

VILLAGE OF SCHUYLERVILLE
MEETING MINUTES
Wednesday September 12, 2018

PRESENT:

Mayor Daniel Carpenter
Deputy Mayor Nicole Proctor
Trustee Bryan Drew
Trustee Jason Young
Attorney Dave Kliengbiel
Clerk/Treasurer Cory Heyman

ABSENT:

Trustee Robert Petralia

Mayor Carpenter announced the resignation of Deputy Mayor Nicole Proctor.

He stated that for the purpose of this meeting she would be abstaining from voting, as she is considered an outgoing trustee.

He informed the public that he had asked Deputy Mayor Nicole Proctor if she would honor the board by sitting with them for this last meeting.

Mayor Carpenter recognized her sacrifices; spending time away from her family, her contributions to the creation of the budget, her work on the tree committee, as well as the times she filled in for him to lead those meetings that he had been unable to attend.

Mayor Carpenter thanked her for her service on the board, as well as for her work in creating the tree committee.

Mayor Carpenter expressed regret and told her that she would be sorely missed.

He thanked her for her efforts and announced that she would continue to serve on the tree committee.

BOARD ANNOUNCEMENTS:

- Schuylerville/Victory Board of Water Management Meeting Monday, September 17th, at 7 PM in the Victory Meeting Hall
- Schuylerville Tree Committee Thursday September 13th at 4:00 pm at the Schuylerville library
- Sidewalk committee to be announced
- Schuylerville Village Board Workshop Meeting Monday, October 1st at 6:30 pm at the Schuylerville Village Hall.
- Schuylerville Village Board Meeting Wednesday, October 10th at 7:00pm at the Schuylerville Village Hall.

MINUTES:

Mayor Carpenter asked the board if they had read the minutes and asked if he could get a motion to approve the minutes. Trustee Young made the motion to approve the minutes and Trustee Drew seconded the motion, all in favor.

TREASURER’S REPORT:

General Fund	\$973,574.64
Sewer Now Account	\$163,718.12
Trust Agency Account	\$30,674.08
Housing Rehab	\$0.00
AHC home imp.	\$0.00
Septage receiving	\$62,515.81
Capital Sewer	\$120,462.04
Repair reserve	\$4,653.39
Sidewalk repair res.	\$25,047.73
Sewer Equipment	\$59,033.63
Harbor Project	\$5,078.30
Memorial Day	\$4,360.92
Capital Project	\$10,061.01
Morgans Run	\$14,162.73
Ft. Hardy Park	11,779.75

DEPARTMENT AND COMMITTEE REPORTS:

- **CODE ENFORCEMENT**
 Gilman Albert read from the code enforcement report. Mayor Carpenter stated that he had received a report of some trash left by the road on Church Street, Gil said that he would address this.

- **DEPARTMENT OF PUBLIC WORKS**

Mayor Carpenter stated that Rob Decker was on vacation, but that he had given his report at the workshop meeting. He also congratulated Ray Carr of the DPW on his recent marriage, two weekends ago.

- FIRE DEPARTMENT

- August 11th members provided water rescue stand by for the Hudson Crossing Cardboard Boat race at Fort Hardy Park Beach.
- August 31st membership would like to thank everyone that supported our coin drop on Broad St.
- September 7th all of our SCBA's passed flow and function test conducted by MES Fire. This is an annual NFPA requirement.
- September 8th members with ER-573 participated in a joint mutual aid live fire training session at the Saratoga County Fire Training Center in Ballston Spa. The training session was coordinated by Victory Mills Fire Dept. with Quaker Springs and Salem also participating.

ALARMS

Department responded to 15 alarms in the month of August. 144 alarms YTD (August 30).

1. August 4th – Structure fire at 199 State Rt. 4 & 32 t/o Northumberland. Reported on a last month's meeting.

2. Mutual aid fires responded to:

o August 16th – Greenwich. 652 County Rt. 52. Storage Shed Fire.

o August 21st – Quaker Springs. 193 Casey Rd. Garage Fire.

o August 29th – Middle Falls. 1024 State Rt. 29. Residential Fire (minor).

- WASTE WATER TREATMENT PLANT

Mayor Carpenter noted that Charles Sherman had given his report at the workshop meeting. He also mentioned that Charles had brought it to the attention of the board that he would be needing a backup pump to assist in operations at the plant.

