

**VILLAGE OF SCHUYLERVILLE**  
**BOARD OF TRUSTEES**  
**MONTHLY MEETING MINUTES**

October 12, 2016

The Village of Schuylerville Board of Trustees met at their regular monthly meeting on Wednesday, October 12, 2016 at the Village Municipal Center. The meeting was called to order at 7:00 pm by Mayor John Sherman followed by the Pledge of Allegiance. Roll Call: Present were Mayor John Sherman; Trustees Daniel Carpenter, Whitney Colvin, Jim Miers; Village Attorney David Klingebiel; Clerk/Treasurer Anna Welfley and several residents. Absent was Trustee Robert Petralia.

**Trustee Carpenter made a motion to approve the minutes of September 6 and September 28, seconded by Trustee Miers. All ayes. Motion carried 4-0**

Mayor Sherman read the upcoming meeting announcements.

**REPORTS**

*Treasurer* Welfley read from her prepared report bank balances as of September 30. Village tax collection ends on Friday, October 15 in preparation of submission of all unpaid taxes to Saratoga County for inclusion on the January Town and County tax bill.

*Code Enforcement Officer* Gil Albert read from his prepared report. Mr. Albert did several inspections, issued a building permit, followed up on a complaint and issued an Order to Remedy.

*Department of Public Works* Supervisor Rob Decker reported that the large sticker program for resident disposal of large household items has been going well. Leaf season is in full swing and the leaf vacuum is working great. Business is as usual for fall clean up and winter prep.

*Fire Department* Chief Brian Myers was unable to attend the meeting. He did send a detailed report for September outlining all alarm calls, training, summary of attendance, expenditures and announcements.

*Historian* Kristina Saddlemire announced the upcoming Candlelight Tour at the Schuyler House on October 16 beginning at 6:00 pm. She did a presentation on slavery in NY and Schuylerville for OSHA. She answered several inquiries on historical sites, the canal, family history and slavery. The historical marker that has been stored at the DPW garage was picked up by the Canal Corporation for sandblasting and painting. She is working on a short history of the Schuylerville Fire Department. Visitor's Center news was there were close to 300 visitors in August and September from several different states and the British Isles. Ms Saddlemire asked that the Visitor's Center be power washed. There is a serious spider problem. October 17 is Surrender Day, honored with an event at Fort Hardy Park Beach. There will be two grade school classes from Schuylerville and Salem also attending.

*Planning* Board Secretary Anna Welfley reported that the next meeting will be on November 21 and Stewart's Corporation is on the agenda bringing more information on their new shop in the Village.

*Sewer* Chief Operator Harry Bogardus was unable to attend but provided a written report and a report on Septage Receiving. There has been ongoing preparation for the winter months at the plant. Septage is again being received and has been problem free at this point. The drying beds are working very well and are operating as designed.

*Water* Board Chairman Daniel Baker reported from the S/V BOWM meeting minutes of September 19. Treasurer's report and a report on plant operations from DCK were presented. There is an updated quote from CT Male Engineering regarding the water tank repair. There was discussion on how to obtain grant monies and how to pay for uncovered expenses should a grant be received. Chairman Baker requested that the commissioners compile any questions they may have for Robert Flores of CT Male for an upcoming meeting. Water vouchers from Schuylerville are needed. New Business covered current repair work and addressing problem issues.

#### **PUBLIC COMMENT**

Resident Jason Proctor, Burgoyne Street, ask a question about trash pickup. Mayor Sherman explained the process the village follows.

Resident Andrew Jennings, Morgan's Run, asked how sewer collection has been and if residents are letting the quarterly bills accumulate or are they paying as usual. Clerk Welfley answered that the collection has been close to normal. Mr. Jennings also asked if privatizing the WWTP, which was answered by Trustee Carpenter. The Mayor added that DEC regulations require there be two properly licensed operators employed at the WWTP.

