

VILLAGE OF SCHUYLERVILLE
MEETING MINUTES
Wednesday, January 10, 2018

PRESENT:

Mayor Daniel Carpenter
Trustee Daniel Baker
Trustee Brian Drew
Trustee Nicole Proctor
Attorney David Klingebiel
Deputy Clerk Rose Decker

ABSENT:

Trustee Robert Petralia

BOARD ANNOUNCEMENTS:

Schuylerville Village Meeting on Wednesday, February 14th at 7:00 PM at the Village Municipal Center

Schuylerville Board Workshop, Monday February 5th at 6:30 PM at the Village Municipal Center

Schuylerville/Victory Board of Water Management Meeting Monday, January 22nd at 7 PM in the Victory Meeting Hall

Schuylerville Planning Board Meeting Monday, January 22nd at 6:30 PM in the Village Municipal Center

Schuylerville Tree Committee will meet tomorrow, January 11th at 7 pm at Faith Chapel on Burgoyne Street

The side walk committee has not yet set a date for their next meeting

BOARD CORRESPONDENCE:

None

MINUTES:

Trustee Baker made a motion to approve the Minutes from the December 13th meeting of 2017, both public hearing and regular meeting. Trustee Drew said that he would second the minutes all in favor.

TREASURER'S REPORT:

General Fund	\$716,629.97
Sewer Now Account	\$293,514.56
Trust Agency Account	\$20,152.51
Housing Rehab	\$18,111.06
AHC home imp.	\$0.00
Septage receiving	\$52,543.63
Capital Sewer	\$120,421.95
Repair reserve	\$4,651.83
Sidewalk repair res.	\$25,039.41
Sewer Equipment	\$59,013.96
Harbor Project	\$5,076.59
Memorial Day	\$4,859.35
Capital Project	\$10,061.01
Morgan's Run	\$14,162.73

CODE ENFORCEMENT REPORT:

Gil Albert stated the inspections completed that month as well as permits issued.

DEPARTMENT OF PUBLIC WORKS REPORT:

Trustee Baker stated that he and Rob had discussed the job description at the most recent workshop, for the sixth employee for the DPW to get an additional member of the crew before Hoss retires this spring. He also stated that we are on the last steps to completing the report to

FEMA for reimbursement for the super storm Stella we will be getting some funds from the federal government to help cover the costs incurred during this storm.

We had an incident with the company Armark, where they backed into our overhead doors at the Village Garage, repairs have been made and we will be invoicing Armark for the cost of the repairs.

We continue to have some equipment issues due to the hard winter we are having, we want to thank Dan Buell and Scott Mc Guire came down to assist in the repair of the alternator on the plow truck.

WASTE WATER TREATMENT PLANT:

Cold weather causing some issues with the sewer plant DP tank has some lines frozen due to the extremely weather, drying beds are currently empty, so he will be doing some pouring over the next couple of days. Matthew Varner will be taking some courses starting on January 30th, at SUNY Adirondack to complete his licensing courses. There was an issue with buildup in one of the pump wells, Mark Rogers assisted in pulling the pump, and worked with Charles Sherman to clean and replace the pump. Charlie Sherman still thinks we have a grease problem. Currently we do not have any local laws to enforce the DEC recommendations as to how often the grease traps are cleaned by the restaurants in the village. Attorney Kliengbiel is going to address this matter.

FIRE DEPARTMENT:

December 12th Prob. FF's Jon Kochendorfer and Eugene Groesbeck completed 79 hour NYS OFPC Basic Exterior Firefighting Course hosted by Eagle Matt Lee Fire Co. in Ballston Spa.

December 16th five members participated in the Wreaths Across America program at the Saratoga National Cemetery

Gear inspections and repairs were conducted by Elliott Enterprises the week of December 20th. Five sets of gear will be ordered to replace older gear that was not worth repairing.

Fire Extinguisher annual inspection and hydro testing has been completed by Saratoga Fire Extinguisher.

January 4th at the Annual Election of administrative officers, members of the Schuyler Hose Co. elected the following members to two-year terms:

President Richard Behrens

Secretary Frank Merrill

Trustee Joseph Turcotte Sr.

Trustee Wes Wohl

Membership Committee Chair David Duval

The fire department finished 2017 with zero firefighter injuries while working 6,593 hours. The Dept. of Labor mandated Summary of Work Related Injuries Form SH-900.1 has been completed and posted on the fire station bulletin board.

HISTORIAN/VISITORS CENTER;

No report.

WILTON EMERGENCY SQUAD;

No report.