Charles Sherman noted that he had obtained quotes for the equipment mentioned. He stated that he felt that he was still within his budget, as he had already purchased some supplies that would not be needed to be purchased again.

He showed the board a pipe that had exploded in the septage receiving area of the plant, and some discussion followed as to whether it was profitable to continue to run the septage receiving portion of the plant.

- HISTORIAN/VISITORS CENTER

Kristina Saddlemire gave her report:

The visitor center had 183 visitors in the month of August, which was the busiest month of the season. There were many positive comments; several visitors felt that the village was well preserved, people commented on how they enjoyed the towpath and there were several compliments regarding the knowledge and helpfulness of the staff.

Kristina mentioned that the flag at the visitor center was quite tattered and that she would like to see it replaced.

She also mentioned that she had contacted the Post Star to ask them to write an article regarding the preservation and restoration of the markers, but she has not heard back yet.

Kristina Saddlemire and Charles Sherman demonstrated to the board an example of a poster honoring veterans. Kristina was hoping that some of these banners could be purchased by residents and then displayed throughout the village. She was hoping for a timeline somewhere around Memorial day of 2019. She mentioned possibly discussing with the chamber some funding for the brackets to hang these posters and noted that she would be sure that they did not interfere with holiday decorations.

- **WILTON EMERGENCY SQUAD**

No report

- **PLANNING BOARD**

No report

- **SCHUYLERVILLE/VICTORY BOARD OF WATER MANAGEMENT**

Mayor Carpenter noted that Dan Baker gave a detailed report at the workshop meeting and that he gave the details of the pond and cemetery road connection replacements and updated us on the water leaks at Broad Street and Ranger Road. Mayor Carpenter informed the public that there were copies of the Waterboard minutes available for review.

PUBLIC COMMENT:

Wendy Lucas commented on a question raised by Rob Decker regarding direct deposit for paychecks. Mayor Carpenter stated that this was being looked into. She also asked about the insurance for firefighters regarding benefits for volunteers suffering from cancer. Trusty Young informed Ms. Lucas that the issue had been addressed with our insurance company during the review of our policy for the fiscal year 2018-2019 but that at that time there were no details regarding what kind of policies were available or the cost of said policies.

Mrs. Lucas also asked about the money that was left over in the fireman's budget in regard to the requests Myers had made for new equipment and the predicted expenses that he had brought up at the workshop.

Mayor Carpenter assured her that the requests for new equipment were being considered.

Ms. Lukas also asked about Chairman Baker's resignation from the water board. Mayor Carpenter informed her that this was not an official resignation as he had not received this in writing. She also asked about the mapping project that was being considered in regard to the water infrastructure. Mayor Carpenter advised her that that was a water board question.

OLD BUSINESS:

Mayor Carpenter reminded the board that Rob Decker had brought up the need for a new plow at the March meeting. Rob Decker had been tasked with looking into those quotes that were made back in March to see if they were still available. Mayor Carpenter stated that the board would be tabling this until October when Rob will be back from vacation and can confirm that the price of the quotes are still correct.

NEW BUSINESS:

Mayor Carpenter announced that the AUD had been reviewed by the trustees and himself and that it was now posted on the website for the public. He stated that if there are any questions by the public or trustees that they should feel free to come by the village office and Treasurer Heyman would be happy to answer any questions. They could also submit any questions to her by e-mail.

At the last village meeting it was agreed by the board that the village would post the position for the new DPW hire in the paper and on the website. Multiple applications were received, but in reaching back out for interviews it was narrowed down to two very qualified candidates. The first choice turned the position down, but the second choice accepted for \$16 an hour. As the board had budgeted for \$19 an hour for the new hire, this left some extra funds for the DPW salaries. Mayor Carpenter would like to recommend that we approve a dollar an hour raise for Ray Carr. Ray has taken on a lot of responsibilities when Rob Decker has been out, and he has proven himself to be a great asset to the village. Trustee Young made the motion to give Ray Carr a dollar an hour raise and Trustee Drew seconded the motion, all in favor.