Resident Wendy Lukas asked if they were required to be full time. The Mayor will check. We know the plant has to be covered 24/7 365 days a year by licensed operators.

#### **OLD BUSINESS**

##### *6 Burgoyne Street*

Resident Jason Proctor, 6 Burgoyne Street, has come before the Board to again explain his problems with the grinder pump that was installed approximately five years ago. He has used Water Resource Tech to service the existing grinder pump which was removed for repair and the company gave Mr. Proctor a loaner pump. The existing pump needed a motor. Mr. Proctor is now, again, asking the Board to cover the cost of a new E1 Grinder Pump which would be approximately \$2500. Trustee Colvin felt this issue had been going on for some time and would like to come to a resolution now. He then offered a motion.

**Trustee Colvin made a motion to approve the Village to pay up to \$2,500.00 toward the purchase of a new grinder pump for 6 Burgoyne Street. Trustee Carpenter seconded, and added the stipulation that this agreement be the end of the Village's responsibility for the grinder pump at this property. All agreed. The motion was carried 4-0**

Trustee Miers asked that an engineer be hired by the Village to look into this before the work is done. Trustee Carpenter disagreed adding that the Village has done its due diligence and this offer is reasonable. The property owner is responsible for their own grinder pump and any investigation concerning that.

*DPW Garage Roof*

Trustee Carpenter opened the floor to a motion approving the lowest bidder, as suggested by the Barton & Logudice Engineer Matt Fuller following a bid opening on October 6, be accepted and work to begin on the roof. Trustee Miers stated that he has concerns about investing money into this building and to look for a new facility or build one. This has been discussed and investigated previously several times before and Mayor Sherman reiterated that there is no available land in the village for a DPW garage and no available facility. In addition, Attorney Klingebiel completely explained the situation again, and added that results of his previous work on this issue was that a basic steel building for the DPW would be over one million dollars, not including engineering fees, which would be significant. Trustee Colvin again flatly refused to agree to this motion and that this money should not be spent. Trustee Carpenter said we can wait no longer. The DPW is living out of a container box and winter is coming. The building needs to be repaired.

**Trustee Carpenter made a motion to approve the acceptance of the lowest bidder, S & L Roofing and Sheetmetal, Inc of Voorheesville, NY to repair and replace the roof of the DPW Garage on Canal Street, seconded by Mayor Sherman. Trustee Carpenter and Miers aye. Mayor Sherman, aye. Trustee Colvin, nay. Motion carried 3-1**

*WWTP Asset Management Plan*

Trustee Miers suggested that the approval for this be tabled. He felt it needed another workshop discussion. All agreed.

*Sullivan Sidewalk*

**Trustee Carpenter made a motion to approve payment to James Sullivan, 11 Pearl Street, Schuylerville, for sidewalk installation at 17 Pearl Street, Schuylerville. The agreed amount was \$763.61 which represents 50% reimbursement to Mr. Sullivan's initial total cost of \$1527.22. The motion was seconded by Trustee Miers. All ayes. Motion carried 4-0**

*Zoning*

Trustee Carpenter has met with CEO Gil Albert and feels he needs to work with Mr. Albert and Attorney Klingebiel to make necessary changes to the existing zoning code. He feels they would be easy to make but this needs to be done before any other action is taken.

*DPW Health Benefits*

Following significant review by Trustee Carpenter it was decided to compensate two DPW employees for what they felt was a loss of income.