PLANNING BOARD;

No. Report

SCHUYLERVILLE VICTORY BOARD OF WATER MANAGEMENT

December 18th was the last water board meeting, the next will be held on January 22nd in The Village of Victory

At our last meeting we had our annual discussion about the number of units being charged per property.

The following properties were given notice that we would be increasing their number of units; 161 Broad Street owned by Loius Maggiore and 118 Broad owned by Mr Parisi.

Mr Parisi stated that he was mostly concerned that his sewer bill would also be increased.

Chairman Baker said that the sewer charges followed the water, so yes, his sewer bill would also be increased. Mr. Parisi asked how he could protest the sewer charges.

He was advised that if he wanted to attend the Schuylerville village meeting he could present his case.

Questions were raised by both residents as to when we could expect to get meters installed.

Chairman Baker informed them that the water board was working towards getting meters

The treasurers report was read, the DCK report was read,

Back up bulbs were ordered for the UV system.

Auto flushers were checked and all working properly.

The RO membrane changeout was completed during the weekend of November 18th, the crew did a fantastic job.

Mark Rogers repaired the pitless adapter on Well #1.

After the membrane changeout DCK had an issue with getting communication from the RO train to call for the well pumps to come on. DCK had to call in Mark Peabody (Rasp), he was able to determine it was a bad output card, we had one on the shelf to replace it. We are still

awaiting word back on if the one removed can be repaired to have as a backup on the shelf. Mark Peabody mentioned these cards are essentially obsolete and will be difficult to find in the future.

After the repair was made, the system was flushed for 45 minutes to ensure water quality prior to being placed back in service. The system is currently running at full capacity and operating well.

The overhead door at the Victory plant was repaired by Overhead Door of Glens Falls.

The heaters at the Victory plant were repaired by Daryl Dumas.

Rules and regs review, a couple of the commissioners requested that the attorney be present as there were some questions regarding the legalities of the rules.

Quotes were received for the new connections needed for 42 and 44 Burgoyne. Quotes had been received by Lussiers and Morning Star Excavating, however the question was raised by Commissioner Sullivan as to why the jobs were not being done by the DPW. Some discussion

followed wherein it was determined that the DPW are responsible for emergency repairs, and that the board did not feel that at this time this could be classified as an emergency. The project has been tabled for the spring.

The invitation to bid on the tank repair project ran in the Post Star from 12/04 to 12/08. Copies of the invitation to bid were made available to board members. The bid envelopes were opened yesterday, CT Male will be attending our next meeting with their recommendation to award the bid.

We had a budget amendment, transferred from the filter savings to the general to pay for the filter changeout, as well as an amendment to transfer funds from the appropriations for those costs associated from J.8310.100 Home and Community Personal Services \$3,000.00 and J.8330.400 Purification Contractual \$9,000.00 to J.8340.100 Transmission and Distributions Personal \$11,999.00 and J.9040.800 Workman's Compensation \$1.00

During public comment Commissioner Healy asked if the Village of Victory could store their firetruck at the plant due to the issues of snow buildup.

The board went into executive session concerning a personnel issue.

TREE COMMITTEE:

Nicole Proctor announced that the project at this time is fully funded for the next three years and that they will be planting ten trees in the spring and 10 more in the fall, one donation from the Lion's club and one anonymous.

SIDEWALK COMMITTEE:

The rules and regs for sidewalks are currently being reviewed. Trustee Drew and Carrie Warner are working on obtaining a \$50,000.00 grant for sidewalks. One of the things we would like to apply that money to could be a sidewalk to the school crossing in front of the firehouse for the kids to be able to walk to school, as there is currently no sidewalk.

PUBLIC COMMENT ON ITEMS 1-5

Linda Lloyd asked if we have specific plans for where these trees will be planted. Nicole Proctor said that one tree was planned to be planted at Joanna Albertsons house on Towpath road, six on Broad, two across from the diner we are looking at the area where the old elm came down across from the art gallery, and possibly two more across from hair divas two on church street and looking into doing something in Morgan's Run by the retainer pond.

Brian Thatcher spoke about an issue on his street. He states that Beagle Street is one way, but a lot of people have been driving the wrong way on this street.

Trustee Baker suggested that maybe another sign at the end of the street saying do not enter might help to alleviate this problem. Rob Decker stated that the sign would cost approximately 250.

Wendy Lukas asked if there were minutes taken during the sidewalk or tree committee meetings and if they were posted anywhere, Nicole Proctor said that Dave Roberts takes minutes at the

tree committee meetings. She said she would be sure to provide copies of the minutes at the next meeting.

