

**VILLAGE OF SCHUYLERVILLE  
PLANNING BOARD  
MEETING**

February 11,2019

The Village of Schuylerville Planning Board met for its regular meeting a week early due to a legal holiday. The meeting was held Monday, February 11, 2019 at the Village Municipal Center, called to order by Chairman Foster at 6:36 pm. Member Colvin led the Pledge of Allegiance. Roll Call: Chairman Robert Foster; Members Leona Colvin, Linda Lloyd, Ronalee Myers and alternate Darren DeMarco filling the fifth board seat in the absence of Member Kay Lee, and Anna Welfley, Secretary.

**Green and Crow Street Apartment Building Apartment Project**

Chairman Foster began the meeting greeting Kara Tedford, LA Group Engineer, representing Milton Crest Apartments/PDH. The purpose is for the board to consider extending the permits issued to construct two buildings - one between Green and University Streets and one on Crow Street. The extension is prompted by changes that have been raised in the planning. One change that has occurred is five hundred square feet added to the Green Street building which would be a 12% increase. This would not change the footprint of the building.

The Milton Crest Apartments firm has decided to go forward with the Green Street building and the sister company, PDH, will not go forward with the Crow Street building at this time.

Chairman Foster asked for questions from the board. Member Colvin asked for clarification on exactly what we doing in regard to the extension. Chairman Foster stated that the board would vote on extending the application for the Green Street building only. If the Crow Street building plan becomes active, Chairman Foster would then create new a new application for board consideration.

Chairman Foster advised Ms. Tedford that the Village Attorney would be consulted on the extended permit regarding the project be on a time table for the building to be started by July 22, 2019 and ideally be completed in 2019. The board would not want just beginning excavation and a delay.

It would be best if there was a foundation and utility infrastructure before any further delays should be considered.

Member Colvin asked Chairman Foster if he was clear on the changes and the complete plan that is being extended. He assured her that he was.

**A motion was made by Member Colvin to approve a six month extension to the Milton Crest Apartments for one ten unit apartment building to be construction at Green and University Streets based on revised plans, seconded by Member DeMarco. All ayes. Motion carried 5-0**

Chairman Foster requested five full size fresh copies delivered to the village office. They will be signed by Chairman Foster with one to remain on the job site at all times, one to remain with the building inspector, one at the village office, one for planning board files and one extra. The title sheet will reference the extension details.

Ms. Tedford stated she will deliver the plans in the next week. Chairman Foster thanked her and she thanked the board.

### **Approval of Minutes**

**A motion was made by member Colvin to approve the minutes of January 14, seconded by Linda Lloyd. All ayes. Motion carried 5-0**

### **New Business**

Chairman Foster informed the board that Kay Lee has decided to resign as a board member, effective March 1, 2019

Chairman Foster will send the village board a letter informing and reminding them that two alternates are needed for the planning board. Another subject to alert the village board to would be the fact that the current Comprehensive Plan is from 2005. Ideally, the Comprehensive Plan would need to be updated, or a new one written, as soon as possible.

On the subject of signage in the village, the board agrees that there is a lack of oversight and clear regulations by the village board. Member Colvin adds the village board should address the signage issue in the village. It is not a planning board issue, it is a village board issue.

### **Adjournment**

**A motion was made by Member Lloyd, seconded by member DeMarco to adjourn the meeting at 7:15 pm. Meeting adjourned.**

Respectfully submitted,  
Anna M. Welfley, Secretary