**Trustee Carpenter made a motion to increase the 3% employee raise approved on the 2016/2016 FY Budget, to 3.6% raise in pay for DPW Supervisor Robin Decker and a 3.1% raise for DPW Laborer James Doubleday to be effective immediately and retroactive to June 1, 2016. The motion was seconded by Trustee Miers. All ayes. Motion carried 4-0**

**NEW BUSINESS**

**Trustee Miers made a motion to accept the resignation, with regret, of DPW employee Steven Brooks, effective October 21. The motion is seconded by Trustee Colvin thanking Mr. Brooks for all the work he has done for the Village. All ayes. Motion carried 4-0**

**Trustee Carpenter made a motion to approve the purchase of off-site back up for the office accounting and document system at the cost of \$599.00 per year from out IT support Spa Net, seconded by Trustee Miers. All ayes. Motion carried 4-0**

**Trustee Colvin made a motion to approve a resolution from the Village Bond Counsel Authorizing and Adopting Post-Issuance Compliance Policies and Procedures relating to the Village's Tax-Exempt Obligations. The motion was seconded by Trustee Carpenter. All ayes. Motion carried 4-0**

**Trustee Carpenter mad a motion to approve the purchase of a Chrome Book lap top computer for use at the DPW garage for up to \$225.00, seconded by Trustee Miers. All ayes. Motion carried 4-0**

Clerk Welfley will be doing research on upgrading the office computer and server, as suggested by IT, Spa Net.

**Trustee Colvin mad a motion to pay Lakes to Locks the \$500.00 for 2016 they requested as payment for their services to the Village, seconded by Trustee Carpenter. All ayes. Motion carried 4-0**

**Trustee Colvin made a motion to approve the hiring of Paul Boivin, Gates Avenue Extension, as a second crossing guard for the Schuylerville Central School, seconded by Trustee Miers. All ayes. Motion carried 4-0**

There has been a classified ad posted in the Post Star to hire a new DPW employee. **Trustee Colvin made a motion to have DPW Supervisor Decker review the applications and do the initial interview, and then Trustee Colvin and Trustee Miers will interview the selected candidates, seconded by Trustee Carpenter. All ayes. Motion carried 4-0**

#### **PUBLIC COMMENT**

Resident Andrew Jennings, Morgan's Run, asked about the agreement to reimburse Mr. Sullivan for the sidewalk installed at 17 Pearl Street, which is in Victory Mills. Is this setting a precedent and perhaps there should be a percentage figure of homes that have sidewalks in the village but the homes are in Vicotry Mills. They could be charged an appropriate tax to cover the sidewalk replacement expense. Attorney Klingebiel stated that he has looked at this property and the Victory Mills line ends where the sidewalk begins. This land in question ends at the edge of the inner sidewalk and is either owned by Schuylerville or no one.

Mr. Jennings asked about the pay increase due to the employees as a result of the 20% increase in employee contribution to health insurance. Trustee Carpenter stated the figures were incorrect and has been resolved.

Resident Lindy Lloyd, Green Street, said that there is an existing survey from the 1980's that might be helpful in answering questions regarding sidewalks in Victory Mills or Schuylerville.

Assistant Fire Chief Rob Decker informed the Board that the fire alarm panel and smoke detectors in the fire house are in need of replacement. The quote is approximately \$2,500.

Resident Wendy Lukas, Green Street, stated that the web site should be updated or gotten rid of. She feels that background checks should be done for all DPW employees. She also inquired that when the village is giving out money to groups, does the village have a contract or agreement with these organizations. She feels strongly that Victory Mills paying nothing for so long for use of Schuylerville's WWTP needs to be stopped. Enough is enough and she hopes the election in March 2017 brings out new people who care. Attorney Klingebiel spoke to that saying that the only avenue left for Schuylerville to recover the money owed by Victory Mills is by court order. He said everything that can be done is being done. It is extremely difficult to negotiate with a party that is incapable of wanting to come to an agreement. Litigations are the only avenue at this point.

**Trustee Miers made a motion to approve the vouchers presented for payment – General Fund \$91,886.59 and Sewer Fund \$10,117.33, seconded by Trustee Carpenter. All ayes. Motion carried 4-0**

There being no further business before the Board, the meeting adjourned at 8:45 p.m.

Respectfully submitted

Anna M. Welfley, Clerk/Treasurer