She also asked who the personnel was that was discussed in the executive session. David Kliengbiel clarified that it could be any person, and that the term was meant to include any person that was involved with the water board.

She also asked if the money for the tree donations was being deposited into a separate account. Trustee Baker stated that it was being deposited into the general fund

Nicole Proctor said that there were some trees that were slated for removal

It was discussed if the tree committee should operate separately as a 501C3 and become its own entity

It was determined by the attorney that there were pros and cons to either scenario. He said there was some paperwork, but that it was not overly complicated,

One of the major reasons to do this is that donors can write off their gifts.

At the workshop, Walter Ruzsyski has been with us for six months. The question was raised as whether we could we offer a 50% reimbursement for new boots, even though he is still technically on probation.

Linda Lloyd asked when the pictures would be on the website, and when the new website would be up. Trustee Baker said it should be ready to go live within the 30-60 days

NEW BUSINESS:

There is a resolution to approve the \$20,000.00 technical assistance grant that Michelle Degarmo with Flatley Read helped us to apply for. This would allow De Garmo to submit the application to apply for a \$250,000.00 Main Street Grant. Trustee Proctor asked to be excused for voting on the matter as she works at Flatley Read. She was concerned that it would be a conflict of interest. This caused there to not be a quorum to vote on this matter. Attorney Kliengbiel said there was no impropriety for her to vote, as the firm Flately Reid had already been hired, and that this was just authorizing them to submit the application. He felt that it would not be a conflict of interest. It was decided to err on the side of caution, so Trustee Baker thought he would check on to see if there is a deadline on this grant. He stated that the board could hold a special meeting if necessary.

Resolution for a budget amendment from the budget between appropriations for those costs associated **from** A.9010.800 State Retirement \$10,000.00 **to** A.8350.100 Common Water Supply Personal Service \$10,000.00

Voting as follows

Mayor Carpenter- Absent

Trustee Baker- Yes

Trustee Drew – Yes

Trustee Proctor-Yes

Trustee Petralia absent

Resolution passed 3-0

Resolution for reporting standard workday Trustee Brian Drew and Trustee Nicole Proctor for retirement. Trustee Baker made the motion, Trustee Drew seconded, all in favor, motion passed 3-0

Approval of the fire protection contracts between the Village of Schuylerville and the Town of Greenwich \$17,712.00 ending December 31st, 2018.

Trustee Baker made the motion to approve the contract Trustee Proctor seconded, all in favor.

Trustee Baker made the motion to approve the 50% reimbursement for the boots for Walter Ruzyski Trustee Proctor seconded, all in favor.

Approval for the triathlon to be held by Greenleaf racing on June 10th. They have submitted proof of insurance naming the Village as additional insured for up to \$3,000,000.00. Trustee Baker made motion to approve the gathering permit, Trustee Drew seconded all in favor.

Application to hold a coin drop for Community Animal Action Project, from Linda Nadeau. They have not submitted proof of insurance. Trustee baker stated that He would like to see the required PPE that they will need to do the coin drop (safety vests, cones) and that no one under the age of 18 can participate in the coin drop.

All in favor providing that they have adequate proof of insurance, and follow the safety requirements.

PUBLIC COMMENT:

Maggie Chiperno asked when the republican caucus will be held. Trustee Baker said he did not know. Wendy Lukas asked if he had seen the public notice for the special election, he said that he knew it had been posted but that he had not seen it.

Wendy Lukas asked if The Community Animal Action Group could provide a report of how many animals they spayed or neutered, and how much they collected last year. Approval for this coin drop has been postponed until we have received the information.

She also asked what the status was on the litigation with Victory on the sewer issue. Trustee Baker said that they were making progress, and that they were in negotiations, and still currently in litigation.

Wendy asked about water meters, Trustee Baker noted that a representative from Kamstrub meters gave a presentation at a water board meeting in the fall of 2017. The water board plans to address obtaining meters as soon as the current tank repair project is completed.

She also brought up the matter of some Easton property school taxes, Trustee baker said that he had not had chance to review. She asked about the lawn tractor that was to be sold by the village. Rob Decker said the lawn tractor was put out for sale but there were no offers so the tractor was sold for scrap.

APPROVAL OF VOUCHERS:

Trustee Drew made the motion to approve the vouchers Trustee Proctor seconded them, in the amount of \$112,527.62 for the general Fund and \$4,621.34 for the sewer account, all in favor, vouchers approved.

ADJOURNEMENT;

Chairman Baker made the motion to adjourn Trustee Drew seconded all in favor.