discussion and a brief review of what was said at the workshop regarding preventative maintenance plans for the buildings owned by the village. Deputy Mayor Young brought up the subject of a phone number which can be called whenever we have damage to any properties within the village which are due to a natural disaster or a state of emergency and that sometimes there are funds available to municipalities in these instances.

There was discussion regarding the boat which is stored near the water plant on towpath road. Trustee Colvin suggested that the board send a certified letter with a definite deadline by which the boat would be removed. Attorney Klingebiel recommended that we find out whether Mayor Carpenter had already given Mr. Roberts a final date and recommended that if this reasonable time is past then the village could issue a notice of violation.

Trustee Colvin made a motion to ask Gil Albert to send an order of remedy to Mr. Roberts to remove the boat within 10 days of the date given by Mayor Carpenter. Trustee Drew seconded the motion all in favor.

Gil Albert brought up the matter of KO motor sports. He has issued the owner of this business an order to remedy regarding the illegal parking on sidewalks at this location. It was also mentioned that the owner of the property had stated that he planned to tear out the sidewalks.

Some discussion followed regarding the right of way and what exactly is the distance from the center of the road which is considered right of way. Attorney Klingebiel stated that he would research the matter

Trustee Colvin stated that he would like to see the board revisit the zoning issue. Leona Colvin stated that she felt that the zoning that was proposed several years ago was complete and that it had all been reviewed and approved but for reasons unknown to her it was not passed by the board. Attorney Klingebiel stated that the entire public hearing process sequence would have to be repeated in order to pass the zoning with the current board. He stated that he would reach out to the entity that created the plan and find out what a potential review of this plan would cost

Gil Albert stated that he would like to see a committee formed for a thorough review of the zoning plan.

Klingebiel felt that there were several issues that needed to be revisited such as utility poles and sidewalks. He feels that the codebook needs to be updated, particularly as it pertains to interacting with the new zoning.

PUBLIC COMMENT;

Maggie Chiperno brought up the matter of the alcohol that was sold during the Turning Point Festival in Fort Hardy Park. Treasurer Heyman stated that she had been told by the event coordinator that the sale of alcohol was allowed at this event. Heyman apologized for her inexperience in the issuance of peddler's permits, as this is normally a responsibility of the clerk's position and stated that this would not happen again. Attorney Klingebiel read the section of the code that prohibits consuming alcoholic beverages in the park. The board agreed that the festival should remain as it has historically, an alcohol-free event.

APPROVAL OF VOUCHERS;

Trustee Colvin made the motion to approve the vouchers for the general fund in the amount of \$88,954.74, Trustee Drew seconded the motion, all in favor, vouchers approved.

Trustee Colvin made the motion to approve the sewer vouchers on the amount of \$10,599.14. Trustee Drew seconded the motion, all in favor, vouchers approved.

EXECUTIVE SESSION;

None

ADJOURNEMENT;

Trustee Colvin made the motion to adjourn, Trustee Drew seconded the motion, all in favor, meeting adjourned.

Recording Secretary,

*Cory Heyman*