Mayor Carpenter announced that we've been informed that our village clerk, Rose Decker, is retiring as of October 26th. An advertisement has been drawn up for the position, which upon approval by the attorney will be posted in the Post Star as well as on the website. Mayor Carpenter stated that he will review these applications and then select those that he wishes to interview. Mayor Carpenter noted that if any trustee would like to sit in on an interview, trustees could sit in one at a time so as not to constitute a forum.

Mayor Carpenter announced that at this point in time he did not have a person in mind to replace Deputy Mayor Nicole Proctor. He stated that he would be advertising for the position, would conduct interviews and when he had made a decision he would appoint this person. In March of this year the village will hold a special election to fill the position for the full term.

Mayor Carpenter noted that it will be a special election, because Proctor's term would have been until 2021.

PUBLIC COMMENT:

Wendy Lukas asked if there could be a recognition that there is going to be a Saratoga recycling day. Mayor Carpenter stated that he would ask Treasurer Heyman to post this on the website.

Wendy Lucas also asked if there was a final determination on the sidewalk width. Mayor Carpenter responded that legally we are only required to go to 4 feet. He showed Ms. Lukas the specifics put forth by the DOT stating that any span of sidewalk over 200 feet long requires that you have a 5 foot wide section for wheelchairs to turn around or a feature of equal or greater dimension including driveways. Attorney Kliengebiel showed her the diagram demonstrating the specs from DOT.

Another resident, Alex Czuhanih, stated that he felt that a 4 foot sidewalk was not adequate. He thought that the village, "could be such a nice walkable village" but with the restrictions of shrubs growing over them and sidewalks that are 4 feet wide that two people would not be able to walk side-by-side. He felt that a five foot width for the sidewalks would be much nicer.

Tim LeBaron asked if there was a variance for the sidewalk in front of the new Revolution Café. He also asked if the owner of the property had signed off on any of this with regards to it being 4 feet instead of five. Mayor Carpenter stated that it was going to be 54 inches wide. This was because there was a tree restricting it from being 5 feet. Mayor Carpenter stated that it is also the

width of the snow blade that will be maintaining the sidewalk. Tim La Baron asked if the village would be maintaining this section of sidewalk. Mayor Carpenter stated that the school had agreed to maintain it. He also noted that one of the reasons there was a sense of urgency in getting the sidewalk project completed is that the school will be doing some renovations to their parking areas, therefore causing students to need to park on Green and Pearl Street. Students will need the sidewalk to get to the school. Attorney Kliengbiel asked about the issues with double sided parking and snow days. Mayor Carpenter stated that he did not want to go to double side parking and that he would inform the superintendent that he needed to address this with the students to let them know about the parking restrictions during the winter months. Mayor Carpenter reiterated that we will be enforcing the parking restrictions this year.

Attorney Kliengbiel reminded the board that there are parking spaces that the students do not currently use because they have to then walk further to the school. He feels that many of the students will take advantage of this extra parking (behind the bleachers and the bus garage.) during the renovations this year.

Patty Smola from 5 Schuyler Island Drive said that she works at Dwell on Broad Street and that there is a large concrete hump in the sidewalk in front of this building. Last year, during a snow storm she tripped over it and was injured. Ms. Smola stated that she feels it is very dangerous, particularly when the sidewalk is covered with snow. Mayor Carpenter thanked her for the information.

Tim LeBaron asked if Rob Decker had been in contact with the county regarding shared services or shared buying power.

Mayor Carpenter stated that he would reach out to the county supervisor to see if he could enter into the countywide shared services agreement.

Wendy Lucas also commented on the condition of the spruce tree down at the memorial park Mayor Carpenter said that the arborist had stated that we would not see an immediate change in the condition of the tree and that it could take as much as a year Wendy Lucas said, "that tree is old, old things die"

APPROVAL OF VOUCHERS FOR PAYMENT:

General Fund Vouchers approval in the amount of \$40,879.20. Trusty Drew made the motion to approve the general fund vouchers, Trustee Young seconded, all in favor.

Sewer Voucher approvals in the amount of \$9,443.49. Trusty Drew approved the sewer vouchers Trustee Young seconded.

ADJOURNMENT:

Trustee Young made the motion to adjourn, Trustee Drew seconded, all in favor meeting adjourned.

Recording Secretary,

Cory Heyman