

**Village of Schuylerville
Workshop Meeting Minutes
May 6, 2019**

Mayor Carpenter opened the meeting with the pledge of allegiance.

Present:

Mayor Carpenter
Deputy Mayor Young
Trustee Drew
Trustee LeBaron

Absent:

Trustee Colvin

There was a presentation by the L.A. Group regarding the plans for Fort Hardy Park. Tracey Clothier presented a master plan proposal for this.

This plan is comprised of a list of projects that are prioritized with phases using a master plan. This plan would take into consideration environmental concerns as well as any archaeological issues. Having a master plan would give the Village a greater chance of qualifying for grants to finance these projects.

Some of the elements would be addressing stormwater issues as well as reconfiguring the ballfields and installing walking trails. For this project The LA Group would be seeking a grant that would be a 75/25 match.

Ms. Clothier had costed out the project, and without any architectural fees, estimated \$45,000 for the master plan itself. She projected 15,000 for architectural fees for plans for replacing the youth center building. If we applied for a \$50,000 project we would be putting in 25%, which would be an investment of \$12,500. The grant for this could be written for \$3,500.00.

Mayor Carpenter asked if she would share the original plan with the board members.

Trustee LeBaron asked if these plans were prior to Fort Hardy Park being designated as a historical area, she stated that she did not think it was.

The schedule would be as follows; grant application in late July, acceptance announcements would be in December 2019. Awards would be announced in June 2020.

Mayor Carpenter moved onto the next item of the agenda which was the renewal of the charter contract, he stated that this had been reviewed by the attorney. He asked if anybody had any questions. Trustee Drew confirmed that the village would receive 3% of the revenues charter received from village residents, Mayor Carpenter confirmed this and there were no other questions. Mayor Carpenter advised the board that there would be a public hearing prior to the regular May meeting regarding this contract and that the meeting would be starting at 6:45.

Next item on the agenda was the review of the site access permit for the parking lot at the new visitor center. It is an access and maintenance agreement with the Hoosic Hudson River partnership. The village attorney has reviewed the contract. Attorney Kliengbiel has stated that the contract meets his approval.

Mayor Carpenter asked if any of the board had any questions regarding this permit. There were no questions.

Mayor Carpenter announced that he had received word from Art Theiverge that he would be unable to complete the sidewalk project due to health reasons.

He stated that he had received three documents; one of them was the notice of cancellation from Mr. Theivierge, the second a revised RFP and the third is an updated prevailing wage schedule. He stated that this does not affect our ability to obtain the grant funding for this project. Mayor Carpenter stated that there is \$35,000 in remaining funds for this which mayor Carpenter felt should be sufficient to complete the sidewalk project.

Next on the agenda was the renewal of the guardian plan. This is the dental and vision plan that the Village carries for the employees. Discussion would follow at the regular meeting.

There was a request from the American Legion for their annual dispersion of \$500 from the funds donated by Miles De Long foundation.

There was a suggestion by Evison, the village website host, for some upgrades to security and ADA compliance. There would be a one-time fee of \$85 to upgrade from http to https with an auto managed ssl, an ADA compliance plug-in for a one-time fee of \$75 and a privacy policy page for a one time set up of \$50. Total cost for all of these upgrades would be \$210.

A request was submitted by the clerk/treasurer to attend an advanced accounting class in the fall total cost \$85.

The board reviewed the organizational resolutions that would be presented at the regular meeting. These include appointments to office, designation of official newspaper, mileage and so on and so forth.

Mayor Carpenter asked if there were any other issues that the board wanted to discuss before we adjourned, there were none.

Trustee Drew made the motion to adjourn, Mayor Carpenter seconded, all in favor